FINAL ACTIONS Planning Commission Meeting of September 4, 2018	
AGENDA ITEM/ACTION	**FOLLOW-UP ACTION**
1. **Call to Order**. • Meeting called to order at 6:02 p.m. by Chair Keller. • PC members present were Ms. Spain, Ms. More, Chair Keller, Mr. Bivins, Vice-Chair Riley, Mr. Dotson, Ms. Firehock and Mr. Carrazana (UVA Rep). Ms. Firehock arrived at 6:02 p.m. • Staff members present were Andrew Knuppel, David Hannah, Bob Crickenberger, Andrew Gast-Bray, Sharon Taylor and Andy Herrick.	
2. **Other Matters Not on the Agenda from the Public** • None	Clerk: No action required
3. **Consent Agenda** **Resolution of Intent – Biodiversity Action Plan** (David Hannah) **APPROVED,** by a vote of 6:0 (Firehock absent) as shown in **Attachment A**.	Clerk: Finalize and forward Resolution of Intent (Attachment A) to start work on CPA to amend Comprehensive Plan.
4. **Public Hearing Item.** **PROJECT: SP-2018-00010 Art Studio (Painting)** (Andrew Knuppel) **RECOMMEND APPROVAL,** by a vote of 7:0, of SP-2018-00010 Art Studio (Painting) with the conditions outlined in the staff report and shown in **Attachment B.**	Staff: Action Letter – Recommendation as noted in the actions.
5. **Presentation** **Biscuit Run Update** (Bob Crickenberger) **RECEIVED UPDATE.** David Anhold and Bob Crickenberger presented Biscuit Run Park Master Plan update. The Commission gave feedback about phasing and cost estimates.	Clerk: No action required.
6. **Committee Reports** Bruce Dotson reported: - Places29/Rio CAC met and discussed items on the watch list. Karen Firehock reported: - Historic Preservation Committee met last Monday and discussed options for better protecting historic structures in the county.	Clerk: No action required.

	- Regents School had a community meeting last Thursday and the main concern expressed by residents was the volume and timing of traffic and safety. <u>Daphne Spain reported</u>: - Pantops CAC met last Monday. Staff took comments from the public on the last stages of the Pantops Master Plan, which comes before the Commission in October. <u>Julian Bivins reported</u>: - Along with Supervisor McKeel, met with a subgroup of Executive Committee and Planners of Southwood last week to hear the excitement of what possibly could be in those two quadrants and suggested others do so.	
7.	**Old Business** • Discussion held on resolution of intent process and revised Rules of Procedure.	<u>Staff:</u> • Work on ROI process.
8.	**Items for follow-up**. • None	
9.	**New Business** **Mr. Keller announced**: • Welcomed new UVA representative, Luis Carrazana. • Suggestion to put UVA update on calendar. • Suggestion for template format setup for quarterly meetings by Mr. Gast-Bray. • No Planning Commission meeting on Tuesday, September 11 or September 18, 2018. • The next meeting will be on Tuesday, September 25, 2018 in Auditorium at 6:00 p.m.	<u>Staff:</u> • Work on template format.
10.	**Items for follow-up** • **None**	
11.	Adjourn to September 25, 2018 meeting at 6:00 p.m., Auditorium, Second Floor, County Office Building, 401 McIntire Road, Charlottesville, Virginia. • The meeting adjourned at 7:50 p.m.	

Attachment A – Adopted Resolution of Intent – Biodiversity Action Plan
Attachment B – SP-2018-00010 Art Studio (Painting) – Planning Commission Recommendation

Attachment A – Adopted Resolution of Intent – Biodiversity Action Plan

RESOLUTION OF INTENT

WHEREAS, Albemarle County has a significant history of valuing the protection of natural resources and biological diversity; and

WHEREAS, the County's long commitment to valuing natural resources and biological diversity included the adoption of a Natural Resources and Cultural Assets Chapter in its 1999 Comprehensive Plan and the establishment of a temporary Biodiversity Work Group that developed a report and assessment of biodiversity in the County in 2004; and

WHEREAS, the Albemarle County Board of Supervisors established the Natural Heritage Committee in 2005 to advise the Board of Supervisors, Planning Commission, and County staff on applying biodiversity information to land use decision-making and supporting biodiversity education; and

WHEREAS, the County's 2015 Comprehensive Plan, Chapter 4 (Natural Resources), Strategy 4a proposes that the County develop an Action Plan for Biodiversity to protect significant areas of biological importance in the County for presentation to the Board of Supervisors for adoption into the Comprehensive Plan; and

WHEREAS, County staff, working in consultation with and under the advisement of the Natural Heritage Committee presented a Biodiversity Action Plan to the Board of Supervisors at its July 5, 2018 meeting; and

WHEREAS, the Board of Supervisors endorsed the Biodiversity Action Plan and directed County staff to work with the Planning Commission to amend the 2015 Comprehensive Plan to incorporate key elements of the Biodiversity Action Plan;

NOW, THEREFORE, BE IT RESOLVED THAT for purposes of public necessity, convenience, general welfare and good land use planning practices, the Albemarle County Planning Commission hereby adopts a resolution to consider amending the 2015 Comprehensive Plan to incorporate key elements of the Biodiversity Action Plan; and

BE IT FURTHER RESOLVED THAT the Planning Commission shall hold a public hearing on the Comprehensive Plan Amendment proposed by this resolution, and make its recommendation to the Board of Supervisors, at the earliest possible date.

Attachment B – SP-2018-00010 Art Studio (Painting) – Planning Commission Recommendation

The Planning Commission recommends approval of SP-2018-00010 Art Studio Painting), with the following conditions:

1. The home occupation shall be conducted entirely within the studio structure.
2. No outdoor amplified sound shall be permitted in accordance with the home occupation.
3. Visitors shall be permitted by invitation only. The traffic generated by the home occupation shall not exceed more than seven (7) vehicle round trips per week, with the exception of open studio events.
4. Visitors may be permitted up to six (6) days per week between the hours of 7:00 a.m. and 8:00 p.m.
5. No more than three (3) open studio events shall be allowed per calendar year. An open studio event may be held between 10:00 a.m. and 8:00 p.m. on a single day.
6. The traffic generated by an open studio event shall not exceed more than thirty-five (35) vehicle round trips per event. Vehicles shall not be parked along the driveway to the studio shown in the Concept Plan in Attachment C of the staff report.