

## CONTRACT

This contract (the "Contract") is dated this \_\_\_\_ day of March, 2026, by and between Greene County, Virginia, (the "County"), a political subdivision of the Commonwealth of Virginia, and Dinky's Lawncare (the "Contractor").

**WHEREAS**, the County has followed its procurement procedures in issuing an invitation to bid (**the "Request"**) to solicit bids for mowing and snow and ice removal services for parking lots and pedestrian use areas (**the "Properties"**) at certain buildings, parks, convenience centers, and other property owned or operated by the County; and

**WHEREAS**, the Contractor submitted its proposal which was determined to be responsive and the best proposal received by the County.

**NOW THEREFORE**, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the parties to this Contract agree on the following terms and conditions:

1. **Incorporation by Reference; Scope of Work.** The County's Request is attached as Exhibit A and is hereby incorporated into this Contract. The County's General Terms and Conditions are attached as Exhibit B and is hereby incorporated into this Contract. The Contractor's proposal is attached as Exhibit C and is hereby incorporated into this Contract. In the event of any conflict between the terms and conditions of Exhibit A and Exhibit B on the one hand and Exhibit C on the other, the Contractor agrees to abide by the terms of Exhibit A and Exhibit B as each individually or collectively is applicable. The scope of work of this Contract (**the "Work"**) is set forth in the Request attached as Exhibit A hereto, which is mowing and trimming at various County owned or operated facilities. Also included in the Work is the removal of snow and ice from, and placement of reasonable amounts of rock salt at, the Properties on specific days as requested by the County.

2. **Requirements and Conduct of Work.** The Contractor shall comply with all federal and state safety standards.

a. The Contractor shall provide all labor, equipment, fuel, tools, materials, and incidentals necessary to provide the timely, safe and effective execution of the work detailed in the Request.

b. All work shall be performed according to industry standards and to the complete satisfaction of the County Administrator or her designee.

c. The Contractor shall be responsible for the conduct of all Contractor personnel while on the job site.

d. Any damage to County property, existing utilities, equipment, or finished surfaces resulting from the performance of the Contractor shall be repaired at the sole expense of the Contractor.

e. For snow and ice removal, the Contractor shall use a calcium chloride blend or equivalent as approved by the County and all snow shall be placed in areas that will prevent melted snow (water) from draining back onto cleared surfaces.

3. **Time of Performance.** The Contractor shall perform mowing and trimming work on a regular schedule as requested by the County and as dictated by the services levels in the Request. Snow and ice removal will be as needed and as the weather dictates. The County and Contractor shall confer and agree to when and where snow and ice removal is needed. The County shall make such requests by calling the Contractor at the office telephone number or the cell phone number set forth on the Bid request form, or by sending the Contractor an e-mail request to the email address of record.

4. **Term.** The Contract shall be for a term of three years beginning on April 1, 2026 and ending on April 1, 2029 (**the "Term"**) with the option to renew for an additional one (1) year period for three (3) years. All renewals shall be in writing and signed by both parties.

5. **Compensation.** Contractor agrees to perform all Work during the Term for compensation as set forth in Exhibit C hereto. The amount to be paid to the Contractor for Work shall be a rate based on the Work performed at each specific building, park, parking lot and each specific convenience center identified on Exhibit A.

6. **Payment.** The Contractor shall submit itemized invoices to the County upon completion of work. Within forty-five (45) days of receipt of an invoice, the County shall make payments to the Contractor for services properly performed.

7. **Rights and Obligations.** The rights and obligations of each party under this Contract are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express and written consent of the other party. Any approved successor to the Contract shall be bound by all the terms included herein.

8. **Indemnification.** The Contractor shall indemnify and hold harmless the County, its agents, officers, and employees from any and all claims for bodily injury, and personal injury and/or property damage, including the cost of investigation, all expenses of litigation, including reasonable attorney fees, and the cost of the appeals arising out of any claims or suits which result from error, omissions, or negligent acts of the contractor, its sub-contractors and their agents and employees.

9. **General Terms and Conditions.** The County's General Terms and Conditions for contracts for goods and services are attached as Exhibit B and are hereby incorporated into this Contract.

10. **Insurance.** Contractor agrees to maintain, during the term of this Contract, insurance as required in Exhibit B and has submitted proof of such insurance.

11. **Termination.** This Contract may be terminated by the County for its convenience provided that Contractor is given written notice (including notice by e-mail) of such termination.

Upon such notice being given, Contractor shall promptly discontinue all services hereunder (unless the notice directs otherwise). Contractor shall be entitled to compensation for Work rendered through the effective date of termination.

12. **Miscellaneous.**

a. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have neither meaning nor effect upon the interpretation of the provisions of this Contract.

b. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party.

c. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provisions were not included therein.

[Signature page to follow]

**IN WITNESS WHEREOF**, and intending to be legally bound by this Contract, Greene County, Virginia, and Dinky's Lawncare, each by its duly authorized officers, have caused these presents to be properly executed, the day and year first above written.

**DINKY'S LAWCARE**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**COUNTY OF GREENE, VIRGINIA**

\_\_\_\_\_  
Cathy Schafrik, County Administrator  
Greene County, Virginia

Approved as to form:

\_\_\_\_\_  
Sands Anderson PC, County Attorney

By: Kelley Kemp

Exhibit A



County of Greene  
COUNTY ADMINISTRATION  
PO Box 358  
40 Celt Road  
Stanardsville, VA 22973

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Invitation for Bid

**IFB # 2026-002**

**CONTRACT FOR MOWING, SNOW REMOVAL AND RELATED SERVICES**

This procurement is governed by the Virginia Public Procurement Act and the County of Greene's Procurement Policy. All terms and conditions of those documents are hereby adopted and made a part of this notice.

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Contact Information:

Questions concerning sealed bids should be in writing addressed to:

Michael Taylor  
Director of Facilities  
County of Greene  
[mstaylor@gcva.us](mailto:mstaylor@gcva.us)

Date Issued: Thursday, February 12, 2026  
Date & Time of Closing: 2:30 p.m. on Wednesday, March 11, 2026

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## **1.0 PURPOSE**

Sealed bids, subject to the specifications and conditions contained herein and attached hereto, will be received in the Greene County Administration Building, County Administration Office, until, but no later than, 2:30 p.m. on Wednesday, March 11, 2026. A public opening of the bids will be held at that day and time at the Greene County Administration Building, 40 Celt Road, Stanardsville, VA 22973. A selection committee shall choose the contractor based on the lowest responsible bid. The initial contract shall be for three (3) years with the option to renew for an additional one (1) year period for three (3) years. Contract renewal will be at the sole discretion of the County.

### **PURPOSE**

The purpose of this Invitation for Bid (IFB) is to solicit bids to establish a contract through competitive sealed bidding for the purpose of receiving proposals from qualified contractors to provide Grounds Maintenance and Snow Removal for the County. It is anticipated that one contractor will be selected using the competitive negotiation procedure, as outlined in the Virginia Procurement Act. The work will generally include, but shall not be limited to, labor, equipment, fuel, tools, materials, supervision, and incidentals necessary to provide the timely, safe, and effective execution of the work detailed in this solicitation. Bids are to be inclusive of all costs associated with the work detailed in the scope of work below.

It is the County's intent that this IFB permits competition. It shall be the bidder's responsibility to advise the Purchasing Agent in writing if any language requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be received by the Purchasing Agent not later than five (5) days prior to the date set for bids to close.

To be considered, the contractor shall return one copy of bid documents to: Terry Beigie, Greene County Administration, 40 Celt Road, PO Box 358, Stanardsville, VA 22973, in a sealed envelope. Mark the outside of your envelope with Request for Proposals IFB #2026-002. Additionally, proposals may be submitted electronically via eVA and will be opened during the bid opening.

Proposals, to include addenda or changes to a response, shall not be accepted via Fax machine, email, orally, or via telephone.

Time is of the essence and any proposal received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. The time of receipt shall be determined by the Greene County Administrator Office.

All questions regarding this IFB shall be submitted via email to Mike Taylor, Director of Facilities, at [mstaylor@gcva.us](mailto:mstaylor@gcva.us). Send copies of inquiries to Terry Beigie at [tbeigie@gcva.us](mailto:tbeigie@gcva.us).

## 2.0 SCOPE OF WORK

The Contractor shall provide all labor, equipment, fuel, tools, materials, supervision, and incidentals necessary to provide the timely, safe, and effective execution of the work detailed in this solicitation. Bids are to be inclusive of all costs associated with the work detailed in this scope.

**Grounds Maintenance:** (Refer to Appendix A for maps indicating area to be mowed)

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>County Administration Building</b> 40 Celt Road	A	
<b>Courthouse Complex</b> (Circuit Court, Clerks Office, General District Court, JDR Court), 12, 22 Court Street, 85 Stanard Street	A	
<b>PVCC/Library/Senior Center Facility</b> 222 Main Street	A	
<b>Annex 1</b> (Health Dept/Treasurer/Registrar/ Commonwealth's Attorney) 32, 36, 38, 50 Stanard Street	A	
<b>Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	
<b>Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	B	
<b>Animal Shelter</b> 37 Jeri Allen Way, Ruckersville	A	
<b>Community Park</b> Soccer Fields Entrance road & Open space Jeri Allen Way, Ruckersville	A B	
<b>T-ball Field and Soccer Fields at RES</b> Located along Progress Place, Ruckersville	A	
<b>Preddy Creek Water Tank</b> (located behind address 466) 466 Preddy Creek Road, Barboursville	B	
<b>Gilbert Road Water Tank</b> (In the vicinity of 229 as there is no physical address for site) 229 Gilbert Road, Ruckersville	B	

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>Amicus Road Water Tank</b> (aka Quinque-beside Legacy Church) 85 Summit View Dr., Ruckersville	B	
<b>Rte 33 Tank</b> (aka High Tank-not in SVC) 5 Crusaders Ct. Ruckersville	B	
<b>Pump Station 1-William Mills</b> (behind nursing home) 422 William Mills Dr., Stanardsville	B	
<b>Pump Station 2-Stanardsville Run</b> (Near concrete bridge at the creek) 53 N. Ridge Way, Stanardsville	B	
<b>Pump Station 3-Ridge Way</b> (Past house 299-no physical address) 299 Ridge Way, Ruckersville	B	
<b>Pump Station 4-Holmes Run</b> (Located at the dead end) 245 Holmes Run Road, Stanardsville	B	
<b>Pump Station 5-Spotswood Trail</b> (Near Lambs Lane) 8873 Spotswood Trail, Stanardsville	B	
<b>Pump Station 6-WWTP Influent</b> (Located on the access road to WWTP) 195 Progress Place, Ruckersville	B	
<b>Pump Station 7-Jennings Loop</b> (Near Rylies Diner) 218 Jennings Loop, Ruckersville	B	
<b>Pump Station 8-Rte. 29 S</b> (Before Murphy's Bagel/Deer Drive) 7581 Seminole Trail, Ruckersville	B	
<b>Pump Station 9-Flintstone</b> (Entrance Road is near the creek) 6051 Flintstone Dr., Barboursville	B	
<b>Pump Station 10-Business Park Drive</b> (Located at the dead end/access through metal gate) 215 Business Park Dr., Ruckersville	B	
<b>Pump Station 11-Luckstone</b> (Go into Luckstone, keep left the whole way) 81 Luckstone Road, Ruckersville	B	
<b>Pump Station 12-James Drive</b> (Located between 226 and 208) 208 James Drive, Ruckersville	B	
<b>Well #1 (near Fabio's Pizza)</b> 6420 Seminole Trail, Ruckersville	B	

<b>Outfall</b> (Near Madison/Greene bridge on 29) 1302 Seminole Trail, Ruckersville	B	
<b>Ruckersville Water Treatment Plant</b> 12241 Seminole Trail, Ruckersville	B	
<b>Ruckersville Wastewater Treatment Plant</b> 201 Progress Pl, Ruckersville	B	
<b>Stanardsville Wastewater Treatment Plant</b> 315 Maple Creek Road, Stanardsville	B	
<b>Maintenance Shop</b> 313 Maple Creek Road, Stanardsville	B	
<b>Water &amp; Sewer Office/Extension Office</b> 11235 Spotswood Trail, Ruckersville	A	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	
<b>Weed Control for Walkways/Parking Areas</b> (Hourly Rate)	As Needed	
<b>Removal of trees/limbs in park and County properties</b> (Hourly Rate)	As Needed	
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	

Service Levels: A=Mow/Trim once every week (Approximately 33 events per season)\*

B=Mow/Trim once every two weeks (Approximately 16 events per season)\*

*\*The number of mowing/trimming events is approximate and may be adjusted based on actual conditions encountered during the growing season as determined by the County.*

**Snow Removal:** (Refer to Appendix A for maps indicating area to be pushed)

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	
<b>Ruckersville Elementary School – if requested</b> (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	
<b>Animal Shelter</b> 37 Jeri Allen Way	B	
<b>Community Park</b> Jeri Allen Way	B	
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	
<b>Court Square Complex</b> 12, 22 Court Street, and 85 Stanard Street	B	
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	A	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	

**Rate for Surface Treatment:** Should be included in the snow removal rates

Service Levels: A=Priority

B=Non-priority

**Rate for Clearing of Pedestrian Pathways:**

<b>Locations</b>	<b>Service Level</b>	<b>Hourly Cost</b>
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	
<b>Ruckersville Elementary School – if requested</b> (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	
<b>Animal Shelter</b> 37 Jeri Allen Way	B	
<b>Community Park</b> Jeri Allen Way	B	
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	
<b>Court Square Complex</b> 12, 22 Court Street and 85 Stanard Street	B	
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	B	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	

Service Levels: A=Priority  
B=Non-priority

**3.0 TERMS AND PROPOSAL CONTENT AND FORMAT**

- A. See Appendix B for General Terms and Conditions
- B. Codes, Permits, Fees, Licenses, and Notices
  - a. It is the responsibility of the contractor to maintain all required licensing and training for his/her employees to provide the services as stated in this IFB.
  - b. The contractor shall supply copies of all licenses to Greene County, upon request.
  - c. A Greene County Business License will be required by the selected vendor. Please contact the Commissioner of Revenue at [ktate@geva.us](mailto:ktate@geva.us) for more information. A contractor without a Greene County Business License may submit a bid but will be required to get one prior to starting work. The contractor is responsible for the cost to acquire the license.
  - d. Insurance: The contractor shall agree to provide a certificate of insurance naming the County of Greene as additional insured, and, if requested, a certified copy of said policy or endorsement(s) before commencement of the contract. All insurance shall be placed with an insurer licensed to do business in the Commonwealth of

Virginia. The underwriter shall be subject to the approval of the County of Greene. The contractor shall maintain limits no less than:

- i. General Commercial Liability: \$1,000,000 (one million dollars) combined single limit per occurrence for bodily injury, personal injury and property damage.
- ii. Automobile Liability: \$1,000,000 (one million dollars) combined single limit per accident for bodily injury and property damage.
- iii. Worker's Compensation and Employer's Liability: Worker's Compensation as required by the Code of the Commonwealth of Virginia and Employer's Liability with limits of \$1,000,000 (one million dollars) per accident.
- iv. Professional Liability coverage (errors and omissions), \$250,000 per occurrence.

#### C. Submittals

- a. Qualified contractors shall provide appropriate information in accordance with the content and format requirements of this Invitation for Bid. The contractor's proposal shall be organized in the following order:
  - i. Attachment A: Cost per each mowing location chart filled out
  - ii. Attachment B: Cost per piece of equipment, including operator location chart filled out
  - iii. Attachment C: Hourly cost per Pedestrian Pathway location chart filled out
  - iv. Attachment D: Reference Form
  - v. Attachment E: Bid response form
  - vi. Attachment F: SCC form
- b. All electronic proposal submissions with the required documents must be submitted through the Commonwealth of Virginia's online e-procurement system, eVA. Proposers must submit one (1) complete copy of the proposal and all required documents and/or attachments no later than 2:30 p.m. on Wednesday, March 11, 2026. All proposal submissions sent via U.S. Mail or other postage method shall include 1 copy of the proposal documents, sent to Terry Beigie, Deputy Clerk of the Board, PO Box 358, 40 Celt Road, Stanardsville VA 22973. The outside of your envelope shall be marked as Invitation for Bid #2026-002.

## 4.0 SELECTION POLICIES

The County reserves the right to accept or reject any or all proposals received as a result of this request, or to modify or cancel in part or in its entirety the Invitation for Bid if it is in the best interest of the County to do so. The Invitation for Bid does not commit the County to award a contract, to pay costs incurred in the preparation of a proposal for this request, or to procure or contract for services.

The County will select a contractor to provide the services requested using the Sealed Bid procedure as outlined in the Virginia Public Procurement Act, accepting the lowest responsible bidder.

The County prohibits discrimination and requires compliance with state and federal immigration laws as defined under the Code of Virginia Chapter 43 Virginia Public Procurement Act. The County is an equal opportunity employer and encourages participation of small businesses, minority owned businesses, women owned businesses and service-disabled veteran owned businesses in all procurement activities.

The County does not discriminate against an offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment. MBE/WBE firms are encouraged to submit.

Any offeror who desires to protest the contract award shall submit such protest in writing to the County no later than 10 days after the announcement of the award.

## **5.0 INQUIRIES**

Clarification of the terms and conditions of this proposal should be directed to Mike Taylor, [mstaylort@gcva.us](mailto:mstaylort@gcva.us) with copies to Terry Beigie at [tbeigie@gcva.us](mailto:tbeigie@gcva.us). All inquiries that affect the nature of the proposed contract or proposal contents will be conveyed to all parties receiving this Invitation for Bid. The County shall not be responsible for any information given by way of verbal communication.

# APPENDIX A

County Administration



Courthouse Complex





PVCC/Library/Senior Center and back parking lot



Annex 1



Annex 2 (Sheriff's Office)



Annex 3 (Haney House)



EMS Building



Vehicle Maintenance





Animal Shelter

Park



Park Entrance



Tball Field and parking lot

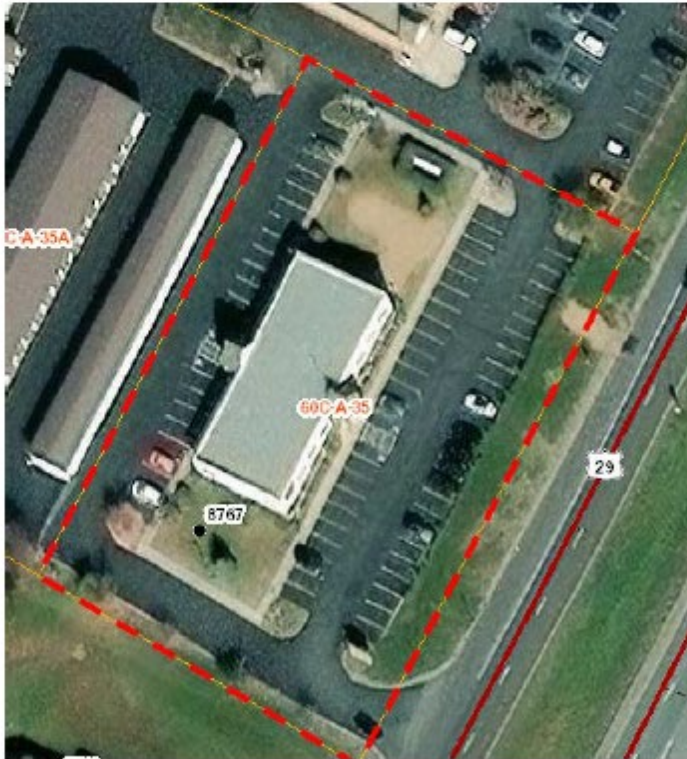


Soccer fields at RES





Water and Sewer and Extension offices



Social Services



Amicus Road Tank



Gilbert Road Tank

Preddy Creek Tank



Rte 33 Tank



Ruckersville Wastewater Treatment Plant



Stanardsville Wastewater Treatment Plant

**APPENDIX B**

**GREENE COUNTY, VIRGINIA**

**GENERAL TERMS AND CONDITIONS**

- A. Applicable Laws and Courts. This solicitation and any resulting contract shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia without regard to its principles of conflicts of law that would cause the application of the laws of any jurisdiction other than those of Virginia. The parties hereby submit to the personal jurisdiction of, and venue in, the General District or Circuit Court of Greene County, Virginia for resolution of any and all claims, causes of action or disputes between the Contractor and the County, depending on the amount in controversy.
- B. Changes to the Contract. Subject to Virginia Code § 2.2-4309, the County may order changes within the general scope of the contract at any time by written notice to the Contractor. The Contractor shall be compensated for any additional costs incurred because of such order. Said compensation shall be determined by mutual agreement between the parties in writing.
- C. Default. In case of failure to deliver services in accordance with the contract terms and conditions, the County, after written notice to the Contractor, may procure the services from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the County may have.
- D. Appropriation of Funds. The County shall be bound under this contract only to the extent of the funds available and duly appropriated or which may hereafter become available and duly appropriated for the purpose of fulfilling the County's obligations under this contract. the County's obligations to make payments during subsequent fiscal years are dependent upon the same action. If such appropriation is not made for any fiscal year, the contract shall terminate effective at the end of the fiscal year for which funds were appropriated, and the County shall not be obligated to make any payments under the contract beyond the amount appropriated for payment obligations under the contract. In the event of any non-appropriation, the County shall notify the Contractor as soon as is reasonable but failure to give such notice shall be of no effect and the County shall not be obligated under the contract beyond the date of termination specified in the County's written notice.
- E. Ownership. Ownership of all data, material and documentation originated and prepared for the County pursuant to the RFP and/or any resulting contract shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. All created materials resulting from work performed under a contract shall become the property of the County and shall be returned to the County upon request.

- F. Compliance with the Law. During the term of the contract, the Contractor will comply and conform with the provisions of the Civil Rights Act of 1964, as amended, Virginia Fair Employment Contracting Act of 1975, as amended, Virginia Values Act, as amended, Virginia Freedom of Information Act, Virginia Prompt Payment Act, and the Virginia Public Procurement Act, where applicable.
- G. Ownership of Intellectual Property. All copyright and patent rights to all papers, reports, forms, materials, creations, or inventions created or developed in the performance of this contract shall become the sole property of the County. On request, the Contractor shall promptly provide an acknowledgement or assignment in a tangible form, satisfactory to the County to evidence its sole ownership of specifically identified intellectual property created or developed in the performance of the contract.
- H. Compliance with Virginia Code § 2.2-4310. the County promotes the use of small businesses and businesses owned by women, minorities, military families, service-disabled veterans, and employment services organizations in procurement.
- I. Employment Discrimination. Pursuant to Virginia Code § 2.2-4311, to the extent that the contract with the County is over \$10,000, Contractor agrees as follows: (a) Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of Contractor. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause; (b) Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer; and (c) Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section. The Contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- J. Immigration Reform and Control Act of 1986. By accepting a contract award, Contractor certifies that it does not and will not during the performance of this contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits the employment of illegal aliens.
- K. Authorization to Conduct Business in Virginia (Va. Code § 2.2-4311.2). If the Contractor is organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership, the Contractor must be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Virginia Code Title 13.1 or Title 50 or as otherwise required by law. The Contractor shall not allow its existence to lapse or its certificate of authority or registration to transact business in Virginia, if so required under Title 13.1 or

Title 50, to be revoked or cancelled at any time during the term of the contract. The County may void a contract if the Contractor fails to remain in compliance with the provisions of this section.

- L. Use of Child Labor Prohibited. Pursuant to Virginia Code § 2.2-4311.4, to the extent that the contract with the County is over \$10,000, Contractor agrees that it will not use forced or indentured child labor in the performance of the contract. Further, the County requires the Contractor to include the same provisions in any subcontracts that exceed \$10,000.
- M. Drug Free Workplace. Pursuant to Virginia Code § 2.2-4312, to the extent that the contract with the County is over \$10,000, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with this contract awarded to the Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
- N. Indemnification. Contractor shall indemnify, defend, and hold harmless the County, its officers, agents and employees from and against any third party claim, cause of action, or demand (each a "Covered Claim"), including the cost and expense (including attorneys' fees) from any and against all claims, liabilities, damages, losses, judgments, charges, and/or causes of action resulting from any breach of this contract by the Contractor and any negligence or intentional misconduct by the Contractor for which the County, its officers, agents, or employees are alleged to be liable.

Contractor and the County recognize that state law prohibits the County from entering into any agreements to indemnify another party. To the extent any provisions of the contract are construed as indemnification obligations of the County, such provisions shall be void and of no effect.

- O. Audit. The Contractor shall retain all books, records, and other documents relative to the Contractor's obligations and the contract for three (3) years after final payment or after all other pending matters are closed, whichever is longer. The County and its authorized agents or any of their duly authorized representatives shall have access to any such books, documents, papers, and records of the Contractor for the purpose of making audits, examinations, excerpts, or transcriptions.

P. Payments to Subcontractors. When subcontracts are used in the performance of this contract, the Contractor must take one of the two following actions within seven days after receipt of amounts paid to the Contractor by the County for work performed by the subcontractor under that contract: (a) Pay the subcontractor for the proportionate share of the total payment received from the agency attributable to the work performed by the subcontractor under that contract, or (b) Notify the County and the subcontractor, in writing, of its intention to withhold all or part of the subcontractor's payment with the reason for nonpayment. Individual subcontractors must provide their social security numbers and proprietorships, partnerships, and corporations must provide their federal employer identification numbers. Contractor must pay interest to the subcontractor on all amounts owed by Contractor that remain unpaid after seven days following receipt by Contractor of payment from the County for work performed by the subcontractor under that contract, except for amounts withheld as allowed in this section. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month. Contractor must include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor. No contract modification and no cost reimbursement claim shall include any reimbursement for the interest charge.

Q. Non-Discrimination Pursuant to Virginia Code § 2.2-4343.1. Be advised that the County does not discriminate against faith-based organizations. The Contractor shall not discriminate against faith-based organizations during the performance of this contract.

R. Notices. All requests, notices and other communications required or permitted to be given under the contract shall be in writing. Delivery of a notice shall be deemed to have been made when such notice is either:

1. duly mailed by first-class mail, postage prepaid, return receipt requested, or any comparable or superior postal or overnight delivery service then in effect; or
2. transmitted by hand delivery to the party entitled to receive the same at the address indicated below or at such other address as such party shall have specified by written notice to the other party.
3. Notices to the County shall be sent to:

Cathy Schafrik  
County Administrator  
PO Box 358  
Stanardsville VA 22973

With a copy to:  
Kelley M. Kemp, Esq.  
Sands Anderson, P.C.  
P.O. Box 1998  
Richmond, VA 23218-1998

Notices to the Contractor shall be sent to:

[Name]

[Firm Name]

[Street address]

[City/County, State Zip]

- S. Tax Exemption. The County, as a political subdivision of the Commonwealth of Virginia, is exempt from any federal excise tax and Virginia sales and use tax. Taxes included on invoices will be deducted from the payment amount. Tax-exempt forms will be completed for the Contractor upon request. The County's tax identification number is 54-6004813.
- T. Dispute Resolution Procedure. Unless otherwise provided for in this contract, the procedures for consideration of contractual claims set forth in Virginia Code § 2.2-4363(C) shall be applicable to this contract and are incorporated herein by reference. Any alternative dispute resolution procedures entered into by the County shall be nonbinding.
- U. Insurance Requirements.
1. Unless otherwise expressly excepted in the contract, the Contractor shall take out and maintain during the term of the contract such bodily injury, liability and property damage liability insurance as shall protect it and the County from claims for damages for personal injury, including death, as well as from claims for property damage, which could arise out of the Contractor's actions or inactions, or those of the Contractor's subcontractor or other persons directly or indirectly employed by either of them:
  2. The Contractor shall maintain the following insurance to satisfy its insurance obligations
    - a. Worker's Compensation. The Contractor shall procure and maintain worker's compensation insurance covering all of its employees in conformance with the laws of any state, district or territory of the United States of America in which work towards meeting the Contractor's obligations are to be performed. Such insurance shall not have a limit of liability less than the statutory minimum.
    - b. Employer's Liability. The Contractor shall procure and maintain employer's liability insurance covering all of its employees in conformance with the laws of any state, district or territory of the United States of America in which work towards meeting the Contractor's obligations are to be performed. Such insurance shall not have a limit of liability less than the following:
      - 1.) Bodily Injury by accident, \$500,000 for each accident;
      - 2.) Bodily Injury by disease, \$500,000 policy limit;

- 3.) Bodily Injury by disease, \$500,000 for each employee.
  - c. Commercial General Liability Insurance. This coverage shall include contractual liability, underground hazard, explosion and collapse, hazard, property damage, independent contractor, and personal injury insurance in support of the Contractor's obligations to indemnify the County. This policy shall be endorsed to include the County as an additional insured during the term of the contract and shall state that this insurance is primary insurance as regards any other insurance carried by the County. Such insurance shall not have a limit of liability less than the following:
    - 1.) \$1,000,000 for each occurrence involving bodily injury;
    - 2.) \$1,000,000 for each occurrence involving property damage;
    - 3.) \$2,000,000 aggregate limits.
  - d. Comprehensive Automobile Liability. The Contractor shall procure and maintain comprehensive automobile liability insurance covering all automobiles, trucks, tractors, trailers, or other automobile equipment, whether owned, not owned, or hired by the Contractor, with the following limits:
    - 1.) \$1,000,000 for each occurrence involving personal injury;
    - 2.) \$1,000,000 for each occurrence involving property damage;
    - 3.) \$2,000,000 aggregate limits.
  - e. The Contractor shall purchase and maintain insurance coverage in a sufficient amount to cover all potential claims on its tools, equipment and machinery.
3. Each policy shall name the "Greene County, Virginia" as an additional insured.
  4. Such insurance must be issued by a company admitted to do business within Virginia and with at least an AM Best rating of A-.
  5. Within 10 days after the Contractor is awarded the contract, and in no event later than the first day on which the Contractor provides goods or services to the County, the Contractor shall provide the County with a certificate of insurance showing such insurance to be in force and providing that the insurer shall give the County at least 30 days' notice prior to cancellation or other termination of such insurance.
  6. All insurance policies required shall include a clause waiving any and all subrogation rights against the County.
  7. Insurance policies shall provide for notification to the County of non-payment of any premium and shall give the County the right to make the premium payment thereunder within a reasonable time if the insurance policy is in danger of lapsing

during the term of the contract. Any premium payments made by the County shall be deducted from amounts due the Contractor under the contract.

- V. Termination and Cancellation. The County shall have the unilateral right to terminate this contract for default on the terms of this contract, or any other contract between the Contractor and the County.

The County has the unilateral right to cancel and terminate any contract with Contractor, in whole or in part, without penalty, merely out of convenience, and shall require no breach of contract by Contractor as a condition of termination. This right of termination for convenience may be exercised at the sole unconditional discretion of the County. If the contract is terminated in whole or in part for the convenience of the County, the Contractor shall be paid the contracted price for the service actually provided or rendered up to the date of the termination of the contract but shall not be paid any other fees or lost profits.

Any contract cancellation notice shall not relieve the Contractor of the obligation to perform on all outstanding orders issued prior to the effective date of cancellation.

- W. Ethics in Public Contracting. The provisions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Public Procurement Act as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all contracts solicited or entered into by this Local Government. A copy of these provisions may be obtained from the Administration Office upon request. The provisions of this article supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interests Act (§ 2.1-348 et. seq.), the Virginia Governmental Frauds Act (§ 18.2-498.1 et. seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2. The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act.

- X. No Waiver. Any failure of the County to demand rigid adherence to one or more of the terms of the contract, on one or more occasions, shall not be construed as a waiver nor deprive the County of the right to insist upon strict compliance with the terms of the contract. Moreover, it is the County's position and Contractor hereby agrees that the legal theories of implied waiver, statute of limitation, estoppel, and laches do not apply as defenses that the Contractor may assert in any action by the County. Any waiver of a term of this contract, in whole or in part, must be in writing and signed by the party granting the waiver to be effective.

- Y. No Assignment. This contract may not be assigned, sublet, or transferred, in whole or in part, without the written consent of the County or its designee.

- Z. Severability. If any provision of the contract is held to be illegal, invalid, or unenforceable, or is found to be against public policy for any reason, such provision shall be fully severable and the remainder of the contract shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never been part of the contract, and the remaining provisions of the contract shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision, or by its severance.

- AA. Modifications, Additions or Changes. The contract shall not be amended, altered, or modified unless such amendment, modification or alteration is reduced to a writing purporting to be such a modification that is signed by both parties and attached hereto. The amount of any contract may not be increased for any purpose without adequate consideration provided to the County.
- BB. Counterparts and Electronic Signature. This contract may be executed in two or more counterparts, each of which shall be deemed an original, but both of such counterparts together shall be deemed to be one and the same instrument. It shall not be necessary in making proof of this contract or any counterpart hereof to produce or account for the other counterpart. The parties acknowledge and agree that this contract may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

## ATTACHMENT A – GROUNDS MAINTENANCE

Locations	Service Level	Cost
<b>County Administration Building</b> 40 Celt Road	A	
<b>Courthouse Complex</b> (Circuit Court, Clerks Office, General District Court, JDR Court), 12, 22 Court Street, 85 Stanard Street	A	
<b>PVCC/Library/Senior Center Facility</b> 222 Main Street	A	
<b>Annex 1</b> (Health Dept/Treasurer/Registrar/ Commonwealth's Attorney) 32, 36, 38, 50 Stanard Street	A	
<b>Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	
<b>Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	B	
<b>Animal Shelter</b> 37 Jeri Allen Way, Ruckersville	A	
<b>Community Park</b> Soccer Fields Entrance road & Open space Jeri Allen Way, Ruckersville	A B	
<b>T-ball Field and Soccer Fields at RES</b> Located along Progress Place, Ruckersville	A	
<b>Preddy Creek Water Tank</b> (located behind address 466) 466 Preddy Creek Road, Barboursville	B	
<b>Gilbert Road Water Tank</b> (In the vicinity of 229 as there is no physical address for site) 229 Gilbert Road, Ruckersville	B	
<b>Amicus Road Water Tank</b> (aka Quinque-beside Legacy Church) 85 Summit View Dr., Ruckersville	B	

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>Rte 33 Tank</b> (aka High Tank-not in SVC) 5 Crusaders Ct. Ruckersville	B	
<b>Pump Station 1-William Mills</b> (behind nursing home) 422 William Mills Dr., Stanardsville	B	
<b>Pump Station 2-Stanardsville Run</b> (Near concrete bridge at the creek) 53 N. Ridge Way, Stanardsville	B	
<b>Pump Station 3-Ridge Way</b> (Past house 299-no physical address) 299 Ridge Way, Ruckersville	B	
<b>Pump Station 4-Holmes Run</b> (Located at the dead end) 245 Holmes Run Road, Stanardsville	B	
<b>Pump Station 5-Spotswood Trail</b> (Near Lambs Lane) 8873 Spotswood Trail, Stanardsville	B	
<b>Pump Station 6-WWTP Influent</b> (Located on the access road to WWTP) 195 Progress Place, Ruckersville	B	
<b>Pump Station 7-Jennings Loop</b> (Near Rylies Diner) 218 Jennings Loop, Ruckersville	B	
<b>Pump Station 8-Rte. 29 S</b> (Before Murphy's Bagel/Deer Drive) 7581 Seminole Trail, Ruckersville	B	
<b>Pump Station 9-Flintstone</b> (Entrance Road is near the creek) 6051 Flintstone Dr., Barboursville	B	
<b>Pump Station 10-Business Park Drive</b> (Located at the dead end/access through metal gate) 215 Business Park Dr., Ruckersville	B	
<b>Pump Station 11-Luckstone</b> (Go into Luckstone, keep left the whole way) 81 Luckstone Road, Ruckersville	B	
<b>Pump Station 12-James Drive</b> (Located between 226 and 208) 208 James Drive, Ruckersville	B	
<b>Well #1 (near Fabio's Pizza)</b> 6420 Seminole Trail, Ruckersville	B	
<b>Outfall</b> (Near Madison/Greene bridge on 29) 1302 Seminole Trail, Ruckersville	B	

<b>Locations</b>	<b>Service Level</b>	<b>Cost</b>
<b>Ruckersville Water Treatment Plant</b> 12241 Seminole Trail, Ruckersville	B	
<b>Ruckersville Wastewater Treatment Plant</b> 201 Progress Pl, Ruckersville	B	
<b>Stanardsville Wastewater Treatment Plant</b> 315 Maple Creek Road, Stanardsville	B	
<b>Maintenance Shop</b> 313 Maple Creek Road, Stanardsville	B	
<b>Water &amp; Sewer Office/Extension Office</b> 11235 Spotswood Trail, Ruckersville	A	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	
<b>Weed Control for Walkways/Parking Areas</b> (Hourly Rate)	As Needed	
<b>Removal of trees/limbs in park and County properties</b> (Hourly Rate)	As Needed	
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	

## ATTACHMENT B – SNOW REMOVAL

Locations	Service Level	Hourly Cost
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	
<b>Ruckersville Elementary School</b> – if requested (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	
<b>Ruckersville Tower Site</b> – if requested 584 Carpenters Mill Road, Ruckersville	B	
<b>Animal Shelter</b> 37 Jeri Allen Way	B	
<b>Community Park</b> Jeri Allen Way	B	
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	
<b>Court Square Complex</b> 12, 22 Court Street, and 85 Stanard Street	B	
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	A	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	

## ATTACHMENT C – PEDESTRIAN WALKWAYS SNOW REMOVAL

Locations	Service Level	Hourly Cost
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	
<b>Ruckersville Elementary School</b> – if requested (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	
<b>Animal Shelter</b> 37 Jeri Allen Way	B	
<b>Community Park</b> Jeri Allen Way	B	
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	
<b>Court Square Complex</b> 12, 22 Court Street and 85 Stanard Street	B	
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	B	
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	

## ATTACHMENT D – Reference Form

Vendor to complete all blanks in this document. Please list at least three with whom you have had similar contracts during the past three years. These references must be included with your proposal.

1. Company/County \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

2. Company/County \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

3. Company/County \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## ATTACHMENT E – BID RESPONSE FORM

This form should be completed and returned as part of your bid packet.

### 1. NAME AND ADDRESS OF FIRM

SIGNATURE

BY (print name)

TITLE

DATE

COMPANY NAME

STREET ADDRESS

CITY, STATE, ZIP

TELEPHONE

FAX

E-MAIL

SOCIAL SECURITY OR FEDERAL TAX I.D. #

GREENE COUNTY BUSINESS LICENSE #

VIRGINIA CONTRACTOR'S  
LICENSE #

EXPIRATION DATE

CLASS

NAME OF INSURANCE CARRIER, BROKER OR AGENCY

Pursuant to and in accordance with "INVITATION FOR BIDS # 2026-002", the undersigned agrees to provide all equipment, fuel, transportation, insurance, labor, material, and other items as necessary, needed to successfully deliver and install the generators as stated in this IFB.

All prices shall include:

1. all applicable sales and/or use taxes,
2. all insurance premiums required,
3. all applicable allowances of this Bid Response Form

## **2. BID PRICE**

**Include the charts for this section**

***\*The lump sum cost will be used to determine the apparent low bidder.***

***\* Mathematical Errors. Discrepancies between the addition of the unit prices and the lump sum will be resolved by in favor of the unit prices (adding the unit prices to determine the correct lump sum). Discrepancies between words and figures will be resolved in favor of words.***

### **SUBCONTRACTORS**

The following Subcontractors are proposed for the item(s) of work listed. Trade contractors are subject to review per the General Conditions. List only firms that will supply any labor at this site. Submit a reference form for each Subcontractor listed.

ITEM OF WORK	SUBCONTRACTOR
--------------	---------------

### **BID PRESENTATION**

- A. The Contractor having carefully examined the Bid Documents and all other related documents, fully reviewed the existing site conditions, and having become familiar with all conditions affecting the proposed work, including the availability of labor, materials and equipment, agrees to perform all Work required by the Bid Documents.
- B. The Contractor, if awarded a Contract, agrees to commence the work on the date(s) specified in the Notice(s) to Proceed; to carry the work forward expeditiously with adequate forces; and subject to authorized adjustments, to achieve Interim Milestones, Substantial Completion and Final Completion in accordance with the dates or periods of performance set forth in the Contract Documents.

### **CONTRACTOR'S ORGANIZATION (strike out all conditions that do not apply)**

- A. An individual or sole proprietorship
- B. A partnership
- C. A joint venture
- D. A corporation organized under the laws of the State of \_\_\_\_\_

### **ATTACHMENTS**

The following is a checklist of items that are to be included with the Bid Response Form and shall be completed by the Contractor:

- A. \_\_\_\_\_ Attachment A: Chart for costs for mowing

- B. \_\_\_\_\_ Attachment B chart for snow removal
- C. \_\_\_\_\_ Attachment C chart for pedestrian walkways snow removal
- D. \_\_\_\_\_ Attachment D reference form
- E. \_\_\_\_\_ Attachment E bid response form
- F. \_\_\_\_\_ Attachment F SCC form
- G. \_\_\_\_\_ Certificate of Insurance
- H. \_\_\_\_\_ Copies of any required licenses or permits
- I. \_\_\_\_\_ Copy of State Contractor's License, if applicable

**8. SIGNATURE AND SEAL**

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

**BIDDER - SIGNATURE:** \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

## ATTACHMENT F

### PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

Pursuant to Virginia Code §2.2-4311.2, an Offeror/Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission (“SCC”). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the County Administrator.

If this quote for goods or services is accepted by the County of Greene, Virginia, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information.

A. \_\_\_\_\_ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is \_\_\_\_\_.

B. \_\_\_\_\_ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is \_\_\_\_\_.

C. \_\_\_\_\_ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): \_\_\_\_\_.

Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9)

Legal Name of Offeror/Bidder

Authorized Signature Date

Print or Type Name and Title

**GREENE COUNTY, VIRGINIA**

**GENERAL TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES**

- CC. Applicable Laws and Courts. This solicitation and any resulting contract shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia without regard to its principles of conflicts of law that would cause the application of the laws of any jurisdiction other than those of Virginia. The parties hereby submit to the personal jurisdiction of, and venue in, the General District or Circuit Court of Greene County, Virginia for resolution of any and all claims, causes of action or disputes between the Contractor and the County, depending on the amount in controversy.
- DD. Changes to the Contract. Subject to Virginia Code § 2.2-4309, the County may order changes within the general scope of the contract at any time by written notice to the Contractor. The Contractor shall be compensated for any additional costs incurred because of such order. Said compensation shall be determined by mutual agreement between the parties in writing.
- EE. Default. In case of failure to deliver services in accordance with the contract terms and conditions, the County, after written notice to the Contractor, may procure the services from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the County may have.
- FF. Appropriation of Funds. The County shall be bound under this contract only to the extent of the funds available and duly appropriated or which may hereafter become available and duly appropriated for the purpose of fulfilling the County's obligations under this contract. the County's obligations to make payments during subsequent fiscal years are dependent upon the same action. If such appropriation is not made for any fiscal year, the contract shall terminate effective at the end of the fiscal year for which funds were appropriated, and the County shall not be obligated to make any payments under the contract beyond the amount appropriated for payment obligations under the contract. In the event of any non-appropriation, the County shall notify the Contractor as soon as is reasonable but failure to give such notice shall be of no effect and the County shall not be obligated under the contract beyond the date of termination specified in the County's written notice.
- GG. Ownership. Ownership of all data, material and documentation originated and prepared for the County pursuant to the RFP and/or any resulting contract shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. All created materials resulting from work performed under a contract shall become the property of the County and shall be returned to the County upon request.

- HH. Compliance with the Law. During the term of the contract, the Contractor will comply and conform with the provisions of the Civil Rights Act of 1964, as amended, Virginia Fair Employment Contracting Act of 1975, as amended, Virginia Values Act, as amended, Virginia Freedom of Information Act, Virginia Prompt Payment Act, and the Virginia Public Procurement Act, where applicable.
- II. Ownership of Intellectual Property. All copyright and patent rights to all papers, reports, forms, materials, creations, or inventions created or developed in the performance of this contract shall become the sole property of the County. On request, the Contractor shall promptly provide an acknowledgement or assignment in a tangible form, satisfactory to the County to evidence its sole ownership of specifically identified intellectual property created or developed in the performance of the contract.
- JJ. Compliance with Virginia Code § 2.2-4310. the County promotes the use of small businesses and businesses owned by women, minorities, military families, service-disabled veterans, and employment services organizations in procurement.
- KK. Employment Discrimination. Pursuant to Virginia Code § 2.2-4311, to the extent that the contract with the County is over \$10,000, Contractor agrees as follows: (a) Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of Contractor. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause; (b) Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer; and (c) Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section. The Contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- LL. Immigration Reform and Control Act of 1986. By accepting a contract award, Contractor certifies that it does not and will not during the performance of this contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits the employment of illegal aliens.
- MM. Authorization to Conduct Business in Virginia (Va. Code § 2.2-4311.2). If the Contractor is organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership, the Contractor must be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Virginia Code Title 13.1 or Title 50 or as otherwise required by law. The Contractor shall not allow its existence to lapse or its certificate of authority or registration to transact business in Virginia, if so required under Title 13.1 or

Title 50, to be revoked or cancelled at any time during the term of the contract. The County may void a contract if the Contractor fails to remain in compliance with the provisions of this section.

- NN. Use of Child Labor Prohibited. Pursuant to Virginia Code § 2.2-4311.4, to the extent that the contract with the County is over \$10,000, Contractor agrees that it will not use forced or indentured child labor in the performance of the contract. Further, the County requires the Contractor to include the same provisions in any subcontracts that exceed \$10,000.
- OO. Drug Free Workplace. Pursuant to Virginia Code § 2.2-4312, to the extent that the contract with the County is over \$10,000, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with this contract awarded to the Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
- PP. Indemnification. Contractor shall indemnify, defend, and hold harmless the County, its officers, agents and employees from and against any third party claim, cause of action, or demand (each a "Covered Claim"), including the cost and expense (including attorneys' fees) from any and against all claims, liabilities, damages, losses, judgments, charges, and/or causes of action resulting from any breach of this contract by the Contractor and any negligence or intentional misconduct by the Contractor for which the County, its officers, agents, or employees are alleged to be liable.

Contractor and the County recognize that state law prohibits the County from entering into any agreements to indemnify another party. To the extent any provisions of the contract are construed as indemnification obligations of the County, such provisions shall be void and of no effect.

- QQ. Audit. The Contractor shall retain all books, records, and other documents relative to the Contractor's obligations and the contract for three (3) years after final payment or after all other pending matters are closed, whichever is longer. The County and its authorized agents or any of their duly authorized representatives shall have access to any such books, documents, papers, and records of the Contractor for the purpose of making audits, examinations, excerpts, or transcriptions.

RR. Payments to Subcontractors. When subcontracts are used in the performance of this contract, the Contractor must take one of the two following actions within seven days after receipt of amounts paid to the Contractor by the County for work performed by the subcontractor under that contract: (a) Pay the subcontractor for the proportionate share of the total payment received from the agency attributable to the work performed by the subcontractor under that contract, or (b) Notify the County and the subcontractor, in writing, of its intention to withhold all or part of the subcontractor's payment with the reason for nonpayment. Individual subcontractors must provide their social security numbers and proprietorships, partnerships, and corporations must provide their federal employer identification numbers. Contractor must pay interest to the subcontractor on all amounts owed by Contractor that remain unpaid after seven days following receipt by Contractor of payment from the County for work performed by the subcontractor under that contract, except for amounts withheld as allowed in this section. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month. Contractor must include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor. No contract modification and no cost reimbursement claim shall include any reimbursement for the interest charge.

SS. Non-Discrimination Pursuant to Virginia Code § 2.2-4343.1. Be advised that the County does not discriminate against faith-based organizations. The Contractor shall not discriminate against faith-based organizations during the performance of this contract.

TT. Notices. All requests, notices and other communications required or permitted to be given under the contract shall be in writing. Delivery of a notice shall be deemed to have been made when such notice is either:

1. duly mailed by first-class mail, postage prepaid, return receipt requested, or any comparable or superior postal or overnight delivery service then in effect; or
2. transmitted by hand delivery to the party entitled to receive the same at the address indicated below or at such other address as such party shall have specified by written notice to the other party.
3. Notices to the County shall be sent to:

Cathy Scharfrik, County Administrator  
Greene County, Virginia  
40 Celt Road  
Stanardsville, VA 22973

With a copy to:  
Kelley M. Kemp, Esq.  
Sands Anderson, P.C.  
P.O. Box 1998  
Richmond, VA 23218-1998

Notices to the Contractor shall be sent to:

Walter Junior Rogers

Dinky's Lawncare

75 Christian Lane

Virginia, 22973

UU. Tax Exemption. The County, as a political subdivision of the Commonwealth of Virginia, is exempt from any federal excise tax and Virginia sales and use tax. Taxes included on invoices will be deducted from the payment amount. Tax-exempt forms will be completed for the Contractor upon request. The County's tax identification number is 54-6004813.

VV. Dispute Resolution Procedure. Unless otherwise provided for in this contract, the procedures for consideration of contractual claims set forth in Virginia Code § 2.2-4363(C) shall be applicable to this contract and are incorporated herein by reference. Any alternative dispute resolution procedures entered into by the County shall be nonbinding.

WW. Insurance Requirements.

1. Unless otherwise expressly excepted in the contract, the Contractor shall take out and maintain during the term of the contract such bodily injury, liability and property damage liability insurance as shall protect it and the County from claims for damages for personal injury, including death, as well as from claims for property damage, which could arise out of the Contractor's actions or inactions, or those of the Contractor's subcontractor or other persons directly or indirectly employed by either of them:
2. The Contractor shall maintain the following insurance to satisfy its insurance obligations
  - a. Worker's Compensation. The Contractor shall procure and maintain worker's compensation insurance covering all of its employees in conformance with the laws of any state, district or territory of the United States of America in which work towards meeting the Contractor's obligations are to be performed. Such insurance shall not have a limit of liability less than the statutory minimum.
  - b. Employer's Liability. The Contractor shall procure and maintain employer's liability insurance covering all of its employees in conformance with the laws of any state, district or territory of the United States of America in which work towards meeting the Contractor's obligations are to be performed. Such insurance shall not have a limit of liability less than the following:
    - 1.) Bodily Injury by accident, \$500,000 for each accident;
    - 2.) Bodily Injury by disease, \$500,000 policy limit;

- 3.) Bodily Injury by disease, \$500,000 for each employee.
- c. Commercial General Liability Insurance. This coverage shall include contractual liability, underground hazard, explosion and collapse, hazard, property damage, independent contractor, and personal injury insurance in support of the Contractor's obligations to indemnify the County. This policy shall be endorsed to include the County as an additional insured during the term of the contract and shall state that this insurance is primary insurance as regards any other insurance carried by the County. Such insurance shall not have a limit of liability less than the following:
  - 1.) \$1,000,000 for each occurrence involving bodily injury;
  - 2.) \$1,000,000 for each occurrence involving property damage;
  - 3.) \$2,000,000 aggregate limits.
- d. Comprehensive Automobile Liability. The Contractor shall procure and maintain comprehensive automobile liability insurance covering all automobiles, trucks, tractors, trailers, or other automobile equipment, whether owned, not owned, or hired by the Contractor, with the following limits:
  - 1.) \$1,000,000 for each occurrence involving personal injury;
  - 2.) \$1,000,000 for each occurrence involving property damage;
  - 3.) \$2,000,000 aggregate limits.
- e. The Contractor shall purchase and maintain insurance coverage in a sufficient amount to cover all potential claims on its tools, equipment and machinery.
3. Each policy shall name the "Greene County, Virginia" as an additional insured.
4. Such insurance must be issued by a company admitted to do business within Virginia and with at least an AM Best rating of A-.
5. Within 10 days after the Contractor is awarded the contract, and in no event later than the first day on which the Contractor provides goods or services to the County, the Contractor shall provide the County with a certificate of insurance showing such insurance to be in force and providing that the insurer shall give the County at least 30 days' notice prior to cancellation or other termination of such insurance.
6. All insurance policies required shall include a clause waiving any and all subrogation rights against the County.
7. Insurance policies shall provide for notification to the County of non-payment of any premium and shall give the County the right to make the premium payment thereunder within a reasonable time if the insurance policy is in danger of lapsing

during the term of the contract. Any premium payments made by the County shall be deducted from amounts due the Contractor under the contract.

- XX. Termination and Cancellation. The County shall have the unilateral right to terminate this contract for default on the terms of this contract, or any other contract between the Contractor and the County.

The County has the unilateral right to cancel and terminate any contract with Contractor, in whole or in part, without penalty, merely out of convenience, and shall require no breach of contract by Contractor as a condition of termination. This right of termination for convenience may be exercised at the sole unconditional discretion of the County. If the contract is terminated in whole or in part for the convenience of the County, the Contractor shall be paid the contracted price for the service actually provided or rendered up to the date of the termination of the contract but shall not be paid any other fees or lost profits.

Any contract cancellation notice shall not relieve the Contractor of the obligation to perform on all outstanding orders issued prior to the effective date of cancellation.

- YY. Ethics in Public Contracting. The provisions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Public Procurement Act as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all contracts solicited or entered into by this Local Government. A copy of these provisions may be obtained from the Administration Office upon request. The provisions of this article supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interests Act (§ 2.1-348 et. seq.), the Virginia Governmental Frauds Act (§ 18.2-498.1 et. seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2. The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act.

- ZZ. No Waiver. Any failure of the County to demand rigid adherence to one or more of the terms of the contract, on one or more occasions, shall not be construed as a waiver nor deprive the County of the right to insist upon strict compliance with the terms of the contract. Moreover, it is the County's position and Contractor hereby agrees that the legal theories of implied waiver, statute of limitation, estoppel, and laches do not apply as defenses that the Contractor may assert in any action by the County. Any waiver of a term of this contract, in whole or in part, must be in writing and signed by the party granting the waiver to be effective.

- AAA. No Assignment. This contract may not be assigned, sublet, or transferred, in whole or in part, without the written consent of the County or its designee.

- BBB. Severability. If any provision of the contract is held to be illegal, invalid, or unenforceable, or is found to be against public policy for any reason, such provision shall be fully severable and the remainder of the contract shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never been part of the contract, and the remaining provisions of the contract shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision, or by its severance.

CCC. Modifications, Additions or Changes. The contract shall not be amended, altered, or modified unless such amendment, modification or alteration is reduced to a writing purporting to be such a modification that is signed by both parties and attached hereto. The amount of any contract may not be increased for any purpose without adequate consideration provided to the County.

DDD. Counterparts and Electronic Signature. This contract may be executed in two or more counterparts, each of which shall be deemed an original, but both of such counterparts together shall be deemed to be one and the same instrument. It shall not be necessary in making proof of this contract or any counterpart hereof to produce or account for the other counterpart. The parties acknowledge and agree that this contract may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

Exhibit C

Invitation for Bid

#2026-002

**ATTACHMENT A – GROUNDS MAINTENANCE**

Locations	Service Level	Cost
<b>County Administration Building</b> 40 Celt Road	A	80,00
<b>Courthouse Complex</b> (Circuit Court, Clerks Office, General District Court, JDR Court), 12, 22 Court Street, 85 Stanard Street	A	60,00
<b>PVCC/Library/Senior Center Facility</b> 222 Main Street	A	50,00
<b>Annex 1</b> (Health Dept/Treasurer/Registrar/ Commonwealth's Attorney) 32, 36, 38, 50 Stanard Street	A	50,00
<b>Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	50,00
<b>Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	A	40,00
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	60,00
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	B	60,00
<b>Animal Shelter</b> 37 Jeri Allen Way, Ruckersville	A	50,00
<b>Community Park</b> Soccer Fields Entrance road & Open space Jeri Allen Way, Ruckersville	A B	100,00 235,00
<b>T-ball Field and Soccer Fields at RES</b> Located along Progress Place, Ruckersville	A	100,00
<b>Preddy Creek Water Tank</b> (located behind address 466) 466 Preddy Creek Road, Barboursville	B	60,00
<b>Gilbert Road Water Tank</b> (In the vicinity of 229 as there is no physical address for site) 229 Gilbert Road, Ruckersville	B	60,00
<b>Amicus Road Water Tank</b> (aka Quinque-beside Legacy Church) 85 Summit View Dr., Ruckersville	B	50,00

Locations	Service Level	Cost
<b>Rte 33 Tank</b> (aka High Tank-not in SVC) 5 Crusaders Ct. Ruckersville	B	50,00
<b>Pump Station 1-William Mills</b> (behind nursing home) 422 William Mills Dr., Stanardsville	B	50,00
<b>Pump Station 2-Stanardsville Run</b> (Near concrete bridge at the creek) 53 N. Ridge Way, Stanardsville	B	50,00
<b>Pump Station 3-Ridge Way</b> (Past house 299-no physical address) 299 Ridge Way, Ruckersville	B	50,00
<b>Pump Station 4-Holmes Run</b> (Located at the dead end) 245 Holmes Run Road, Stanardsville	B	30,00
<b>Pump Station 5-Spotswood Trail</b> (Near Lambs Lane) 8873 Spotswood Trail, Stanardsville	B	30,00
<b>Pump Station 6-WWTP Influent</b> (Located on the access road to WWTP) 195 Progress Place, Ruckersville	B	30,00
<b>Pump Station 7-Jennings Loop</b> (Near Rylies Diner) 218 Jennings Loop, Ruckersville	B	50,00
<b>Pump Station 8-Rte. 29 S</b> (Before Murphy's Bagel/Deer Drive) 7581 Seminole Trail, Ruckersville	B	50,00
<b>Pump Station 9-Flintstone</b> (Entrance Road is near the creek) 6051 Flintstone Dr., Barboursville	B	60,00
<b>Pump Station 10-Business Park Drive</b> (Located at the dead end/access through metal gate) 215 Business Park Dr., Ruckersville	B	50,00
<b>Pump Station 11-Luckstone</b> (Go into Luckstone, keep left the whole way) 81 Luckstone Road, Ruckersville	B	60,00
<b>Pump Station 12-James Drive</b> (Located between 226 and 208) 208 James Drive, Ruckersville	B	50,00
<b>Well #1 (near Fabio's Pizza)</b> 6420 Seminole Trail, Ruckersville	B	50,00
<b>Outfall</b> (Near Madison/Greene bridge on 29) 1302 Seminole Trail, Ruckersville	B	45,00

Locations	Service Level	Cost
<b>Ruckersville Water Treatment Plant</b> 12241 Seminole Trail, Ruckersville	B	85,00
<b>Ruckersville Wastewater Treatment Plant</b> 201 Progress Pl, Ruckersville	B	125,00
<b>Stanardsville Wastewater Treatment Plant</b> 315 Maple Creek Road, Stanardsville	B	100,00
<b>Maintenance Shop</b> 313 Maple Creek Road, Stanardsville	B	45,00
<b>Water &amp; Sewer Office/Extension Office</b> 11235 Spotswood Trail, Ruckersville	A	45,00
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	40,00
<b>Weed Control for Walkways/Parking Areas</b> (Hourly Rate)	As Needed	35,00 HR
<b>Removal of trees/limbs in park and County properties</b> (Hourly Rate)	As Needed	25,00 HR
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	45,00
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	100,00
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	50,00
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	100,00
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	100,00

**ATTACHMENT B – SNOW REMOVAL**

<b>Locations</b>	<b>Service Level</b>	<b>Hourly Cost</b>
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	100,00
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	100,00
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	100,00
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	100,00
<b>Ruckersville Elementary School – if requested</b> (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	100,00
<b>Ruckersville Tower Site – if requested</b> 584 Carpenters Mill Road, Ruckersville	B	100,00
<b>Animal Shelter</b> 37 Jeri Allen Way	B	100,00
<b>Community Park</b> Jeri Allen Way	B	100.00
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	100,00
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	100.00
<b>Court Square Complex</b> 12, 22 Court Street, and 85 Stanard Street	B	100,00
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	100,00
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	A	100,00
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	100,00
<b>American Tower</b> 465 Tower Road, Stanardsville	As requested	100,00
<b>Pocosan Tower</b> 5218 Pocosan Mountain Road, Stanardsville	As requested	100,00
<b>Sheriff's Office Tower</b> 123 Knights Drive, Stanardsville	As requested	100.00
<b>Flattop Tower</b> 2106 Flattop Mountain Rd, Free Union	As requested	100.00
<b>Ruckersville Tower</b> 584 Carpenters Mill Rd., Ruckersville	As requested	100.00

### ATTACHMENT C – PEDESTRIAN WALKWAYS SNOW REMOVAL

Locations	Service Level	Hourly Cost
<b>Vehicle Maintenance Facility</b> 74 Industrial Drive, Ruckersville	A	30,00
<b>EMS Building</b> 9825 Spotswood Trail, Stanardsville	A	30,00
<b>County Annex 2</b> (Sheriff's Office) 10005 Spotswood Trail, Stanardsville	A	30,00
<b>County Administration Building</b> 40 Celt Road, Stanardsville	A	30,00
<b>Ruckersville Elementary School – if requested</b> (Emergency Assembly Center) 105 Progress Place, Ruckersville	A	30,00
<b>Animal Shelter</b> 37 Jeri Allen Way	B	30,00
<b>Community Park</b> Jeri Allen Way	B	30,00
<b>County Annex 1</b> (Health Department, Registrar, Treasurer, CWA) 32, 36, 38 Stanard Street, Stanardsville	B	30,00
<b>County Annex 3</b> (Haney House) 24 Rectory Lane, Stanardsville	B	30,00
<b>Court Square Complex</b> 12, 22 Court Street and 85 Stanard Street	B	30,00
<b>Library/PVCC/Senior Center</b> 222 Main Street, Stanardsville	B	30,00
<b>Taylor House</b> 9157 Seminole Trail, Ruckersville	B	30,00
<b>Social Services</b> 8767 Seminole Trail, Ruckersville	A	30,00