



OFFICE OF THE COUNTY ADMINISTRATOR  
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## MEMORANDUM

|                 |                                                       |
|-----------------|-------------------------------------------------------|
| <b>TO:</b>      | Greene County Board of Supervisors                    |
| <b>FROM:</b>    | Terry Beigie, Procurement Specialist/Grant Writer/Etc |
| <b>SUBJECT:</b> | Park Improvements Contract Award                      |
| <b>DATE:</b>    | October 13, 2026                                      |

### Recommended action:

**Approve the attached resolution to authorize the County Administrator to enter a contract with Anderson Trenching LLC for the additional work for the building of a new pavilion at the park as well as additional ADA sidewalks that will be covered by the remaining funds in the HUD grant.**

### Background:

We put out for bid the request for a contractor for work at Greene County Community Park to include clearing for ADA concrete sidewalk and pad for Pavilion 2; form, pour, and finish concrete sidewalk and pad for Pavilion 2; asphalt road to original Pavilion and tie into concrete pad and parking lot; and frame Pavilion 2 at 16X20. We received four bids at the public opening on Sept. 17, 2026. The bid tabulation and winning bid form are attached. Anderson Trenching LLC had the lowest bid at \$80,000.00.

When the Greene County Ruritan Club disbanded, it donated funds for the building of a new pavilion at the park. We are requesting the use of \$54,837.85 in that line item as well as \$25,162.15 in remaining funds for ADA sidewalks from the HUD grant to pay for this additional work.

This grant was received in 2024 through then-Congresswoman Abigail Spanberger's Office and required no matching funds. We have finished the engineering, the concession/restroom weatherization, and electronic gate to date. This will work will conclude the grant work for this grant funding cycle.