Albemarle County Planning Commission
May 27, 2008

The Albemarle County Planning Commission held a meeting and work session on Tuesday, May 27, 2008, at 6:00 p.m., at the County Office Building, Lane Auditorium, Second Floor, 401 McIntire Road, Charlottesville, Virginia.

Members attending were Marcia Joseph, Eric Strucko, Thomas Loach, Jon Cannon, Vice Chairman and Calvin Morris, Chairman. Commissioners absent were Bill Edgerton and Linda Porterfield. Julia Monteith, AICP, non-voting representative for the University of Virginia was absent.

Other officials present were Wayne Cilimberg, Director of Planning; Mark Graham, Director of Community Development; Bill Fritz, Chief of Current Development and Zoning and Greg Kamptner, Deputy County Attorney.

Call to Order and Establish Quorum:

Mr. Morris called the regular meeting to order at 6:00 p.m. and established a quorum.

Other Matters Not Listed on the Agenda from the Public:

Mr. Morris invited comment from the public on other matters not listed on the agenda. There being none, the meeting moved to the next item.

Review of Board of Supervisors Meeting – May 14, 2008

Mr. Cilimberg reviewed the actions taken by the Board of Supervisors on May 14, 2008.

Consent Agenda:

Approval of Minutes – December 4, 2007

Mr. Morris asked if any Commissioner would like to pull this item from the consent agenda.

Motion: Mr. Strucko moved, Mr. Cannon seconded for approval of the consent agenda.

The motion passed by a vote of 5:0. (Mr. Edgerton and Ms. Porterfield were absent.)

Report:

Mr. Morris disqualified himself from participating in this transaction because he was working with the Western Park Master Plan. He has represented and provided services to the County through his services to Rieley and Associates. The tax map and parcel number of this item is tax map and parcel numbers 55E-02-A and 55E2-02-B (portion).

He stepped down as Chair for Mr. Cannon, Vice-Chair to take over the meeting. (Attachment A: State and Local Government Conflict of Interests Act Transactional Disclosure Statement dated May 27, 2008)

Western Park in Crozet (Cal)
Current Status: Rieley and Associates, a local landscape architectural firm, has been selected to develop the Western Park Master Plan. A committee consisting of County staff, Old Trail staff and representatives of the Crozet Park Board and the Crozet Community Advisory Council will meet regularly to provide direction to the consultant throughout the Western Park Master Plan process.

Community involvement is critical to the success of the Western Park Master Plan. The consultant along with the committee mentioned above will work together to better define the public process which will work best for the Crozet Community. It is anticipated the process will include at least one design workshop with key stakeholders and a variety of other opportunities for public comment including focus groups and other public meetings. The Albemarle County Parks and Recreation Department will serve as a contact point for the Western Park Master Plan. (Attachment B: Crozet Master Plan – Focus on . . . Western Park Master Plan dated September 2007 – Albemarle County Government)

Mr. Cannon, Acting Chair, said that the Commission would proceed with the report on the Western Park in Crozet.

Pat Mullaney, Director of Parks and Recreation for Albemarle County, noted that Western Park is a 35.8 acre property that came to the county in the Old Trail rezoning. An additional proffer was made at the time of $50,000 for a master plan for the park. The master plan funding included a condition that they complete the master plan within two years of receipt of the funds. They received the funds in September of 2006 and they are on schedule to complete the plan by August of 2008. They obtained Rieley and Associates to develop the master plan for the park. The process is being guided by a committee of Crozet area residents and county staff. They are about mid-way through a very extensive public participation process. The process is detailed in the attached executive summary. (Attachment – Executive Summary) He introduced Will Rieley to present a preliminary concept plan for the Planning Commission's information and comment.

Will Rieley, of Rieley and Associates, presented a power-point presentation and a brief overview and update of the master planning process for the Western Park in Crozet. The Planning Commission asked questions and provided comments. No formal action was taken.

Mr. Morris returned as Chair to the meeting at 6:43 p.m.

Work Sessions:

Community Development Work Program (Mark Graham)

Review Community Developments FY 08-09 work program, as discussed with the County Board of Supervisors (Mark Graham) (Attachment C: Executive Summary for Community Development Work Program – Revisions to current FY 07-08 Work Program – February 6, 2008 Agenda Date)

In summary, the Planning Commission held a work session on the Community Development Work Program. Mark Graham reviewed the FY 08-09 work program, as discussed with the County Board of Supervisors. The Commission discussed, asked questions and made comments. The work session was for informational purposes only. No formal action was taken.

Old Business:

Mr. Morris asked if there was any old business. There being none, the meeting moved to the next item.

New Business:

Mr. Morris asked if there was any new business.

- There will be a joint hearing on the Crozet Downtown Zoning with the Board of Supervisors on Wednesday, June 4 at 6:00 p.m. Staff will email the information regarding the meeting.

There being no further new business, the meeting moved to the next item.

Adjournment:

With no further items, the meeting adjourned at 7:08 p.m. to the Tuesday, June 3, 2008 meeting at 6:00 p.m. at the County Office Building, Second Floor, Auditorium, 401 McIntire Road, Charlottesville, Virginia.

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V. Wayne Cilimberg, Secretary

(Recorded and transcribed by Sharon C. Taylor, Clerk to Planning Commission & Planning Boards)