



## CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES

June 17, 2024 at 4:00 PM

Council Chamber

The Charlottesville City Council met on June 17, 2024. Vice Mayor Brian Pinkston called the meeting to order and Clerk of Council Kyna Thomas called the roll, noting the following councilors present: Vice Mayor Brian Pinkston and Councilors Natalie Oschrin, Michael Payne, and Lloyd Snook. Mayor Juandiego Wade gave prior notice of his absence.

On motion by Payne, seconded by Oschrin, Council by a 4-0 vote adopted the meeting agenda as amended, moving the second reading of the Ordinance to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, to establish a connection fee for new gas service from the Consent Agenda to the Action Items for discussion as requested by Councilor Payne (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

### REPORTS

#### 1. REPORT: State of Homelessness

Misty Graves, Director of the Department of Human Services, introduced the presentation and summarized the City's role on the continuum of care for people at risk for or who are experiencing homelessness.

Shayla Washington, Executive Director for the Blue Ridge Area Coalition for the Homeless (BRACH), the Continuum of Care designated Lead Agency, presented data about the number of people experiencing homelessness in the Charlottesville area. The Point in Time (PIT) count decreased from 2023 to 2024. The By-Name List beginning June 2023 counted 498 total people over one year and approximately 200 total people at a given time. The Homeless Information Line, created to assist people who are experiencing homelessness or at imminent risk (14 days or less) of becoming homeless, served 1,310 calls over one year and 587 unique callers during the same timeframe. Ms. Washington provided examples of how BRACH is addressing the need for housing and supportive services, and community partners joined her for the presentation.

Anna Mendez, Executive Director of The Haven, reported on The Haven's day shelter, reach-in, and housing services. The Haven's goal is to provide a safe and welcoming space for people experiencing homelessness and poverty, supporting individuals and families as they pursue stability through connections to resources and creative housing solutions.

Liz Yohn, Operations Manager at PACEM, provided information about their services, and spoke about a need for more low-barrier housing such as Premier Circle on Route 29, which provided 115 units of non-congregate shelter and centralized supportive services, aimed to functionally end chronic homelessness in the community.

Sandy Chirico, Director of Social Services at the Salvation Army, shared their program report. A Director of Social Services position was added; the corps assisted 4,677 people; the soup kitchen provided 49,265 meals; the shelter provided 18,278 nights lodging; the team assisted 577 families with energy assistance; and 6,829 volunteer hours were calculated with 1,515

volunteers. The Angel Tree program provided gifts for over 840 children, helping over 350 families. She provided an update on the giving campaign and timeline for construction of their new building.

Sarah Ellis, fundraising and Development Coordinator, reported on the Shelter for Help in Emergency (SHE), which offers a variety of services designed to empower victims of domestic/intimate partner violence and create a community of support. In addition to emergency shelter, SHE provides counseling, support and legal advocacy, Spanish-language outreach, Prevention services, and child and teen programs. Since 1979, 10,472 adults and children have received safe shelter and support services. The Shelter for Help in Emergency answers over 2,000 hotline calls, provides nearly 5,000 nights of safety, assists more than 400 adults and children seeking help each year, and provides emergency residential services to around 200 adults and children. On average, 36% of these clients are Charlottesville residents, representing the largest percentage of area requests for support services. The average length of stay is 23 nights and these statistics have remained consistent for many years.

Ms. Washington reported on Region Ten's PATH program (Projects for Assistance in Transition). The program provides outreach and assistance to adults with serious mental illness who are experiencing homelessness or who are at risk of becoming homeless. Services include community-based outreach, mental health connection and support, substance abuse support, and case management. 125 clients were served from June 1, 2023, to June 1, 2024. She also reported on behalf of Charlottesville City Schools and thanked organizations for setting up cooling shelters during extremely hot days.

Council and the city manager engaged in discussion with the community partners to clarify ongoing needs. Anthony Haro, Executive Director for the Blue Ridge Area Coalition for the Homeless (BRACH) Housing Program Manager, answered a question about the use of Housing Choice Vouchers. Service providers hold regularly recurring meetings and remain in constant communication.

## **CLOSED MEETING**

On motion by Oschrin, seconded by Payne, Council voted unanimously to convene in closed session pursuant to section 2.2-3712 of the Virginia Code for:

1. Consideration of appointments to the Sister Cities Commission, under Virginia Code section 2.2-3711(A)(1); and
2. Discussion of and briefings regarding probable litigation and receipt of advice of legal counsel regarding the Water Street Garage, under Virginia Code sections 2.2-3711(A)(7) and 2.2-3711(A)(8).

On motion by Oschrin, seconded by Payne, Council certified by a recorded vote of 4-0 that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed, or considered in the closed session (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

## **BUSINESS SESSION**

Council began the business session with a moment of silence.

## **ANNOUNCEMENTS**

Councilor Payne announced the opening of cooling centers around the city to help during the heat wave.

## **COMMUNITY MATTERS**

Mayor Wade opened the floor for comments from the public.

1. Sadhbh O'Flynn, Climate Justice Policy Manager with the Community Climate Collaborative (C3), spoke about the Transit Strategic Plan, the implementation of procedural justice for community engagement, and occupancy requirements for fleet expansion.
2. Clay Bowen, Climate Justice Policy Intern with C3, spoke in support adopting the Transit Strategic Plan and the implementation of a Regional Transit Authority, and about the need for a more robust mobile app for transit services.
3. Robin Hoffman, city resident, spoke about a desire to ride public transit, and the need for bus stop canopies. She also spoke about infrastructure for lighted bike lanes.
4. Caetano de Campos Lopes, C3, spoke in support of adopting the Transit Strategic Plan.
5. Carol Lansburg, Fluvanna resident and intern at C3, spoke about her passion for environmental protection, discouraged the purchase of additional diesel-fueled buses, and encouraged consideration of climate impact.
6. Susan Kruse, C3 Executive Director spoke in support of adopting the Transit Strategic Plan, in support of eliminating incentives for the municipal gas system, and in support of a climate resource hub.

## **CONSENT AGENDA\***

Clerk Thomas read the following items into the record, and on motion by Snook, seconded by Oschrein, Council by a vote of 4-0 adopted the consent agenda (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

2. MINUTES: March 5 regular meeting
3. RESOLUTION to appropriate \$130,713 from the 2024 City Climate Protection Program – Program Support Grant with LEAP (2nd reading)

## **RESOLUTION**

### **2024 Climate Protection Program Support Grant - \$130,713**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Charlottesville, Virginia that the sum of \$130,713 is hereby paid to LEAP from previously appropriated funds in the Gas Fund, Environmental Sustainability Cost Center as follows:

\$130,713              Fund: 631              Cost Center: 2711001000              G/L Account: 599999

4. RESOLUTION to authorize the city manager to sign a Memorandum of Understanding between the City and the Local Energy Alliance Program (LEAP) for grant funds to support the Climate Protection Program and promote energy performance improvements (2nd reading)

**RESOLUTION**

**BE IT RESOLVED** by the Council for the City of Charlottesville, Virginia, that the City Manager is hereby authorized to sign the following document, attached hereto, in form approved by the City Attorney or his designee.

Memorandum of Understanding (MOU) between the City and the Local Energy Alliance Program (LEAP) for grant funds to support the Climate Protection Program and promote energy performance improvements.

5. RESOLUTION to appropriate \$172,182 from the Virginia Department of Social Services to serve clients who are receiving auxiliary grants, adoption assistance, and independent living services (2nd reading)

**RESOLUTION**

**Appropriating Funding Received from the Virginia Department of Social Services  
In the amount of \$172,182**

**WHEREAS**, the Charlottesville Department of Social Services has received an allocation of \$172,182 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used for clients receiving auxiliary grants, adoption assistance, and independent living services.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$172,182, upon receipt by the City, is hereby appropriated for expenditure within the FY24 budget in the following manner:

**Revenue – \$172,182**

|       |     |              |            |              |        |           |
|-------|-----|--------------|------------|--------------|--------|-----------|
| Fund: | 212 | Cost Center: | 9900000000 | G/L Account: | 430080 | \$172,182 |
|-------|-----|--------------|------------|--------------|--------|-----------|

**Expenditures - \$172,182**

|       |     |              |            |              |        |          |
|-------|-----|--------------|------------|--------------|--------|----------|
| Fund: | 212 | Cost Center: | 3311002000 | G/L Account: | 540060 | \$20,000 |
| Fund: | 212 | Cost Center: | 3311004000 | G/L Account: | 540060 | \$40,000 |
| Fund: | 212 | Cost Center: | 3311007000 | G/L Account: | 540060 | \$60,000 |
| Fund: | 212 | Cost Center: | 3333006000 | G/L Account: | 540060 | \$47,182 |
| Fund: | 212 | Cost Center: | 3343008000 | G/L Account: | 540060 | \$5,000  |

6. RESOLUTION appropriating \$7,988 received from the Virginia Department of Social Services for the Percentage of Income Payment Program (2nd reading)

**RESOLUTION**  
**Appropriating Funding Received from the Virginia Department of Social Services to**  
**administer the Percentage of Income Payment Program (PIPP)**  
**In the amount of \$7,988**

**WHEREAS**, the Charlottesville Department of Social Services has received an allocation of \$7,988 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used to administer the Percentage of Income Payment Program (PIPP).

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$7,988, upon receipt by the City, is hereby appropriated for expenditures within the FY24 budget in the following manner:

**Revenue – \$7,988**

Fund: 212                      Cost Center: 9900000000                      G/L Account: 430080                      \$7,988

**Expenditures - \$7,988**

Fund: 212                      Cost Center: 3301005000                      G/L Account: 510010                      \$7,988

7. RESOLUTION to transfer \$9,064,654 to the City's Retirement Fund (2nd reading)

**RESOLUTION**  
**Appropriating the transfer of \$9,064,654 from the CIP Contingency fund to the**  
**City's Retirement Fund**

**WHEREAS**, implementation of the collective bargaining contracts and the class and compensation changes for unaffiliated employees will exceed the projected annual pension cost;

**WHEREAS**, best practice for pension plan management is to ensure that the pay changes implemented in FY 25 are fully funded at the time they are granted;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the following is hereby transferred from CIP Contingency funds in the following manner:

**Transfer From**

\$9,064,654                      Fund: 426                      WBS: CP-080                      G/L Account: 561869

**Transfer To**

\$9,064,654                      Fund: 869                      Cost Center: 1921001000                      G/L Account: 498426

8. RESOLUTION appropriating \$45,567 from the Virginia Department of Social Services to use for overtime for Medicaid unwinding (2nd reading)

**RESOLUTION**  
**Appropriating Funding Received from the Virginia Department of Social Services to  
provide overtime for Medicaid unwinding  
In the amount of \$45,567**

**WHEREAS**, the Charlottesville Department of Social Services has received an allocation of \$45,567 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used to provide overtime for Medicaid unwinding.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$45,567, upon receipt by the City, is hereby appropriated for expenditures within the FY24 budget in the following manner:

**Revenue – \$45,567**

Fund: 212      Cost Center: 9900000000      G/L Account: 430080      \$45,567

**Expenditures - \$45,567**

Fund: 212      Cost Center: 3301005000      G/L Account: 510060      \$45,567

9. RESOLUTION to appropriate \$10,000 for The Tonsler League (2nd reading) Ordinance to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish new utility rates and service fees for City gas, water and sanitary sewer (2nd reading)

**RESOLUTION**  
**Appropriating the amount of \$10,000 for the Tonsler League**

**WHEREAS** Council has appropriated funding for outside and nonprofit agencies as part of the FY 25 competitive Vibrant Community Fund (VCF) process;

**AND WHEREAS** for FY 25, there was a remaining unallocated balance of \$12,000;

**BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$10,000 is hereby appropriated to provide funding to the Tonsler League as follows:

**Expenditures:**

\$10,000      Fund: 105      Cost Center: 9743056000      G/L Account: 540100

10. RESOLUTION to reprogram prior year CDBG funds to support ADA accessibility enhancements at a community playground, Minor Budget Amendment of approximately \$46,000 (2nd reading)

**RESOLUTION TO APPROPRIATE FUNDS**  
**Resolution to Approve the Program Year 2023-24 Community Playground ADA**  
**Enhancements Program at Johnson Elementary School and to Appropriate**  
**Associated CDBG Funds from Prior Years, in the Amount of \$46,000**

**WHEREAS** the City of Charlottesville ('City') is and has been an Entitlement Community, as designated by the U.S. Department of Housing and Urban Development ('HUD'), and as such Council has previously approved the appropriation of certain sums of federal grant receipts to specific accounts in the Community Development Block Grant ('CDBG') Fund; and

**WHEREAS** a balance of unspent CDBG funds from prior years exists that can be reprogrammed to meet important and current community needs, and

**WHEREAS** full and unfettered access to public amenities by all, especially for persons with mobility impairments, is a public benefit of immense value and an essential part of the City's work to foster high quality living environments for all;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the proposed *2024 ADA Accessibility Enhancements Program at Johnson Elementary Playground* as presented here today before Council is approved and that the Office of Community Solutions ("OCS") is hereby authorized to begin work to implement said program;

**BE IT FURTHER RESOLVED** that, in support of this program, appropriations made to the following expenditure account(s) in the CDBG Fund be amended by the respective amounts shown below:

| <i>SAP Fund</i> | <i>Funding Source</i> | <i>SAP Expenditure Account (Internal Order #)</i> | <i>Proposed Reduction</i> |
|-----------------|-----------------------|---------------------------------------------------|---------------------------|
| 218             | CDBG Closed Program   | 1900306                                           | -\$1,090.00               |
| 218             | CDBG Closed Program   | 1900308                                           | -\$1,291.49               |
| 218             | CDBG Closed Program   | 1900330                                           | -\$13,324.00              |
| 218             | CDBG Closed Program   | 1900361                                           | -\$22,741.37              |
| 218             | CDBG Closed Program   | 1900362                                           | -\$15.00                  |
| 218             | CDBG Closed Program   | 1900363                                           | -\$8.14                   |

*Total proposed reductions to prior year accounts = \$38,470.00*

**BE IT FURTHER RESOLVED** that, in support of this program, appropriations made to the following revenue account in the CDBG Fund be amended by the respective amounts shown below:

| <i>Program Year</i> | <i>Account/Internal Order #</i> | <i>SAP Revenue Account(s)</i>        | <i>Current Balance</i> | <i>Proposed Addition</i> | <i>Proposed New Balance</i> |
|---------------------|---------------------------------|--------------------------------------|------------------------|--------------------------|-----------------------------|
| 2023-24             | 1900527                         | CDBG PY23+ ADA at Johnson Elementary | \$7,530                | \$38,470                 | \$46,000                    |

As the funds to be appropriated in support of this program have been previously awarded to the City by HUD in prior program years and have also previously been appropriated by Council in support of approved CDBG activities, this proposal does not involve the appropriation of any new funds from the City's general budget.

**BE IT FURTHER RESOLVED** that the amounts appropriated above within this resolution will be provided as a grant to a public agency ('subrecipient') and shall be utilized by this subrecipient solely for the purpose stated within their approved Memorandum of Understanding and Scope of Work agreements with OCS.

The City Manager is hereby authorized to enter into agreements with such subrecipients as deemed advisable so as to ensure that the grant is expended for its intended purposes and in accordance with applicable federal and state laws and regulations.

To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2-147, are authorized to establish administrative procedures and provide for guidance and assistance in subrecipients' execution of the funded program.

11. ORDINANCE authorizing a Forgivable Loan to Piedmont Housing Alliance to support redevelopment of Kindewood/Friendship Court Phase 2 for the purpose of producing new housing for low and moderate income persons (2nd reading)

**ORDINANCE AUTHORIZING A FORGIVABLE LOAN TO PIEDMONT HOUSING ALLIANCE TO SUPPORT REDEVELOPMENT OF FRIENDSHIP COURT/KINDLEWOOD PHASE 2 FOR THE PURPOSE OF PRODUCING NEW HOUSING FOR LOW AND MODERATE INCOME PERSONS**

12. ORDINANCE to create and enact Level 3 Communications Franchise Agreement (2nd reading)

**AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO LEVEL 3 COMMUNICATIONS, LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLE, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS**

13. ORDINANCE to create and enact Crown Castle Franchise Agreement (2nd reading)  
Ordinance to create and enact Brightspeed Franchise Agreement (2nd reading)

**AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO CROWN CASTLE FIBER LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLES, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS**

**14. ORDINANCE to create and enact Brightspeed Franchise Agreement (2nd reading)**

**AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO BRIGHTSPEED OF VIRGINIA LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLES, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS**

**15. RESOLUTION for a Water and Wastewater Leak Credit for 2PIC LLC - \$18,212.63.**

**RESOLUTION**

**Approval of a Compromise of Claim in the Form of a Leak Credit of \$18,212.63 for Water and Wastewater Charges to the Utility Account of 2PIC, LLC**

**WHEREAS**, the Director of Finance, City Attorney, and City Manager concur that circumstances associated with a leak at 178 Zan Road warrant a credit in the amount of \$18,212.63 for water and wastewater charges, and in accordance with City Code Sec. 11-132(4), City Council has authority to grant such a compromise of claim; now, therefore

**BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the Director of Finance is hereby authorized to apply a credit of \$18,212.63 to the utility account of “2PIC LLC”.

**CITY MANAGER REPORT**

City Manager Sam Sanders asked Deputy City Manager Ashley Marshall to make a presentation on the Social Equity strategic outcome area identified in the city's Strategic Plan. She provided definitions and examples of equality and equity, leading to the definition of social equity: the fair, just, and equitable management of all institutions serving the public directly or by contract, the fair and equitable distribution of public services, and implementation of public policy, and the commitment to promote fairness, justice, and equity in the formation of public policy. The presentation listed social determinants of health and health outcomes as promoting community well-being is a cornerstone of local government service. Ms. Marshall also identified some complexities and gaps.

Council asked questions and provided feedback. Councilors requested that the information provided be linked on the city website.

**ACTION ITEMS**

**16. PUBLIC HEARING and ORDINANCE amending and reordaining Chapter 10 (Water Protection) of the Code of the City of Charlottesville, to establish a Virginia Erosion and Stormwater Management Program consistent with the Code of Virginia**

James Freas, Deputy City Manager for Operations, introduced the ordinance for public hearing and approval. Effective July 1, 2024, Virginia’s MS4 localities are required to combine the Virginia Erosion and Sediment Control Program (VESCP) and the Virginia Stormwater

Management Program (VSMP) to create the Virginia Erosion and Stormwater Management Program (VESMP). Council will be considering state mandated revisions to our local code - Chapter 10 of the City Code (Water Protection Ordinance) which has been updated to comply with Virginia State Code § 62.1-44.15:27. The public hearing was advertised in the local newspaper on June 6 and June 13, 2024.

Vice Mayor Pinkston opened the public hearing. With no speakers, the public hearing was closed.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 adopted the ordinance, waiving the second reading (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

**AN ORDINANCE AMENDING AND REORDAINING CHAPTER 10 (WATER PROTECTION) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, TO ESTABLISH A VIRGINIA EROSION AND STORMWATER MANAGEMENT PROGRAM**

**17. PUBLIC HEARING and ORDINANCE amending and reordaining Chapter 10 (Water Protection) of the Code of the City of Charlottesville, to update the City's Stormwater Utility Program consistent with Section 15.2-2114 of the Code of Virginia**

Mr. Freas introduced the ordinance for public hearing and approval.

Vice Mayor Pinkston opened the public hearing. With no speakers the public hearing was closed.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 adopted the ordinance, waiving the second reading (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

**AN ORDINANCE AMENDING AND REORDAINING CHAPTER 10 (WATER PROTECTION) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, TO UPDATE THE CITY'S STORMWATER UTILITY PROGRAM CONSISTENT WITH SECTION 15.2-2114 OF THE CODE OF VIRGINIA.**

**18. RESOLUTION authorizing the adoption of the Transit Strategic Plan**

Garland Williams, Director of Charlottesville Area Transit, introduced the resolution, which upon approval authorizes Charlottesville Area Transit to submit the Plan to the State.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 approved the resolution to adopt the Transit Strategic Plan (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

**A RESOLUTION TO  
ACCEPT THE TRANSIT STRATEGIC PLAN (“TSP”)**

**WHEREAS**, the Charlottesville Area Transit system receives funding assistance from the Virginia Department of Rail and Public Transportation, hereafter referred to as the STATE, for public transportation; and

**WHEREAS**, the STATE requires that the governing body of the transit system, hereafter referred to as the CITY COUNCIL, adopt and submit a Transit Strategic Plan to identify projects, expansions, and capital expenditures that the Charlottesville Area Transit system anticipates pursuing for the following ten-year period; and

**WHEREAS**, the Charlottesville Area Transit staff have spearheaded the development of the Transit Strategic Document and input has been solicited in collaboration with the Thomas Jefferson Planning District Commission, stakeholders, partners, current and potential patrons; and

**WHEREAS**, adoption of this plan does not obligate or commit the CITY COUNCIL to the recommendations or expenditures of the plan; and

**WHEREAS**, the CITY COUNCIL hereby adopts the Transit Strategic Plan prepared by Kimley- Horn and Associates, Inc.

**BE IT RESOLVED** by CITY COUNCIL that the Transit Director is authorized, for and on behalf of the City of Charlottesville’s City Manager and CITY COUNCIL to submit to the STATE, the completed Transit Strategic Plan covering fiscal years 2024 through 2034.

**19. RESOLUTION authorizing a minor budget amendment to Community Development Block Grant Program Year 2024-25 funding awards to reflect an increase in final HUD funds available**

Anthony Warn, Grants Analyst, presented a resolution correcting the appropriation amounts for line item activities from amounts approved during the June 3, 2024 City Council meeting. The total amount approved was the same.

On motion by Oschrin, seconded by Payne, Council by a vote of 4-0 adopted the resolution to authorize a minor budget amendment to Community Development Block Grant Program Year 2024-25 funding awards (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

**RESOLUTION**  
**Appropriating Community Development Block Grant (CDBG) Funds Anticipated from the U.S. Department of Housing and Urban Development for Program Year 2024-25, in the Approximate Amount \$438,617**

**WHEREAS** the City of Charlottesville has been advised by the U.S. Department of Housing and Urban Development (HUD) is expected to receive an anticipated Community Development Block Grant (CDBG) allocation for the 2024-25 program year in the approximate amount of \$438,617; and

**WHEREAS** City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; and

**WHEREAS** appropriation resolution #R-24-061, approved by Council on June 3, 2024, approved the correct CDBG total allocation of \$438,617 but did not accurately reflect the specific amounts proposed to be awarded and therefore did not accurately reflect the full award for each approved subrecipient program; now, therefore,

**BE IT RESOLVED** by the City Council of Charlottesville, Virginia, that upon receipt of anticipated CDBG funding from the U.S. Department of Housing and Urban Development, said funds are hereby appropriated to the following individual expenditure accounts in the Community Development Block Grant Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

**Economic Development Activities**

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i>                 | <i>Revised Award</i> |
|-------------|---------------------------------|-----------------------------------------------|----------------------|
| 218         | 1900550                         | CIC Entrepreneur Programs                     | \$20,168.87          |
| 218         | 1900552                         | CRHA Economic Opportunity Program Coordinator | \$72,607.93          |

**Housing Activities**

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i>                   | <i>Revised Award</i> |
|-------------|---------------------------------|-------------------------------------------------|----------------------|
| 218         | 1900553                         | CRHA Affordable Housing Preservation at Dogwood | \$154,806.00         |
| 218         | 1900554                         | CRHA Housing Stability Program (TBRA)           | \$18,941.54          |
| 218         | 1900555                         | LEAP Solar Readiness Program                    | \$18,576.72          |

**Public Services Activities**

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i>                      | <i>Revised Award</i> |
|-------------|---------------------------------|----------------------------------------------------|----------------------|
| 218         | 1900556                         | IRC Financial Capabilities Program                 | \$16,512.64          |
| 218         | 1900557                         | PACEM Shelter Transportation                       | \$7,998.31           |
| 218         | 1900558                         | LVCA Beginning Level Workforce Development Program | \$15,480.60          |
| 218         | 1900559                         | PHAR Resident-Involved Redevelopment               | \$25,801.00          |

**Programmatic Funds**

| <i>Fund</i> | <i>SAP Cost Center #</i> | <i>Funding Recommendation</i> | <i>Revised Award</i> |
|-------------|--------------------------|-------------------------------|----------------------|
| 218         | 3914001000               | CDBG Planning & Admin         | \$87,723.40          |

differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's grant may be increased above their initial funding request without further consideration by Council.

**BE IT FURTHER RESOLVED** that this appropriation is conditioned upon the receipt of not less than \$438,617 in CDBG funds from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds.

**BE IT FURTHER RESOLVED** that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2- 147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

**20. ORDINANCE to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish a connection fee for new gas service (2nd reading)**

This item was pulled from the Consent agenda at the request of Councilor Payne for discussion of the connection fee cost. He stated that he received feedback from community members concerned that the proposed connection fee was not based on locally calculated data, but by benchmarking other localities.

Lauren Hildebrand, Director of Utilities, explained how the fee was determined. Council engaged in discussion with Councilors Payne and Oschrein expressing concerns about the connection fee not being reflective of actual costs. She stated that the department looks at its fees during its annual rate setting and suggested that Council may want to reevaluate new gas service fees at that time.

On motion by Snook, seconded by Pinkston, Council by a vote of 3-1 adopted the ordinance (Ayes: Oschrein, Pinkston, Snook; Noes: Payne; Absent: Wade).

**AN ORDINANCE AMENDING AND REORDAINING CHAPTER 31 (UTILITIES) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, 1990, AS AMENDED, TO ESTABLISH NEW UTILITY RATES AND SERVICE FEES FOR CITY GAS, WATER AND SANITARY SEWER.**

## **GENERAL BUSINESS**

### **21. WRITTEN REPORT: Sister Cities Commission Annual Report**

Council acknowledged receipt of the Sister Cities Commission Annual Report.

## **COMMUNITY MATTERS (2)**

Vice Mayor Pinkston opened the floor for comments from the public:

- City resident Robin Hoffman thanked Deputy City Manager Marshall for her report earlier in the meeting regarding quality of life and health and well-being measures. She announced an event at the Botanical Garden of the Piedmont on June 29.

The meeting adjourned at 8:07 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council