



To: Members of the Board of Supervisors (BOS) and School Board

From: Technical Review Committee (TRC) and Financial Review Committee (FRC)

Date: October 23, 2015

Re: BOS Work session with School Board on November 11, 2015 to discuss FY 17-21 Capital Improvement Plan (CIP)

The following memo establishes the agenda for the BOS work session with the School Board scheduled for November 11, 2015. The purpose of this work session is, prior to proceeding into the Oversight Committee (OC) phase, to review the Technical Review Committee (TRC) phase of the FY17 CIP process including the ranking of the submitted projects and to review the initial capital financial modeling reviewed by the Financial Review Committee. The primary outcome of the meeting is to review the departmental project requests (at a high level) and to review the initial capital modeling at a level of detail necessary for the Boards to provide priority instructions and direction to their respective committee members who serve on the OC. In advance of the work session, a summary of the total requests and the TRC ranking are provided below. All of the departmental/agency capital project requests and the initial capital financial model will be provided in an electronic document approximately one week in advance of the meeting on the 11th.

As additional background, the TRC is charged with evaluating the completeness and accuracy of technical aspects and cost estimates of each of the requested CIP projects as well as reviewing, evaluating and documenting the need for each project and making recommendations for priority funding based on the Board of Supervisor (BOS) established CIP evaluation criteria. The FRC assists the County in the capital program process by reviewing the capital revenue and debt assumptions to assure they are accurate and have been well researched and documented. The FRC works in conjunction with the TRC to provide a base scenario for TRC's ranked projects and together provide a recommended scenario to the OC. The FRC will review OC's scenarios and final recommendation to assure the recommended five-year CIP is aligned with approved financial policies.

Proposed Agenda for Wednesday, November 11

- Review of FY 16 Capital Project Requests and TRC's Ranking
- TRC/FRC Recommendation and assumptions (Base model)
- TRC/FRC process comments/future actions
- BOS and School Board input for OC phase on future scenarios
- Summary and Next Steps

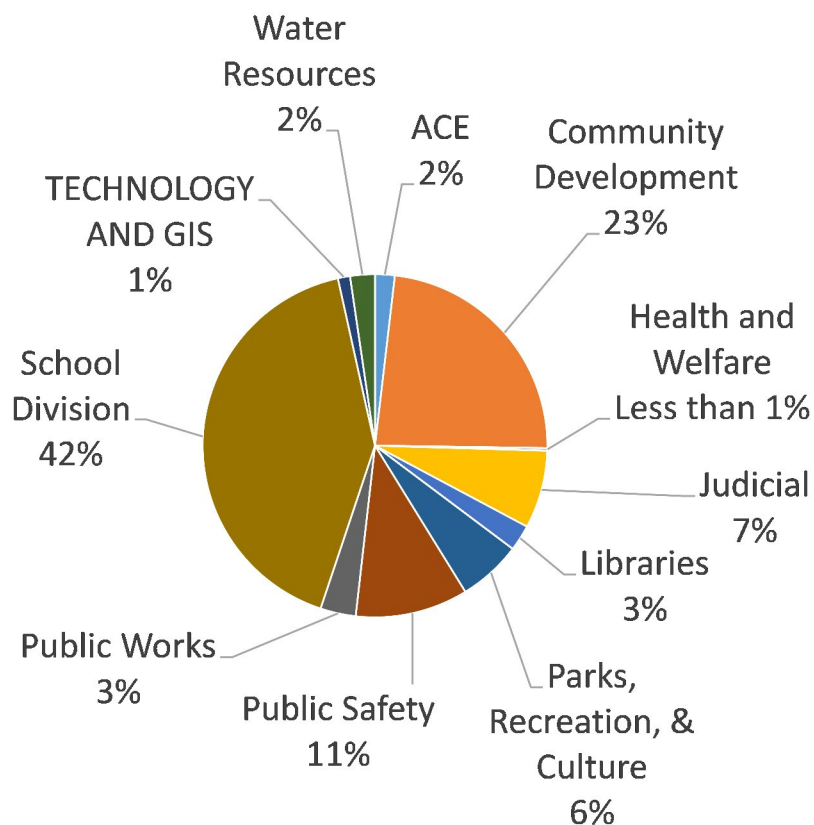
Provided for background information:

- Addendum A – FY 17 Project Requests Overview (by classification and total Dollars requested)
- Addendum B – Summary of Ranked FY 17 Projects by TRC Scoring Classification
- Addendum C – FY 17 CIP Process Flow Chart

Addendum A
FY 17 Capital Project Requests Overview

FY 17 is year one, the development year, of the ten-year Capital Improvement Program. For FY 17, 88 capital project requests have been submitted totaling ~\$616M over the ten-year period of FY 17 – 21. The requests totaled \$338M for the Capital Improvement Plan (CIP) five-year period of FY 17-21 and totaled \$278M for the Capital Needs Assessment five-year period of FY 22-26.

	New: Project request that has not been previously submitted	Continuing: Project that has a defined start/finish which is currently funded and/or included in the adopted FY 16 CIP	On-going: Project/Program that has no defined start/finish which is currently funded and/or included in the adopted FY 16 CIP	Resubmitting: Project request that has previously been submitted but has not been approved for funding	Grand Total
Mandate	0	2	0	0	2
Obligation	0	3	2	0	5
Maint/Repl	1	9	10	1	21
Non Maint/Repl	18	6	0	36	60
Total	19	20	12	37	88



Addendum B
Summary of Ranked FY 17 Projects by TRC Scoring Classification

FY 17 PROJECTS BY SCORING CLASSIFICATION

\$ net of transfers

Project Status Key: ^New Project m-Multi-Year

Revenue Key: r-Revenue Offset w-Water Resources Revenue

	Status Key	FY 17 Ranking	FY 17-21 Request	Revenue Key	Net Cost to County
MANDATES					
Hollymead Dam Spillway Improvement	m	Priority	\$ 2,561,616	w	
Water Resources TMDL		Priority	\$ 5,352,532	w	
OBLIGATIONS					
Court Facilities Addition/Renovation	m	Priority	\$ 31,768,846	r	\$ 24,868,846
Ivy Fire Station 15 Maintenance Obligation	m	Priority	\$ 250,000		
Ivy Landfill Remediation	m	Priority	\$ 2,615,000		
Moore's Creek Septage Receiving	m	Priority	\$ 547,205		
Solid Waste & Recycling Solution	m	Priority	\$ -		
MAINTENANCE/REPLACEMENT PROJECTS					
School Maintenance/Replacement	m	MR01	\$ 36,359,500		
[Police] County 800Mhz Radio Replacements	m	MR02	\$ 2,871,823		
School Bus Replacement Program	m	MR03	\$ 6,000,000	r	\$ 4,500,000
[Fire Rescue] Apparatus Replacement Program	m	MR04	\$ 7,299,951		
County-Owned Facilities Maintenance/Replacement	m	MR05	\$ 7,398,308		
State Technology Grant	m	MR06	\$ 3,630,000	r	\$ -
[Fire Rescue] Mobile Data Computers Replacement	m	MR07	\$ 295,735		
[Police] Mobile Data Computers Replacement	m	MR08	\$ 1,208,576		
[Police] Patrol Video Cameras Replacement	m	MR09	\$ 672,679		
County Server Infrastructure Upgrade	m	MR10	\$ 2,264,330		
County Owned Parks Maintenance/Replacement	m	MR11	\$ 4,574,332	r	\$ 4,429,332
Instructional Technology	m	MR12	\$ 2,875,000		
COB McIntire Window Replacement	m	MR13	\$ 2,234,952		
Telephony Solution Replacement	m	MR14	\$ 545,000		
Administrative Technology	m	MR15	\$ 1,313,000		
GIS Project	m	MR16	\$ 123,940		
City-County Owned Parks Maintenance/Replacement	m	MR17	\$ 921,265	r	\$ 583,895
[Police] Mobile Command Center Replacement	m	MR18	\$ 188,593		
City-County Owned Facilities Maintenance/Replacement	m	MR19	\$ 429,214	r	\$ 339,214
Crozet Park Maintenance/Replacement and Improvements	m	MR20	\$ 891,976		
[Fire Rescue] Defibrillators Replacement	^	CNA	\$ -		

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NON-MAINTENANCE/PRELACEMENT PROJECTS					
[Fire Rescue] Pantops Fire Rescue Station 16		NM01	\$ 4,103,324	r	\$ 3,552,415
School Security Improvements Program		NM02	\$ 3,940,935		
[Fire Rescue] Public Safety Training Facility		NM03	\$ 4,190,362		
Learning Space Modernization		NM04	\$ 37,355,434		
Transportation Revenue Sharing Program		NM05	\$ 33,958,859	r	\$ 19,584,709
Red Hill Elementary School Modernization		NM06	\$ 5,149,560		
Telecommunications Network Upgrade		NM07	\$ 1,800,000		
Woodbrook Elementary School Addition-Modernization		NM08	\$ 14,044,429		
Western Albemarle High School Environmental Studies Academy		NM09	\$ 7,224,512		
[Police] Interim Police Training Academy Phase I		NM10	\$ 119,795		
Monticello High School Addition		NM11	\$ 8,803,132		
[Fire Rescue] Rescue 8 Renovation		NM12	\$ 67,548		
[Police] Public Safety Training Academy		NM13	\$ 11,309,930		
PVCC Student Center Facility		NM14	\$ 1,200,000		
Central Library Renovations		NM15	\$ 4,679,628		
[Police] District Police Station		NM16	\$ 5,437,825		
PVCC Main Academic Building Renovation		NM17	\$ 225,000		
Parks Restroom Renovation/Modernization		NM18	\$ 714,286	r	\$ 676,256
Parks Athletic Field Improvements		NM19	\$ 5,115,777		
[Fire Rescue] Station IT Infrastructure		NM20	\$ 265,000		
Sidewalk Construction Program		NM21	\$ 19,604,398	r	\$ 9,928,199
[Police] Body Worn Cameras		NM22	\$ 41,412		
Darden Towe Park Athletic Field Improvements		NM23	\$ 2,289,282	r	\$ 988,863
[Fire Rescue] Mobile Data Computers-New		NM24	\$ 334,950		
Southern Urban Area Library Facility		NM25	\$ 8,535,203		
Scottsville Library Renovation-Expansion		NM26	\$ 1,745,162		
Records Management System		NM27	\$ 485,162		
Website Enhancements		NM28	\$ 100,000		
ACE Program		NM29	\$ 5,300,000		
Parks Greenways/Blueways		NM30	\$ 1,420,148		
Places 29 Small Area Implementation		NM31	\$ 613,760		
City-County Owned Parks Enhancements		NM32	\$ 663,985	r	\$ 635,778
Hillsdale Drive Extension-Pond Amenities		NM33	\$ 435,480		
Northtown Trail		NM34	\$ 5,343,750		
Computer Room Redesign/Government Buildings Network Cable Upgrade		NM35	\$ 235,840		
Crozet Growth Area Community Park Facilities		NM36	\$ 4,503,752		
Fishing Accessibility		NM37	\$ 1,004,842		
Rivanna River Corridor Design Plan		NM38	\$ 92,700		
[Police] Evidence Processing and Specialty Vehicle Storage		NM39	\$ 3,755,621		
Buck Island Creek Park		NM40	\$ 325,629		
Northern Urban Area Community Park		NM41	\$ 2,809,308		
Community Recreation Needs Assessment Study		NM42	\$ 42,436		
Park System Redesign		NM43	\$ 291,700		
Hedgerow Property Trail Park		NM44	\$ 434,666		

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NON-MAINTENANCE/PRELACEMENT PROJECTS					
[Police] Tactical Robot		NM45	\$ 165,000		
Darden Towe Park Master Plan		NM46	\$ 555,623	r	\$ 385,491
South Fork Rivanna Reservoir Boat Access		NM47	\$ 1,126,421		
Rivanna Village Park		NM48	\$ 454,272		
Crozet Plaza and Parking Study		NM49	\$ 84,170		
Walnut Creek Park Master Plan		NM50	\$ 233,725		
[Fire Rescue] Earlysville Volunteer Fire Company Renovation		CNA	\$ -		
Administration Space		CNA	\$ -		
Bus Stop Enhancements		CNA	\$ -		
CATEC Facility		CNA	\$ -		
Crozet Elementary School Addition		CNA	\$ -		
Stony Point Elementary School Addition		CNA	\$ -		
Western Albemarle High School Addition		CNA	\$ -		
William S. D. Woods Natural Heritage Preserve		CNA	\$ -		
Yancey Elementary School Addition/Renovations		CNA	\$ -		

Addendum C
FY 17 CIP Process Flow Chart

FY 17 CIP Development Flowchart

CIP - Capital Improvement Plan (Five-Year Period)
FRC-Financial Review Committee
LRPC-Long Range Planning Committee
OC-Oversight Committee
OFD-Office of Facilities Development
OMB-Office of Management & Budget
TRC-Technical Review Committee

