

RSWA BOARD OF DIRECTORS
Minutes of Regular Meeting
January 26, 2004

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Monday, January 26, 2004 at 3:15 p.m., in the Conference Room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

Board members present: Mr. Michael Gaffney – Presiding, Mr. Mark Graham, Mrs. Judith Mueller, Mr. Gary O’Connell and Mr. Robert Tucker.

Authority staff present: Mr. Lonnie Wood, Mr. Bruce Edmonds, and Mrs. Mary Knowles.

Also present: Mr. William Brent – RWSA Board of Directors, Mr. Kurt Krueger – RWSA Attorney, members of the public and media representatives.

1.0 Call To Order

The regular meeting of the RSWA Board of Directors was called to order by Mr. Michael Gaffney on Monday, January 26, 2004 at 3:15 p.m., and a quorum was present.

2.0 Minutes Of Previous Meeting

Upon a motion by Mr. Tucker, and seconded by Mr. O’Connell, the Board of Directors by a 5 – 0 vote approved the minutes of the regular Board meeting held on Monday, December 15, 2003.

3.0 Items From The Public

There were no items from the public.

4.0 Consent Agenda

Mr. Gaffney asked if there were any items that the Board members would like to pull for discussion from the Consent Agenda.

- 4a) Staff Report on Finance
- 4b) Ivy Landfill/Transfer Station Report
- 4c) McIntire Road Recycling Center/Paper Sort Recycling Operations Manager’s Report
- 4d) Cell 2 (Unlined) Update

Upon a motion by Mr. Tucker, and seconded by Mr. Graham, the Board of Directors by a 5 – 0 vote approved Items 4a), b), c) and d) of the Consent Agenda.

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5.0 Other Business

In regards to **Item 5a), Environmental Status Report**, Mr. Wood stated that he had requested Ms. Bedarf to give a six-month verbal update at today's meeting. He added that due to her absence, this item would be deferred until the February 23, 2004 Board meeting.

In regards to **Item 5b, Utility Fee Update**, Mr. Wood reported that SCS Engineers was hired to conduct this study. He stated that he has been working with the firm for the past two weeks, and financial and contractual data has been provided to them for their review.

Mr. Wood also reported that he would be submitting a rough draft of the FY 2005 Budget to the firm in the near future, and he wanted to make the Board aware of two items that would be included for analysis purposes. He commented that the first item was a request for one additional Operator/Scale Driver at the Ivy Transfer Station due to a 20 percent increase in activity at the site over the past 8 months. He stated that the additional position was being proposed to address safety concerns due to the traffic volume, but he did not believe it would necessarily result in a reduction of the long lines the haulers are currently encountering at the site. Mr. Wood further stated that the second item was a request for one additional Household Hazardous Waste (HHW) Day that was removed from the budget two years ago. He added that RSWA had received many requests from the public to reinstate the second HHW Day due to the large number of residents who participate in the October event.

Mr. Wood reported that last spring, RSWA, the University of Virginia and the Department of Environmental Quality sponsored an electronic recycling day. He stated that since he felt it was important to build on the success of this event, he was including \$5,000 in grant funding to demonstrate RSWA's commitment to this program and to also provide an impetus for future "e-cycling" events.

Mr. Wood commented that except for the normal increase in items such as retirement, health insurance, and Workers' Compensation, this is basically a status quo budget.

Mr. Wood stated that the next step in the Utility Fee Study is the development of a five-year financial forecast based on the draft budget he will be submitting to SCS Engineers.

6.0 Other Items From Board/Staff Not On Agenda

There were no other items from the Board or staff not on the Agenda.

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7.0 Joint Closed Meeting

Upon a motion by Mr. Tucker, and seconded by Mrs. Mueller, the Rivanna Solid Waste Authority Board of Directors voted to enter into a joint closed meeting with the Rivanna Water & Sewer Authority Board of Directors for matters pertaining to personnel issues as permitted under Section 2.2-3711.A.1 of the Code of Virginia to discuss the Executive Director selection process. By a 5 – 0 vote, the motion was approved.

ATTENDEES: Mr. Brent (RWSA Board of Directors), Mr. Gaffney, Mr. Graham, Mrs. Mueller, Mr. O’Connell, Mr. Tucker, Mr. Krueger, Mr. Wood and Mr. Slavin (Consultant – via conference call).

8.0 Resumption of Open Meeting

The RSWA Board of Directors meeting was reconvened at 4:04 p.m.

Mr. Graham made the following motion, which was seconded by Mr. O’Connell:

“**WHEREAS**, the Rivanna Solid Waste Authority Board of Directors has convened a joint closed meeting with the Rivanna Water & Sewer Authority Board of Directors on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by the Rivanna Solid Waste Authority Board of Directors that such closed joint meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rivanna Solid Waste Authority Board of Directors certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Rivanna Solid Waste Authority Board of Directors.”

There being no further discussion, Mr. Gaffney, called for a roll call vote:
Mrs. Mueller – Aye, Mr. O’Connell – Aye, Mr. Gaffney – Aye, Mr. Tucker – Aye and Mr. Graham – Aye.

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9.0 Adjournment

There being no further business, Mr. Tucker moved the meeting be adjourned, seconded by Mr. O'Connell. All members voted aye, and the meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Mr. Gary O'Connell
Secretary – Treasurer