

PUBLIC COMPLAINTS ABOUT ~~THE CURRICULUM~~ OR INSTRUCTIONAL MATERIALS LEARNING RESOURCES

~~It is the intent of the Board to provide a process whereby members of the community may call to the attention of the staff and the Board those educational materials that the individual or group deems objectionable. The Board will consider objections to educational materials only in the manner set forth in the administrative regulations found with policy INC.~~

Despite the care taken in selecting suitable learning resources, and despite the qualifications and expertise of persons involved in that selection process, it is recognized that occasional objections to materials will be made by the public. It is, therefore, the policy of the School Board to provide channels of communication and a fair procedure for members of the community to follow in expressing and resolving concerns about learning resources, including instructional materials, used in teaching the curriculum.

Complaints about learning resources should be presented in writing using KLB-E, “Request for Reconsideration of Learning Resources” form, which may be obtained from the principal or the central office. The standards and procedure for review shall be consistently applied in recognition of the respective rights and responsibilities of all concerned. Materials shall be considered for their educational suitability and shall not be proscribed or removed because of partisan or doctrinal disapproval. Challenged which are not resolved at the building level may be submitted to the superintendent or superintendent’s designee. The decision of the superintendent may be appealed to the School Board or reviewed at the School Board’s request. The decision of the School Board will be final.

Adopted: July 1, 1993

Amended: April 22, 2004, December 11, 2008

Reviewed: January 8, 2015

Legal Refs: Code of Virginia, 1950, as amended, §~~8 22.1-238~~, 22.1-253.13:7. C. 2.
~~8 VAC 20-170-10~~
8 VAC 20-720-160

Cross Refs.: IIA, Instructional Materials
IGAH, Family Life Education
INB, Teaching About Controversial Issues
INC, Public Complaints About the Curriculum or Learning Resources
KL, Public Complaints
KQ, Commercial, Promotional, and Corporate Sponsorships and Partnerships

Albemarle County Public Schools

Request for Reconsideration of Learning Resources

Request By: _____

Representing: _____ Myself
_____ Organization or Group (Please identify) _____

Address: _____

Telephone Number () _____

Title or Description of Item: _____

Author or Editor: _____

Type of Material (book/film/record/speaker/software/other (specify) _____

1. Did you examine, review, or listen to this learning resource or presentation in its entirety?
_____ Yes _____ No
2. Have you been able to discuss this material with school staff who ordered it or who use it?
_____ Yes _____ No
3. Are you aware of the judgment of this material by professional critics?
_____ Yes _____ No
4. Describe what promoted your concern about the material. Please cite page numbers and/or specific information from the material to support your concerns (attach additional material, if necessary).
5. Does the general purpose for the use of the material, as described by the school staff or in the Albemarle County Public School Division's program objectives, seem a suitable one for you? _____ Yes _____ No

If not, please explain (attach additional material, if necessary).

6. What action(s) would you like to see the school take regarding this material?

☐ Do not assign it to my child

☐ The school should reevaluate the material

☐ Other –

Explain _____

7. Are there other materials of the same subject and format that you would suggest for consideration in place of this material? ☐ Yes ☐ No

If yes, please identify your suggestions.

Signature

Date

RETURN COMPLETED FORM TO SCHOOL PRINCIPAL