

~~STUDENT COMPLAINTS AND GRIEVANCES~~
~~Title IX Complaint Procedure for Students~~

~~I. Purpose~~

~~The Board hereby establishes procedures for resolving complaints arising from alleged violations of Title IX of the Education Amendments of 1972 (PL 92-318) as amended (PL 93-568 and PL 94-482).~~

~~II. General~~

- ~~A. — The Superintendent shall designate at least one employee to coordinate the efforts of the Albemarle County Public Schools to comply with and carry out its responsibilities for implementing the law, including investigation of any complaint of alleged noncompliance with the law or accompanying regulations.~~
- ~~B. — The school system shall notify students, parents of students, and employees of the name, office address, and telephone number of the Title IX specialist through the permanent, prominent display of posters prepared for this purpose, as well as any other appropriate communication channels such as school handbooks, Albemarle County Public Schools publications, etc.~~
- ~~C. — Complaints about discrimination on the basis of sex in the treatment of students may be made by students, their parents, employees of the school system, or other citizens of Albemarle County acting on behalf of students. (Any such person shall be hereafter referred to as "the complainant.")~~
- ~~D. — Procedures for making and resolving such complaints shall follow those outlined this regulation. The complainant may appeal a decision made at any level. The complainant also has the right not to appeal.~~
- ~~E. — The Title IX specialist has the responsibility for pressing a complaint under the following circumstances:~~
 - ~~1. when the original complainant has decided not to appeal a decision made at any level but, in the judgment of the Title IX specialist, a probable violation of the law continues to exist~~
 - ~~2. when the complaint reveals a need for review of policies or programs with implications for the whole school system~~
- ~~F. — In seeking a resolution to such a complaint, the Title IX specialist shall pursue the complaint through the appropriate administrative lines of authority. Administrators shall make themselves available within a reasonable time to discuss the complaint. The Title IX specialist shall provide the appropriate~~

~~administrator with a written statement of the complaint, and the administrator shall furnish the Title IX specialist with a written response or recommendation.~~

~~G.If, in the judgment of the Title IX specialist, the recommendations and responses still leave the school system in a questionable position regarding noncompliance with the law, the Title IX specialist shall advise the Superintendent and suggest measures necessary to achieve compliance. Further action is then the responsibility of the Superintendent.~~

~~H.Any person with a complaint concerning an alleged violation of Title IX may file that complaint directly with the Office of Civil Rights (OCR), United States Department of Education. However, in reviewing that complaint, OCR investigators may examine to what degree the procedures approved by the school system for resolving the problem were used and, on the basis of that examination, then determine the need for OCR to intervene in the matter.~~

~~III. — Procedure~~

~~A.Meeting with Principal~~

~~If a student is not satisfied that a complaint previously presented to a member of the school staff has been resolved satisfactorily, the student or his/her parent may request a meeting of the student, parent, and principal. The principal may require the parent to attend and shall, following the meeting, promptly inform the parent in writing of his or her decision on the complaint.~~

~~B.Appeal to Superintendent~~

~~The principal's decision on a complaint may be appealed by the student or his/her parent to the Superintendent within two school days following receipt of the principal's decision. The parent's written appeal shall state precisely the reasons for dissatisfaction with the principal's decision and shall be limited to the matter under appeal. Upon receipt of an appeal from a parent, the Superintendent or his designee shall promptly review the complaint and inform the parent in writing of his decision. The Superintendent may at his discretion include a meeting with the principal and the parent as part of his review of the parent's appeal.~~

~~C.Appeal to the School Board~~

~~The Superintendent's decision on a complaint may be appealed to the School Board within two school days following receipt of the~~

~~Superintendent's decision. The parent's written appeal shall state precisely the reasons for dissatisfaction with the Superintendent's decision and shall be limited to the matter under appeal. Upon receipt of an appeal from a parent, the School Board shall promptly review the complaint and inform the parent in writing of the Board's decision. The Board may at its discretion include a meeting with the principal and parent as part of the review of the parent's appeal. The decision of the School Board shall be final.~~

~~Adopted: July 1, 1993~~

~~Legal Ref.: Title IX of the Education Amendments of 1972 (PL 92-318), as amended (PL 93-568 and PL 94-482)~~