

**ORDINANCE APPROVING AND ADOPTION A SCHEDULE OF FEES APPLICABLE
TO VARIOUS SERVICES AND FUNCTIONS ADMINISTERED BY THE CITY’S
DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT SERVICES, RELATED TO
APPLICATIONS, INSPECTIONS, PERMITS, AND APPROVALS REQUIRED BY THE
CHARLOTTESVILLE DEVELOPMENT CODE**

WHEREAS, §§ 15.2-2241, 15.2-2286 and 15.2-2292.1 of the Code of Virginia (1950), as amended, provide for the collection of fees to cover the cost of making inspections, issuing permits, advertising of notices, and other expenses incidental to the administration of Development, Zoning, and Subdivision Ordinances and to the filing or processing of any appeal or amendment thereto; and

WHEREAS, the Code of the City of Charlottesville (1990), as amended, provides in various places for the Council of the City of Charlottesville, Virginia’s (“City Council”), approval, from time-to-time, of a schedule of fees associated with other types of applications, petitions, inspections, permits, and approvals administered by the City’s Department of Neighborhood Development Services and Department of Public Works, pursuant to §§ 15.2-2241, 15.2-2286, and 15.2-2292.1 of the Code of Virginia (1950), as amended; and

WHEREAS, following advertisement of this change in accordance with the requirements of § 15.2-107 of the Code of Virginia (1950), as amended, this City Council has held a Public Hearing on the proposed fee schedule.

NOW, THEREFORE, BE IT ORDAINED by City Council that the fee schedule, as amended by the addition of the following fees and removal of those not needed, is hereby approved and adopted, and shall take effect on March 23, 2026.

TYPE OF FEE	PROPOSED FEE (\$)	CURRENT FEE (\$)	ADDITIONAL COSTS/COMMENTS
DEVELOPMENT CODE SUBDIVISION AND ZONING			
Sublot Plat Approval: Preliminary and/or Final	\$100 per Lot		
Easement Plat Approval: Preliminary and/or Final	\$500		
Subdivision Plat/Easement Plat Approvals: Preliminary	\$500	\$500	Plus \$20 per Lot
Subdivision Plat/Easement Plat Approvals: Final	\$1,330	\$1,330	Plus \$20 per Lot
Amendment of Approved (Unrecorded) Subdivision Plat/Easement Plat/Sublot Plat	\$100	\$100	Plus \$5 per Lot
Development Plan Review	\$400		

Development Plan Review Minor	\$100 (Administrative) + \$150 (Commission Review)		
Development Plan Review Major	\$900 (Administrative) + \$200 (Commission Review)		
Final Site Plan Review (Major)	\$1,800	\$1,800	Plus \$20 per Residential Unit, plus \$20 per 100 SF of Commercial Space
Final Site Plan Review (Minor)	\$800		
Traffic Demand Management (TDM) Plan Review	\$200		
Minor Revision to an Approved Development Plan or Final Site Plan	(\$200 Development Plan) (\$900 Final Site Plan – Major); (\$400 Final Site Plan – Minor)	(\$100 Minor Development Plan); (\$500 Major Development Plan)	

*Any existing fees not noted above remain in effect from last approval.