A mandatory pre-application meeting is required before submitting a Special Use Permit application. The meeting is free of charge. Do not submit an application until this meeting has been completed, as applications submitted without a pre-application meeting will be denied.

Special Use Permit application checklist:

All items on the checklist must be completed and turned in before the request is processed.

1. Completed application
2. Application fee
3. Letter of justification.

Applicant Information

Applicant Name April Martin
Applicant Address
47 William rd
Ruckersville va 22968

Owner Phone # 4342420674
E-mail stonypointconfections@

Owner of Record Details

Owner of Record Sherry Martin
Owner Address
47 William rd
Ruckersville va 22968

Owner Phone # 4342420674
E-mail spmbooks@gmail.com

Engineer or Surveyor (if different than applicant or owner)

Company Name

Name

Address

Owner Phone # 4342420674
E-mail spmbooks@gmail.com

1. Describe in detail, what is being requested

I am asking for a special use permit to use an out
building on property at
47 William rd Ruckersville va 22968
for a Confections kitchen only.

No customers will be coming to the location.
No other employees are working here other than myself.

I have access to house for bathroom use if needed.
Please let me know if this is not clear or you need more information.

Owner/Applicant Must Read and Sign

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge. By signing this application, I am consenting to written comments, letters, and or notifications regarding this application being provided to me or my designated contact via fax or email. This consent does not preclude such written communication from also being sent via first-class mail. I also consent to give Planning/Zoning Staff the right to enter this property to conduct inspections, if necessary

Signature of Owner/Agent or Contract Purchaser Sherry Martin