A Budget Work Session of the Albemarle County School Board was held on February 2, 2016 at 6:30 p.m., Room 241, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Dr. Kate Acuff; Mr. Jonno Alcaro; Mrs. Pamela Moynihan; Mr. Jason Buyaki; Mr. Graham Paige; and Mr. Dave Oberg.

ABSENT: None.

STAFF PRESENT: Dr. Pam Moran, Superintendent**;** Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Dean Tistadt, Chief Operating Officer; Dr. Matthew Haas, Assistant Superintendent for Organizational and Human Resource Leadership; Mr. Vincent Scheivert, Chief Information Officer; Mr. Joe Letteri, Director of Building Services; Ms. Charmane White, Deputy Director of Transportation; Ms. Christina Pitsenberger, Director of Child Nutrition; Mr. Kelvin Reid, Extended Day Enrichment Programs Coordinator; Mr. Tim Shea, Legislative and Public Affairs Officer; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Call Order.

Dr. Acuff called the meeting to order at 6:31 p.m.

Dr. Acuff then reviewed meeting protocols for the Board.

Agenda Item No. 1.2. Approval of Agenda.

Mr. Alcaro offered a **motion** to approve the agenda. Mr. Paige **seconded** the motion, **and the motion passed.**

Agenda Item No. 2.1. FY 2016/17 Budget Work Session.

Mr. Tistadt provided the Board with answers to questions that Board members submitted via email. He noted that there were some questions around professional development that will take staff more than 30 minutes to answer.

Mrs. Moynihan said that she would like to know in round figures what the $500,000 in professional development is going to be used for – it does not need to be specific.

Mr. Koleszar offered a **motion** for staff to spend time on providing the information requested regarding professional development. Mr. Oberg **seconded** the motion, **and the motion passed**.

Mr. Zimmermann highlighted the budget work session agenda. Topics for the work session will include budget overviews for Building Services, Transportation, other operational departments, Food Services, Community Education, and other special revenues.

Mr. Letteri highlighted for the Board points of consideration related to the Building Services budget. Topics included an overview of the department, an overview of the department budget, an operational increases for the budget, accomplishments in capital renewal and updating spaces, and environmental and safety accomplishments.

Mrs. Moynihan asked how the turf fields are holding up and are they costing less to maintain.

Mr. Oberg asked about the rental of the ten mobile units for Albemarle High School.

Mr. Koleszar asked if Building Services was having difficulty filling some positions, and is work not getting done because of the issue.

Mr. Buyaki asked about the cost of the classroom furniture for the Albemarle High School modular unit.

Mr. Alcaro noted that last year the Board set aside $100,000 for contingency for some projects. Is that funding different from the requested $180,000 in the proposed budget?

Dr. Acuff asked if the modular unit cost include the installation cost.

Ms. White highlighted for the Board points of consideration related to the Transportation budget. Topics included an overview of programs and services, an overview of departmental successes, departmental challenges, and an overview of the 2016/17 proposed budget.

Dr. Acuff asked if the department provided professional development for behavior management.

Mrs. Moynihan noted that the budget was decreased due to fuel costs going down. Is there funding budgeted in case fuel prices increase?

Mr. Oberg noted that he is impressed with the dedication of the entire Transportation staff.

Mrs. Moynihan asked if there was a fuel savings, where would the savings go in the budget.

Mr. Paige asked about the services provided to/for non-profit organizations.

Mr. Buyaki asked what percentage of the total student population is transported on school buses.

Mr. Zimmermann highlighted for the Board points of consideration on the Executive Services budget, the Community Engagement budget, the Divisional Support and Planning budget, the Fiscal Services budget, and Lapse Factor.

Mr. Zimmermann provided an introduction to special revenue funds. The funds include fee-based services, Federal Entitlement Programs, Grants – both state and federal, jointly operated programs, and internal services.

Ms. Pitsenberger highlighted for the Board points of consideration related to the Child Nutrition program. Topics included an overview of revenues for the department, an overview of departmental expenditures, an overview of operational expenditures, a proposal for a meal price increase for 2016/17, and challenges for the department.

Mrs. Moynihan asked how our meal prices compared to the City of Charlottesville and other neighboring counties.

Mr. Koleszar asked if Human Resources reviewing the pay issue.

Mr. Buyaki asked how the department ensured that purchase of meat is safe.

Mr. Koleszar asked when the meal increase would come to the Board for adoption. He would like to see a separate vote on this item rather than wrapping it into the adoption of the budget.

Mr. Paige asked how the participation rate of Albemarle County students compared to surrounding localities.

Mr. Reid highlighted for the Board points of consideration related to the Extended Day Enrichment Program. Topics included an overview of the After-School Enrichment Program, an overview of the Student Holiday/Spring Break Program, and critical challenges for the department.

Dr. Acuff asked if the program covers Pre-K as well.

Mr. Koleszar asked if Mr. Reid had worked with principals to see if there were teaching assistants that could work to become a full-time position.

Mr. Alcaro asked about the fee structure of the program.

Mr. Koleszar asked if there was an age limit for working in the program. How are we going to fix the problem? Is there anything that could be done at the state level regarding regulations to help ease the program?

Mr. Alcaro asked how many high school students volunteer in the program.

Mr. Paige asked if there were any connections between the FISH program at JABA and EDEP.

Mr. Zimmermann highlighted for the Board points of consideration for other fee-based services. Topics included Migrant, CFA Institute, Open Doors, Drivers Safety, and the Summer School Fund.

Mr. Zimmermann highlighted for the Board points of consideration for Federal Entitlement Programs, Grants – state and federal, jointly operated programs, and internal service funds.

Mr. Tistadt noted that it appears that the local government transfer will remain the same.

Mr. Koleszar expressed concern about the impact of eliminating the assistant superintendent position and how it is impacting leadership.

Dr. Moran noted that she, Dr. Haas and Ms. Gerome would be hosting a BlackBoard collaborate with school staff to ask questions about the budget.

Agenda Item No. 3.1. Other Business by Board Members/Superintendent.

Mr. Koleszar complimented staff on their presentations.

Agenda Item No. 4.1. Adjournment.

At 8:17 p.m., hearing no objections, Dr. Acuff adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk