



**MINUTES OF A MEETING OF THE
ALBEMARLE CONSERVATION EASEMENT AUTHORITY
May 14, 2026 (Thursday)**

The Albemarle Conservation Easement Authority met in Room 241 on May 14, 2026 at 4:45 pm.

Members present were:

Sherry Buttrick
David Emmitt
Jay Fennell, Chair
Sharon Merrick
John Moore
Hamilton Moses III
Peter Taylor, Vice-chair

Members absent were:

Annie Izard
Rex Linville

Staff members present were:

Gabriel Boisvert, Senior Assistant County Attorney
Scott Clark, Conservation Program Manager
Andy Herrick, County Attorney
James Van Vranken, Planner

AGENDA

1. Call to Order
2. Other Matters Not Listed on the Agenda
3. Approval of Minutes (March 12, 2026)
4. ACEA202600005 Skyline Farm Donation Proposal
5. Closed Meeting:

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia under Subsection 8 to consult with legal counsel regarding specific legal matters related to the interpretation of conservation easement language addressing permitted land uses, which requires the provision of legal advice by such counsel.

Closed meeting motion subject to change

6. Certify Closed Meeting
7. New Business
8. Old Business
9. Adjournment

1. Call to Order

A quorum of six was present at 4:46pm when Mr. Jay Fennell called the meeting to order.

2. Other Matters Not Listed on the Agenda

No public comments were made.

3. Approval of Minutes (March 12, 2026)

Mr. Peter Taylor moved and Ms. Sharon Merrick seconded to approve the minutes of the March 12, 2026 meeting. The motion passed by a vote of 6:0.

4. ACEA202600005 Skyline Farm Donation Proposal

Mr. Van Vranken presented a proposal for a new donated easement on an 89.53-acre property owned by Skyline Farm, LLC. (Tax Map 15 Parcels 4, 8, 9).

Dr. Hamilton Moses moved and Mr. Taylor seconded that the Authority accept the proposed donation. The motion passed by a vote of 6:0.

5. Closed Meeting

Mr. Fennell moved and Mr. Taylor seconded the Closed Meeting Motion, dated May 14, 2026, which can be found on Page 1 of Attachment A. The motion passed by a vote of 6:0.

Ms. Sherry Buttrick joined the meeting at 5:12pm.

6. Certify Closed Meeting

Mr. Fennell moved and Mr. Taylor seconded the Closed Meeting Certification, dated May 14, 2026, which can be found on Page 2 of Attachment A. The motion passed by a vote of 7:0.

7. New Business

The Chair invited new business. There being none, the meeting moved to the next item.

8. Old Business

The Chair invited old business. There being none, the meeting moved to the next item.

9. Adjournment

The Authority adjourned the meeting at 6:27pm.

Attachments:

Attachment A – Closed Meeting Motion and Certification



Albemarle Conservation Easement Authority

14 May 2026

CLOSED MEETING MOTION

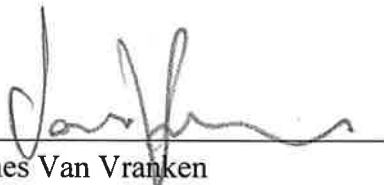
I move that the Albemarle Conservation Easement Authority convene a closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- under subsection (8) to consult with legal counsel regarding specific legal matters related to the interpretation of conservation easement language addressing permitted land uses, which requires the provision of legal advice by such counsel.

Roll Call Vote:

	Yes	No
Dir. Fennell	☒	☐
Dir. Taylor	☒	☐
Dir. Buttrick	☒	☐
Dir. Emmitt	☒	☐
Dir. Izard	☐	☐
Dir. Linville	☒	☐
Dir. Merrick	☒	☐
Dir. Moore	☒	☐
Dir. Moses	☒	☐

I, James Van Vranken, Secretary, certify the roll call vote tally that occurred on May 14, 2026.



 James Van Vranken
 Secretary

5/14/26

 Date

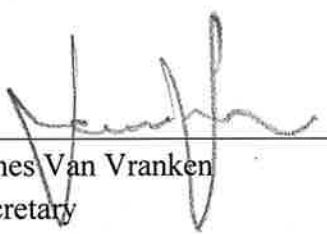
CLOSED MEETING CERTIFICATION

I move that the Albemarle Conservation Easement Authority certify by a recorded vote that, to the best of each member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed meeting were heard, discussed, or considered in the closed meeting.

Roll Call Vote:

	Yes	No
Dir. Fennell	☒	☐
Dir. Taylor	☒	☐
Dir. Buttrick	☒	☐
Dir. Emmitt	☒	☐
Dir. Izard	☐	☐
Dir. Linville	☒	☐
Dir. Merrick	☒	☐
Dir. Moore	☒	☐
Dir. Moses	☒	☐

I, James Van Vranken, Secretary, certify the roll call vote tally that occurred on May 14, 2026.



 James Van Vranken
 Secretary

5/14/26

 Date