A Business Meeting of the Albemarle County School Board was held on December 13, 2012 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mrs. Pamela Moynihan; Mr. Jason Buyaki; Mrs. Barbara Massie Mouly; Mr. Stephen Koleszar; Mrs. Diantha McKeel; and Mr. Ned Gallaway.

ABSENT: Mr. Eric Strucko.

STAFF PRESENT: Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Mr. Josh Davis, Chief Operating Officer; Mr. Jim Foley, Director of Transportation; Mr. William Deane, Assistant Director of Transportation; Ms. Lorna Gerome, Director of Human Resources; Mr. John Gray, Human Resources Manager; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Ms. Melissa Anderson, Assistant Director Strategic Planning and Organizational Improvement; Mr. Vince Scheivert, Chief Information Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No. 1.1. Closed Meeting.

At 6:00 p.m., Mrs. McKeel offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 for the following purposes: 1. Consideration of candidate for appointment to Rio District LRPAC; and 2. Performance evaluations of Assistant Principals. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.2. Certify Closed Meeting.

At 6:31 p.m., Mrs. McKeel offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Buyaki **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. Moynihan, Mr. Gallaway, Mrs. McKeel, Mrs. Mouly, Mr. Buyaki, and Mr. Koleszar.
NAYS: None.
ABSENT: Mr. Strucko.

Motion carried by a 6:0:1 vote.

Mrs. Moynihan offered a **motion** to appoint Ms. Maria Jones as the Rio District representative on the Long-Range Planning Advisory Committee. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.3. Call to Order

At 6:31 p.m., Mr. Koleszar called the meeting to order.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item. No. 2.1. Approval of Agenda.

Mrs. McKeel offered a **motion** to approve the agenda. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Consent Agenda

3.1 Approval of Consent Agenda

3.2 Drivers Education – State Farm Grant
3.3 Reimbursement to Henley Middle School
3.4 Reimbursement to Albemarle High School
3.5 Preschool Mainstream Student Checks – Stone Robinson and Murray Elementary Schools
3.6 Additional Holiday Leave for 12-month Employees
3.7 Reimbursement to the School Board
3.8 For Action: Policy Review and Revisions
3.9 For Information: Policy Review and Revisions

Mrs. McKeel offered a **motion** to approve the consent agenda minus the minutes. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 4.1. Minutes – 2012

Mr. Gallaway offered a **motion** to approve the March 22, 2012 meeting minutes. Mr. Buyaki **seconded** the motion, **and the motion passed with Mrs. Moynihan abstaining.**

Agenda Item No. 5.1. Spotlight on Education.

Dr. Moran recognized the following:

Albemarle Students Anti-Bullying Video Project

One of two programs we would like to highlight this evening includes a wonderful group of young men and women from Albemarle High School. We recently have had encouraging reports from Safe Schools/Healthy Students about a decrease in student-reported bullying incidents in our schools. What is even more encouraging is the leadership our students have shown in helping to bring this about.

Recently, for example, students at Albemarle High School led a project known as the “Pledge Wall.” More than 200 students and staff have left their handprints on a wall near the cafeteria to signify their personal commitment to reducing bullying incidents in the school.

Students also responded to a challenge from the U.S. Department of Health & Human Services to produce the best short video in the country with a bullying prevention message. About 900 videos were submitted from schools across the country. An expert advisory panel selected 25 of those videos to be semifinalists, including a video by 13 of our Albemarle students. The panel then chose seven finalists, one of which was the Albemarle HS video, which put our students in the top one percent of all entrants in the country.

Staff shared the video to the Board. She recognized seven of the 13 students along with the Jenna Easton, of Safe Schools/Healthy Students, who assisted with the video.

The following students were in attendance:

Daniel Gilgannon
Jaqueline Hoege
Cory Lesher
Michaela Malboeuf
Tim Schauer
Connor Williams
Rex Willis

National Board-Certified Teachers

Also with recognized is our Class of 2012 National Board-Certified teachers. This year, we had 11 teachers earn certification, bringing our division-wide number to 25. And, we have 36 more teachers in the process for next year.

Nationally, only three percent of teachers are board-certified and in Virginia, that number is even less. This year's class places Albemarle among the top divisions in Central Virginia.

The following were recognized:

--Rebecca Bergey from Jack Jouett Middle School
--Amanda Brookman from Cale Elementary School
--Bill Daly from Albemarle High School
--Stefanie Herbert from Albemarle High School
--Buffie Holley from Albemarle High School
--Kristina Fulton from Monticello
--Kimberly Kennedy from Sutherland Middle School
--Beth Evans from Sutherland Middle School
--Linda Pease from Sutherland Middle School
--Kate Meier from Henley Middle School
--Darcy Sanderson from Henley Middle School

Agenda Item No. 5.2. Announcements.

Mr. Scheivert spoke to the Board about the replacement cycle of technology within the School Division.

Agenda Item No. 6.1. Public Comment.

Mr. Frank Podrebarac spoke as the president of the Albemarle Education Association. He asked that the Board consider adopting the Virginia Education Association's resolution supporting continuing contracts for teachers.

Ms. Jen Bryerton is a parent. She is opposed to redistricting students out of Meriwether Lewis Elementary School.

A group of Monticello High School seniors presented their CAP project regarding whether the three southern elementary schools should be consolidated. The group concluded that the schools should not be consolidated.

Ms. Ginny Echelberger spoke to the Board about reimbursement for sales tax to individuals who have purchased items for schools. She also spoke about the need to get bids for purchasing items for athletic teams.

Ms. Karen Rubendahl is a parent. She does not support the proposed addition to Crozet Elementary School. She supports small schools and does not feel that Crozet is represented well on the western feeder pattern redistricting committee.

A group of Monticello High School seniors presented their CAP projected regarding the Virginia Retirement Fund. They discussed whether an employee should be required to pay into the Virginia Retirement Fund.

Ms. Nancy Paulson is a parent. She spoke to the Board about the potential redistricting of students out of Meriwether Lewis Elementary School. She opposes redistricting students from Meriwether Lewis Elementary School.

Ms. Mary Margaret Frank spoke to the Board about supporting education needs being included in the CIP. She asked that the Board stand up for our kids. She said that community schools need to be supported in all feeder patterns within the Division.

Agenda Item No. 7.1. School Board/Superintendent Business.

Dr. Moran said that there was a Parent Council meeting last night. The redistricting committees are finishing up their work and bringing recommendations to her. She will review the recommendation and then presentation a recommendation to the School Board. It is staff's hope to have a recommendation approved by the Board in February 2013.

Dr. Moran said that there was a good discussion on CIP during the joint meeting with the Board of Supervisors held earlier today. When it comes to capacity formulas, there are two things that drive it – programs and class sizes.

Dr. Moran said that she and Mr. Koleszar visited some schools and they were excited about the learning that was taking place in the buildings.

Agenda Items No. 8.1. School Bus Stop Arm Cameras.

Mr. Foley and Mr. Deane provided the Board with a presentation on school bus stop arm cameras. The presentation included: 1) a summary of why the proposal was being submitted, 2) national, state and local violation statistics, 3) an overview of the current process for reporting violations, 4) an overview of stop arm cameras, 5) examples of the installation location of stop arm cameras, 6) the reporting and collection of fees associated with violations captured by a stop arm camera, and 7) a recommendation to participate in a pilot for potential use of stop arm cameras in Albemarle County Public Schools.

Board members noted or asked the following: 1) the support for piloting the program, 2) does the ordinance need to be passed in order to do the pilot program, 3) what is the penalty for passing a stopped school bus, 4) are there any privacy issues with this request, 5) can the system be hacked and viewed by individuals, and 6) are the parts of the County that Transportation is concerned about.

There was Board consensus to move forward with the pilot program and for more information about the program to be provided.

Agenda Item No. 8.2. Department of Human Resources Annual Report.

Ms. Gerome and Mr. Gray provided the Board with a presentation on the Human Resources annual report. The presentation included: 1) the mission of the Human Resources Department, 2) an overview of teacher application data, 3) information on new teacher hires, 4) an overview of exit survey data, 5) an overview of the employee engagement survey data, 6) an overview of the comprehensive recruitment plan, and 7) a plan of action for the next year.

Board members noted or asked the following: 1) there is a need to work on community to employees the role each plays in implementing the Strategic Plan, 2) what does EAP mean, 3) what kind of problems are there with the new Human Resources system, 4) how will Human Resources begin to unpack the compensation information coming out of the Governor's Office, and 5) do you feel comfortable with the joint board strategy around compensation and benefits.

Agenda Item No. 8.3. Break

There was a break from 8:15 p.m. until 8:24 p.m.

Agenda Item No. 8.4. Public Education Fund Discussion.

Dr. Moran said that the Public Education Fund presented information on November 29, 2012. She noted that staff is recommending that the Board move forward with the proposal presented for the reorganization of the Public Education Fund.

Mrs. McKeel offered a **motion** that the Board support the Public Education Fund proposed restructuring. Mrs. Mouly **seconded** the motion, **and the motion passed.**

Agenda Item No. 8.5. Re-appropriation of School Bus Replacement Funds 12-13.

Mr. Zimmermann provided an overview of the request to re-appropriate school bus replacement funds from 2012-2013.

Mrs. McKeel offered a **motion** to request the Board of Supervisors to re-appropriate the School Bus Replacement Funds in the amount of $472,499.28. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 8.6. School Bus Replacement Funds.

Mr. Zimmermann provided an overview of the request to transfer the school bus replacement funds into the School Bus Replacement Fund.

Mrs. McKeel offered a **motion** to request the Board of Supervisors appropriate the School Bus Replacement Funds in the amount of $947,896 and to amend the appropriations ordinance accordingly. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 8.7. Division Strategic Plan Q1 Update.

Ms. Anderson led the Board through a review of the Division Strategic Plan Quarter 1 update. Board members noted or asked the following: 1) there is a need to develop benchmarks the School Division to in order to determine "world-class", 2) what are the performance indicators that are being developed, 3) how do you build a cost benefit analysis for programs within the Division, 4) concern was expressed about the Child Nutrition key performance indicator around the quality inspections (**There was Board consensus for information on the key performance indicator be provided to the Board.**), and 5) what has caused the spike in water use due to irrigation.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent. None.
Agenda Item No. 10.1. Closed Meeting. None.
Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No. 12.1. Adjournment.

At 9:05 p.m., hearing no objections, Mr. Koleszar adjourned the meeting of the Albemarle County School Board.

Chairman

Clerk