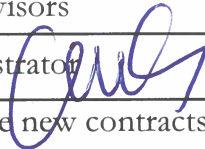




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**MEMORANDUM**

<b>TO:</b>	Greene County Board of Supervisors
<b>FROM:</b>	Cathy Schafrik, County Administrator 
<b>SUBJECT:</b>	County Administrator to execute new contracts for copiers for five departments
<b>DATE:</b>	June 9, 2026

**Recommended action:**

**Approve the attached resolution to allow the County Administrator to execute a cooperative contract with Virginia Business Systems**

**Background:**

Contracts are expiring on five departments' copiers in fiscal year 2027. We have found a state contract with a cooperative clause that allows for other localities to execute contracts with the vendor. The County's Purchasing Manual allows for cooperative procurement when "it is determined by the Purchasing Agent that such use is in the best interest of the County, and the contract is based on competitive principles." This is a contract negotiated through the state and meets those requirements.