A Business Meeting of the Albemarle County School Board was held on May 10, 2012 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Jason Buyaki; Mrs. Pamela Moynihan; Mr. Stephen Koleszar; Mrs. Barbara Massie Mouly; Mrs. Diantha McKeel; Mr. Eric Strucko; and Mr. Ned Gallaway.

ABSENT: None.

STAFF PRESENT: Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Executive Director; Mr. Josh Davis, Chief Operating Officer; Mr. Phil Giaramita, Strategic Communications Coordinator; Mr. John Mastrandea, Budget Manager; Mr. Vince Scheivert, Chief Information Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Call to Order

At 6:30 p.m., Mr. Koleszar called the meeting to order.

Agenda Item No. 1.2. Pledge of Allegiance.
Agenda Item No. 1.3. Moment of Silence.

Agenda Item. No. 2.1. Approval of Agenda.

Mrs. McKeel offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Consent Agenda

3.1 Approval of Consent Agenda
3.2 FY12-13 Local Plan for the Carl D. Perkins Career and Technical Education Act of 2006
3.3 Donation to Henley Middle School
3.4 Building Capacity Methodology and Policy
3.5 Monticello High School Water Line Deed of Easement and Dedication
3.6 Reimbursement for Insurance Deductible
3.7 Reimbursement to the ARC
3.8 Murray High School Charter Renewal
3.9 For Information: Learning Resources Selection and Adoption
3.10 Update Family Life Education Curriculum
3.11 Camp-Younts Foundation Grant – Greer
3.12 Golden Apple Awards
3.13 Personnel Action
3.14 January 2012 and February 2012 Financial Reports
3.15 For Information: Educational Technology Plan 2012-2015

Mrs. McKeel offered a **motion** to approve the consent agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 5.1. Spotlight on Education.

Mr. Giaramita spoke about the Golden Apple Awards. Ms. Melissa Hairston from Baker-Butler spoke to the Board about the 21st Century Learning grant she received and how it will be used. Ms. Paula White also shared with the Board how she will use the funding she received from the 21st Century Learning Grant.

Mr. Giaramita introduced the National Merit Scholars from Albemarle High School. He introduced Lenora Savage from Albemarle High School to talk about the seven National Merit Scholars at Albemarle High School. Ms. Laura Gaskins from Monticello High School shared information with the Board about their three

National Merit Scholars. Mr. Dave Francis from Western Albemarle High School shared information with the Board about their six National Merit Scholars.

Agenda Item No. 5.2. Announcements.

Dr. Moran noted that there was a Boy Scout Troop from Keswick in attendance at the meeting.

Agenda Item No. 6.1. Public Comment.

A group of seniors from Monticello High School spoke to the Board about their CAP project on teacher tenure. Their research led them to look at the Teacher Performance Appraisal and they noted that student input is missing from the appraisal tool.

Ms. Karen Rubendahl spoke to the Board about increasing recess time for Kindergarten students.

Agenda Item No. 7.1. School Board/Superintendent Business.

Dr. Moran said that we are getting ready to start State testing. Dr. Haun said that all schools are preparing for the SOLs for a ten day period. Mr. Scheivert said that DART has been preparing school based technology for the last month. There will be 1000 – 1500 actively working each day conducting testing. All equipment had to be manually checked due to testing requirements.

Mrs. McKeel said that on May 15th there will be a joint boards meeting with the CATEC Board.

Agenda Items No. 8.1. Budget Adoption.

Mr. Davis provided the Board with a PowerPoint presentation on the budget. The presentation included information on where the Board started at the beginning of the budget process, information on the VRS mandate, where the Board currently stands with the budget and the reductions needed, and the Superintendent's recommendations for balancing the budget. The Superintendent's recommendations included a Tier 1 reduction of $352,320 (reduction in ESOL staffing, reduction in assistant principal staff, a reduction in professional development, and a reduction in response to intervention), use of an additional $200,000 in Fund Balance, and direction for the Superintendent to make additional reductions as deemed appropriate to total $209,954.

Board members noted or asked the following: 1) do schools keep record of the carryover being spent from year to year, 2) the nonsupport of reducing the funding for response to intervention and the idea of having the Superintendent find reductions elsewhere to cover that cost, and 3) the idea of reducing the budget by decreasing the support for social workers that is contained in the current budget.

Mr. Buyaki offered a **motion** to preserve response to intervention at 5.8FTE. **The motion failed due to a lack of a second.**

Mrs. McKeel offered a **motion** to preserve response to intervention at 3.0FTE. Mrs. Moynihan **seconded** the motion, **and the motion passed**.

Mrs. McKeel offered a **motion** to support the Superintendent's remaining recommendations on the Tier 1 reductions including the reduction in ESOL staffing, reduction in assistant principal staff, and a reduction in professional development funding. Mr. Strucko **seconded** the motion. Mr. Koleszar asked for discussion. Mrs. Mouly said that she understands that the principal at Henley have been managing with the administrative staff he has with a population over 800. Supporting the additional staff would allow the administrators more time to work with teaching staff. Mr. Gallaway asked about the impact on reducing the professional development funding. Mr. Scheivert said that the reduction will still allow for some professional development but it will not get staff completely where we need to be. Dr. Moran said that there are priorities for professional development such as virtual learning and professional development. **The motion passed with Mrs. Mouly voting no.**

Mr. Strucko offered a **motion** to instruct the Superintendent to utilize $200,000 in Fund Balance for the next fiscal year's budget. Mrs. McKeel **seconded** the motion. Mr. Koleszar asked for discussion. Mr. Buyaki said asked what the percentage of fund balance was prior to the decision at the May 7 meeting. Mr. Davis said it was 2.15%. Dr. Moran said that the use of the $200,000 would bring the percentage to 2.01%. Mr. Buyaki said that we can use more of the fund balance to balance the budget even though it brings the threshold below the 2%. Mr. Strucko said that he would be willing to accept Mr. Buyaki's recommendation if Mr. Buyaki would support eliminating the School Board Reserve at $75,000. Mrs. McKeel said that the School Board Reserve was used in the past to assist in covering costs associated with fuel increases and emergency staffing. Dr. Moran noted that if the Board wanted to use fund balance after the budget was approved, then the Board of Supervisors would have to appropriate that money first. The money in Board Reserve can be used immediately. Mrs. Moynihan said that she remembers several instances of use of Fund Balance. Mr. Strucko and Mr. Buyaki agreed that the School Board Reserve should be maintained. Mr. Strucko did not accept the amendment. **The motion passed with Mr. Buyaki voting no.**

Mrs. Moynihan asked that the Board consider reducing the funding for the social worker positions from the school division budget. Mrs. Moynihan offered a **motion** that the Board remove from the fiscal year 2012-13 school division budget the family support program school transfer request of $188,338 from the budget. Mr. Buyaki **seconded** the motion. Mr. Koleszar asked for discussion. Mr. Strucko asked how many positions would be included. Dr. Haun said that we do not pay for any one whole worker but parts of different workers. Mr. Strucko asked if there would be a request for the Board of Supervisors to pick up the cost. Mrs. Moynihan said that the program was originally funded as a grant and when the grant went away, the school division was asked to pick up a small amount for the positions. Mr. Koleszar said either the Board of Supervisors will need to pick it up or reduce the positions. He feels that the positions should remain in the budget. Mr. Strucko asked if we are paying too much for the positions. Mr. Koleszar said that we get more from the positions than we pay for. Mrs. McKeel said that principals appreciate the work of the individuals in the positions. Mrs. Moynihan said that she supports the program but she feels that it should be funded out of the local government budget because it is a social service. **Roll was called, and the motion failed by the following recorded votes:**

AYES: Mrs. Moynihan and Mr. Buyaki.
NAYS: Mr. Koleszar, Mrs. McKeel, Mr. Gallaway, Mrs. Mouly and Mr. Strucko.

Motion failed by a 2:5 vote.

Mrs. McKeel offered a **motion** that the Superintendent find $209,954 in the operational budget to reduce. Mr. Strucko **seconded** the budget, **and the motion passed.**

Mrs. McKeel offered a **motion** that to adopt an operational budget of $151,249,906 and a self-sustaining budget of $18,345,434 for fiscal 2012-2013 for a total of $169,595,340. Mr. Strucko **seconded** the motion, **and the motion passed with Mr. Buyaki voting no.**

Agenda Item No. 8.2. Break.

There was a break from 8:27 p.m. until 8:39 p.m.

Agenda Item No. 8.3. School Board Salary Discussion/Proposal

Mr. Koleszar said that every year the Board has to advertise and hold a public hearing on school board member salary. Traditionally the Board has received the same increase as classified staff. Mr. Strucko asked what the assumption was in the budget. Mr. Davis said it would have been a one percent increase.

Mrs. McKeel offered a **motion** that the Board advertise and take to public hearing a salary for School Board members for 2012-2013 of $6031 with a chairman stipend of $1,800 per year and a vice-chairman stipend of $35 per meeting chaired. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Buyaki voting no.**

Agenda Item No. 9.1. Other Business by Board Members/Superintendent.

Mrs. Mouly said that in reflection of the budget process that at the Board retreat she would like the Board to look at direction to staff to develop more detail in the budget book on where we are in the current year. Dr. Moran said it may be good to develop a group to review the budget book and process if the Board wishes.

Dr. Moran noted that the School Board works hard to keep students at the forefront of budget development.

Dr. Haas spoke to the Board about the proposal to implement summer work hours in the form of a compressed work week. The supported the proposal.

Mr. Brown said that any time there is a change in the Superintendent's contract there has to be a 30 day notice. The Board will be considering the Superintendent's contract and setting the Superintendent's salary and compensation at its meeting on June 28, 2012. The Virginia Code requires that all Board members be notified at least 30 days in advance.

Agenda Item No. 10.1. Closed Meeting.

At 8:53 p.m., Mrs. McKeel offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 for the following purposes: 1. To discuss and consider the contracts and performance of specific administrators; and 2. To discuss and consider the retirement of a specific teacher. Mr. Strucko **seconded** the motion, **and the motion passed.**

Agenda Item No. 11.1. Certify Closed Meeting.

At 9:11 p.m., Mrs. McKeel offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Buyaki **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mr. Strucko, Mrs. Moynihan, Mrs. Mouly, Mr. Buyaki, Mr. Gallaway, Mrs. McKeel, and Mr. Koleszar.
NAYS: None.

Motion carried by a 7:0 vote.

Mrs. McKeel offered a **motion** to deny the request of employee number 1. Mr. Buyaki **seconded** the motion, **and the motion passed**.

Agenda Item No. 12.1. Adjournment.

At 9:12 p.m., hearing no objections, Mr. Koleszar adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk