BOARD OF DIRECTORS
Regular Meeting of the Board of Directors of Rivanna Water and Sewer Authority

DATE: **March 25, 2002**

LOCATION: **Conference Room, Administration Building**
200 Franklin Street, Charlottesville, VA

TIME: **2:00 p.m.**

AGENDA

1. **CALL TO ORDER**

2. **MINUTES OF PREVIOUS BOARD MEETING**
   a) Minutes of the regular meeting of the Board on February 25, 2002

3. **EXECUTIVE DIRECTOR'S REPORT**

4. **CONSENT AGENDA**
   a) Staff Report on Finance

   b) Staff Report on Operations

   c) Staff Report on Ongoing Projects

   d) Staff Report on Employee Safety

   e) Route 29 Bypass, March 14, 2002 Testimony and Proposed Supplemental Comments

5. **OTHER BUSINESS**
   a) Citizens Advisory Committee
      1) Approved Minutes of February 20, 2002 Meeting
      2) Report on Future Water Supply Strategy

   b) Board Authorization of a Public Hearing on the Future Water Supply Recommendation

6. **OTHER ITEMS FROM BOARD/STAFF NOT ON AGENDA**

7. **ITEMS FROM THE PUBLIC**

8. **CLOSED MEETING**

9. **ADJOURNMENT**

LCT/mgk

GUIDELINES FOR PUBLIC COMMENT AT BOARD OF DIRECTORS MEETINGS

If you wish to address the Board of Directors during the time allocated for public comment, please raise your hand or stand when the Chairman asks for public comments.

Members of the public will be allowed to speak during the time set aside for "Items From The Public" at the beginning and end of each meeting. Each person will be allowed to speak for three minutes. If you are with a group of people, you may want to have a spokesperson present your comments to the Board and have others in agreement recognized by standing. Each spokesperson for a group will be allowed to speak for five minutes.

During public hearings, the Board will try to hear everyone who wishes to speak on a subject, but sometimes discussion has to be limited because of time. If a previous speaker has stated your position, you may make that known by reference. Speakers times are as stated, although the Board can allow exceptions at its discretion.

Meetings of the Board of Directors are formal proceedings and all comments are recorded on tape. For that reason, you are requested not to speak from your seat or speak without recognition from the Chairman. In order to give all speakers equal treatment and courtesy, the Board requests that speakers follow these guidelines:

- Come forward and state your name and address;
- Address comments to the Board as a whole;
- State your position and give facts and other data to back it up;
- If you represent a group or organization, ask others present to rise and be recognized;
- Debate is prohibited; and,
- Give written statements and other supporting material to the recording secretary.

Information concerning the agendas of Board meetings is available from the RWSA Administration Office.