A Budget Work Session of the Albemarle County School Board was held on February 3, 2015 at 6:30 p.m., Room 241, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Ms. Kate Acuff; Mr. Ned Gallaway; Mrs. Pamela Moynihan (arrived at 6:32 p.m.); Mr. Jason Buyaki; and Mr. Eric Strucko.

ABSENT: Mrs. Barbara Massie Mouly.

STAFF PRESENT: Dr. Pam Moran, Superintendent**;** Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Dean Tistadt, Chief Operating Officer; Dr. Matthew Haas, Assistant Superintendent for Organizational and Human Resource Leadership; Ms. Eileen Gomez, School Health Coordinator; Mr. Vincent Scheivert, Chief Information Officer; Mr. William Deane, Assistant Director of Transportation; Mr. Joe Letteri, Director of Building Services; Ms. Christina Pitsenberger, Director of Child Nutrition; Mr. Kelvin Reid, Extended Day Enrichment Program Coordinator ; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Call Order.

Mr. Gallaway called the meeting to order at 6:30 p.m.

Agenda Item No. 1.2. Pledge of Allegiance
Agenda Item No. 1.3. Moment of Silence.

Agenda Item No. 1.4. Approval of Agenda.

Mr. Koleszar offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed with Mrs. Moynihan and Mrs. Mouly absent.**

Agenda Item No. 2.1. FY2015/16 Budget Worksession.

Mr. Zimmermann provided an overview of the work session agenda.

Ms. Gomez highlighted points for consideration regarding school nurses and the request to increase nurse hours to full-time in the elementary schools. Topics of discussion included an overview of the cost of increasing the school nurses to full-time in the larger elementary schools, data on the clinic logs, and data on the screenings that take place in schools.

Mr. Koleszar asked about the requirements for students to be immunized. He also asked whether the division did Medicaid billing.

Ms. Acuff asked if nurses were ever full-time within the division.

Dr. Gallaway asked what work would be completed or taking place during the extra hours.

Mr. Zimmermann highlighted points for consideration regarding the departments that fall under the administration, attendance and health category of the budget – Executive Services, Community Engagement, Human Resources, Division/Planning Services, and Fiscal Services. He then provided information on the Transfers that are in the budget.

Mr. Strucko asked in the transfers were into our budget or out of our budget. He then asked how many of the transfers out of the division are discretionary.

Mr. Deane highlighted points for consideration regarding the Department of Transportation budget. Topics of discussion included an overview of the programs and services provided by the department, a review of the department's Key Performance Indicators, an update on fuel costs, challenges of the department, and an overview of the staffing initiative.

Mr. Koleszar asked if there was an increase in turnover.

Ms. Acuff asked about the occupancy of buses and how does staff determine whether the bus is overcrowded.

Dr. Gallaway asked if schools paid for field trips or is it covered under the Transportation budget.

Mr. Letteri highlighted points for consideration regarding the Building Services Department budget. Topics of discussion included a review of the department's mission statement, an overview of the department, a review of the Capital Improvements Program, a summary of the department budget, an overview of the environmental management program, data on utility consumption, and information on the requested baseline increase for anticipated utility consumption.

Mr. Strucko asked about the increase in the Building Services management category.

Dr. Gallaway asked about building usage and whether the fees are proper to cover the actual costs.

Ms. Acuff asked if additional custodial staffing needed for the new space at Henley Middle School.

Mr. Koleszar asked how much funding comes in from the rental of facilities.

Ms. Pitsenberger highlighted points for consideration regarding the Child Nutrition Department budget. Topics of discussion included a review of the department's mission and an overview of the department's budget.

Mr. Buyaki asked about the mandated food price.

Ms. Acuff asked about the participation rate of eligible students.

Mr. Koleszar asked if the meal increase would be approved with the budget or as a separate agenda item.

Mr. Reid highlighted points for consideration regarding the Extended Day Enrichment Program budget. Topics of discussion included changes to operations of the program as it relates to inclement weather including the elimination of the inclement weather program.

Mr. Zimmermann provided the Board with an overview of additional information that would be provided to the Board at the work session of February 5, 2015.

Mr. Strucko indicated that he heard there would be a slight increase in local revenues and asked staff if that was the case. He also noted that he had spoken to a member of the Board of Supervisors who was not certain that the boards agreed to have a salary increase for only six months.

Staff and Board members talked about the compensation strategy used by the division and local government and whether or not it needed to be reviewed for potential changes.

Ms. Acuff asked about the restoration funds for professional development.

Mr. Koleszar suggested that staff look for efficiencies in professional development costs and offerings.

Mr. Strucko suggested that Dr. Moran provide the Board with a list of potential reductions within the funding request for the consideration.

Agenda Item No. 3.1. Other Business by Board Members/Superintendent.

Dr. Haas noted that this week was National School Counselor Week.

Mr. Koleszar provided the Board with a review of the discussions that took place at the NSBA Federal Relations Network Conference.

There was a break from 8:45 p.m. until 9:02 p.m.

Agenda Item No. 3.2. Closed Meeting.

At 9:02 p.m., Ms. Acuff offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 to discuss and consider disciplining of a specific employee. Mr. Strucko **seconded** the motion**, and the motion passed.**

Agenda Item No. 3.3. Closed Meeting Certification.

At 10:06 p.m., Ms. Acuff offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Koleszar **seconded** the motion. **Roll was called, and the motion passed by the following recorded vote:**

AYES: Dr. Gallaway, Mrs. Acuff, Mrs. Moynihan, Mr. Strucko; Mr. Koleszar; and Mr. Buyaki.
NAYS: None.
ABSENT: Mrs. Mouly.

Motion carried by a 6:0:1 vote.

Ms. Acuff offered a **motion** to deny the appeal of employee number 1. Mr. Koleszar **seconded** the motion, **and the motion passed unanimously**.

Agenda Item No. 4.1. Adjournment.

At 10:20 p.m., hearing no objections, Mr. Gallaway adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk