A Budget Work Session of the Albemarle County School Board was held on January 28, 2014 at 6:30 p.m., Room 241, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Ms. Kate Acuff; Mr. Ned Gallaway; Mrs. Pamela Moynihan; Mr. Jason Buyaki; Mrs. Barbara Massie Mouly; and Mr. Eric Strucko (arrived at 6:37 p.m.).

ABSENT: None.

STAFF PRESENT: Dr. Pam Moran, Superintendent**;** Dr. Billy Haun, Assistant Superintendent for Student Learning; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Dean Tistadt, Chief Operating Officer; Dr. Matthew Haas, Assistant Superintendent for Organizational and Human Resource Leadership; Mr. Vincent Scheivert, Chief Information Officer; Ms. Christina Pitsenberger, Director of Child Nutrition; Mr. Kelvin Reid, Director of Extended Day Enrichment Program; Mr. Jim Foley, Director of Transportation; Mr. Joe Letteri, Director of Building Services; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Call Order.

Mr. Gallaway called the meeting to order at 6:30 p.m.

Agenda Item No. 1.2. Approval of Agenda.

Mr. Koleszar offered a motion to approve the agenda. Mr. Buyaki seconded the motion, and the motion passed with Mr. Strucko absent.

Agenda Item No. 2.1. FY2014/15 Funding Request Worksession.

Ms. Pitsenberger highlighted points for consideration regarding the Child Nutrition budget. Topics of discussion included an overview of the department's budget, information on the increase in free and reduced lunch students and its impact on the Child Nutrition Program, and regulation changes that will be coming for the program.

After reviewing the information, Board members discussed or asked for additional information on the following: 1) are there any concerns that Ms. Pitsenberger has regarding the program, and 2) it was suggested that the program may need to do a thorough review in order to find any efficiencies that may be gained.

Mr. Reid highlighted points for consideration regarding the Extended Day Enrichment Program budget. Topics for discussion included a review of the program, a review of the program's budget, and a recommendation to increase the rate for participation in the program.

After reviewing the information, Board members discussed that if there is a recommendation to increase the rate for the program participation it needs to be communicated to the community and a vote taken separate from the budget process.

Mr. Foley highlighted points for consideration regarding the Transportation Department's budget. Topics for discussion included an overview of the department and a review of the departmental budget.

After reviewing the information, Board members discussed or asked for additional information on the following: 1) how is transportation provided for academy students, 2) what does the code say about school divisions providing transportation, and 3) what would be the cost savings if there was a switch to an alternative fuel type.

Mr. Letteri highlighted points for consideration regarding the Building Services budget. Topics of discussion included an overview of department, an overview of the department's budget, and an overview of the proposed budget for the coming year.

After reviewing the information, Board members discussed or asked for additional information on the following: 1) are the building rental costs associated with educational functions or are those rentals from non-education functions, 2) what is the training enhancement program, and 3) how is the relationship between Building Services and the Parks and Recreation Department.

Mr. Zimmermann highlighted points for consideration regarding the Fiscal Services and Executive Services budgets. He also provided information on school allocations and the lapse factor account.

After reviewing the information, Board members discussed or asked for additional information on the following: 1) where do projected donations show in the budget, 2) is the projected capital return from building rental and does some of that money go the Building Services to cover custodial costs, 3) what does the total school allocation include in the budget book, 4) what do the transfers in the Fiscal Services budget represent, 5) is the lapse factor area somewhere the Board can make up some of the budget shortfall, and 6) how much is currently being held back.

Mr. Zimmermann and Mr. Tistadt reviewed the answers to Board submitted questions. Board members noted or asked the following: 1) is one of the largest increase in the funding request due to an increase in the number of FTEs, and 2) what percentage did assessments go up that would lead to an increase in revenue.

Mr. Zimmermann then provided the Board with information on some technical adjustments. Those adjustments included a change in the budget calendar and an increase in the local transfer.

Board members requested that staff prepare a tiered list of potential reductions.

Agenda Item No. 3.1. Other Business by Board Members/Superintendent.

Mr. Koleszar noted that he met with legislators today in Richmond.

Agenda Item No. 4.1. Adjournment.

At 8:35 p.m., hearing no objections, Mr. Gallaway adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk