A Business Meeting of the Albemarle County School Board was held on July 12, 2012 at 6:30 p.m., Lane Auditorium, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Mrs. Diantha McKeel; Mrs. Barbara Massie Mouly (arrived at 6:33 p.m.); Mr. Ned Gallaway; Mr. Eric Strucko; Mrs. Pamela Moynihan and Mr. Jason Buyaki.

ABSENT: None.

STAFF PRESENT: Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Assistant Superintendent for Organizational and Human Resources Leadership; Mr. Vincent Scheivert, Chief Information Officer; Mr. Josh Davis, Chief Operating Officer; Mr. Joe Letteri, Director of Building Services; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Ms. Melissa Anderson, Strategic Planning and Organizational Improvement; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Closed Meeting. None.
Agenda Item No. 1.2. Certify Closed Meeting. None.

Agenda Item No. 1.3. Call to Order.

At 6:30 p.m., Mr. Koleszar, Chairman, called the meeting to order.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item No. 2.1. Agenda.

Mrs. McKeel offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Approval of Consent Agenda.

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3.2 Donation to ACPS – Instruction for Teacher Appreciation Week
3.3 Reimburse Budget at Albemarle High School
3.4 Personnel Action
3.5 For Information: Learning Resources Selection and Adoption
3.6 Policy Review and Revisions

Mr. Gallaway asked if Policy DBA included the changes suggested at the last meeting. Mr. Davis said that the revision does include the change. Mrs. McKeel offered a **motion** to approve the consent agenda minus the minutes. Mr. Buyaki **seconded** the motion, **and the motion passed**.

Agenda Item No. 4.1. Minutes – 2011

Mrs. Moynihan offered a **motion** to approve the December 14, 2011 joint board meeting minutes. Mr. Buyaki **seconded** the motion, **and the motion passed with Mr. Gallaway abstaining.**

Agenda Item No. 4.2. Minutes – 2010

Mrs. Moynihan offered a **motion** to approve the August 12, 2010. Mrs. McKeel **seconded** the motion, **and the motion passed with Mr. Gallaway and Mr. Buyaki abstaining.**

Agenda Item No. 4.3. Minutes – 2012

Mrs. Moynihan offered a **motion** to approve the June 28, 2012 meeting minutes. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 5.1. Spotlight on Education

Dr. Moran introduced Patrick Bond a student at Monticello High School. He then shared with the Board part of his presentation from National History Day.

Mr. Koleszar recognized Spring Hill Baptist Church for their tutoring and day camp for children at Agnor-Hurt Elementary School.

Mr. Koleszar recognized Dr. Moran for her 25 years of service to Albemarle County Public Schools.

Agenda Item No. 5.2. Announcements.

Dr. Haun provided the Board with the impact of the summer weather on the summer school programs when school buildings had to close.

Dr. Moran said that she toured the new Greer addition. A tour will be scheduled for the School Board once it is complete.

Mr. Letteri said that there was no damage to school buildings from the storms last week.

Agenda Item No. 6.1. Public Comment.

Ms. Karen Rubendahl submitted signatures to increase Kindergarten recess time. She asked that the Board consider increasing the play time for Kindergarten students.

Ms. Joyce Allen spoke about increasing play time for Kindergarten students within the division.

Agenda Item 7.1. School Board/Superintendent Business.

Dr. Moran noted that teachers are working this summer. The Health and Medical Academy teachers are working on curriculum and redesigning the school space. There is also work going on in math curriculum and educational technology to name a few. Dr. Haun noted that there was the CAI institute and responsive classroom training.

Mr. Gallaway noted that he provided PREP minutes. He noted that the fiscal agent for PREP will be moved to Charlottesville City Public Schools.

Agenda Item No. 8.1. Long-Range Planning Advisory Committee CIP Recommendations.

Mr. Davis, Mr. Letteri, and Mr. Dean Riddick, chairman of the Long-Range Planning Advisory Committee, provided the Board with the Long-Range Planning Advisory Committee's final recommendations to the School Board and Superintendent. The presentation included a review of the CIP process, the purpose of the Long-Range Planning Advisory Committee and its membership, a review of the Board's direction to the committee from the March 22, 2012 work session, the building capacity evaluation, and the recommendations from the committee. The recommendations included: 1) convene a redistricting committee to propose school district changes for the 2013/14 school year and 2) submit a 5-year CIP request for the FY2013/14 through FY2017/18 totaling $86,043,000.

Board members asked or discussed the following: 1) in regards to Western Albemarle, is there any thought on improving existing classrooms prior to any addition, 2) can the contemporary learning spaces be handled in a manner where teachers submit grants for funds to redesign learning spaces, 3) does the Board want to revisit the discussion on the potential of closing small schools in the southern feeder pattern, 4) is the land adjacent to Yancey Elementary School available for purchase, 5) which projects impact the most students, 6) which projects would address the most critical enrollment needs, 7) what criteria was used to rank the projects, 8) with the Murray High School addition and the moving of the Albemarle Resource Center, where would the resource center be moved to, 9) was there thought given to moving the Community Public Charter School into the same facility as Murray High School, 10) where would the division look for land for a new high school, 11) for Yancey, are both parcels of land needed, 12) is the addition to Yancey only about capacity or getting rid of the trailers, and 13) how does the Board beginning looking at acquiring land for a new high school.

There was Board consensus to schedule time for the Board to discuss the issue of Yancey Elementary School.

Agenda Item No. 8.2. ACPS Teacher Performance Appraisal Update for 2012-13. (Heard after the break)

Dr. Haas provided the Board with an update on the Teacher Performance Appraisal. The presentation included: 1) a review of the current teacher performance appraisal, 2) why changes are needed in the current system, 3) a summary of the changes that are being made, 4) information on how the changes will be communicated to division staff, and 5) how principals will be trained to use the new performance appraisal.

Board members that the division's teacher performance appraisal is already good, but the changes will make it better.

Agenda Item No. 8.3. Break

There was a break from 8:26 p.m. until 8:36 p.m. (Mrs. Moynihan left the meeting at 8:30 p.m.)

Agenda Item No. 8.4. Discussion of Financial Report Format.

Mr. Zimmermann provided the Board with a presentation on the financial report format. The presentation included: 1) the financial report cycle for expenses, revenues, and accounting, 2) what information is contained in the current financial reports provided to the Board, and 3) financial report projections.

Board members noted or asked the following: 1) why does it take so long to close out the books for a fiscal year after the year has ended in order for the auditors to begin their work, 2) does the division do accrual entries, 3) the Board should be able to see some preliminary numbers without a completed audit, 4) is there something that the Board can do to assist with issues with Access Albemarle, 5) given the difficulties in getting actual projections, does staff believe that they can provide meaningful projections especially for expenses in November prior to the start of the budget cycle, and 6) what meaningful projections could be provided in the budget book for expenses in the succeeding year.

There was Board consensus for staff to provide the Board with projected numbers using unaudited financial reports.

Agenda Item No. 8.5. 2011-12 Q4/EOY Strategic Progress Summary.

Dr. Haas and Ms. Anderson provided the Board with the 2011-12 Quarter 4 End of Year Strategic Progress summary. They highlighted successes and areas of concern. The presentation also included a proposed timeline for reviewing the division's strategic plan.

Board members asked if there were enough resources to conduct a thorough review of the strategic plan and provide a complete analysis.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent.

Dr. Moran said that staff would provide the Board with a link to the Kindergarten curriculum. Our teachers are very child centered.

Mr. Koleszar said that the Board needed to schedule a tour of Greer Elementary School. He suggested that it take place prior to a regular meeting. He asked Mrs. Johnston to work on getting the tour scheduled.

Agenda Item No. 10.1. Closed Meeting. None.
Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No 12.1. Adjournment

At 9:59 p.m., hearing no objections, Mr. Koleszar adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk