A Business Meeting of the Albemarle County School Board was held on June 14, 2012 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mrs. Pamela Moynihan; Mr. Stephen Koleszar; Mrs. Diantha McKeel; and Mr. Ned Gallaway.

**ABSENT:** Mr. Jason Buyaki, Mr. Eric Strucko, and Mrs. Barbara Massie Mouly.

**STAFF PRESENT:** Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Executive Director; Mr. Josh Davis, Chief Operating Officer; Mr. Phil Giaramita, Strategic Communications Coordinator; Mr. Joe Letteri, Director of Building Services; Mr. Vince Scheivert, Chief Information Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item No. 1.1. Closed Meeting.**

At 5:50 p.m., Mrs. McKeel offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under Subsection 1 for the following purposes: 1. Discuss and review the evaluation of certain administrative employees; 2. Discuss the appointment of a permanent Director of Transportation; 3. The appointment of an Assistant Superintendent; 4. The appointment of an Executive Director; 5. The appointment of a permanent Chief Operating Officer; and 6. To discuss and act upon appointments, nominations and continuing contracts for certain administrators and professional staff., and subsection 7 for the following purposes: 1. Consultation with legal counsel regarding actual or probable litigation. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

**Agenda Item No. 1.2. Certify Closed Meeting.**

At 6:37 p.m., Mrs. McKeel offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Gallaway **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES**: Mrs. Moynihan, Mr. Gallaway, Mrs. McKeel, and Mr. Koleszar.
**NAYS**: None.
**ABSENT:** Mr. Strucko, Mrs. Mouly, and Mr. Buyaki.

**Motion carried by a 4:0:3 vote.**

Mrs. McKeel offered a **motion** to appoint Dr. Matthew Haas as Assistant Superintendent of Organizational and Human Resource Leadership. Mr. Gallaway **seconded** the motion, **and the motion passed**.

Mrs. McKeel offered a **motion** to appoint Mr. Josh Davis as Chief Operating Officer. Mrs. Moynihan **seconded** the motion**, and the motion passed**.

Mrs. McKeel offered a **motion** to appoint Ms. Debora Collins to Executive Director of K-12 Instruction. Mrs. Moynihan **seconded** the motion, **and the motion passed**.

Mrs. McKeel offered a **motion** to approve the list of administrative contracts as presented by staff. Mrs. Moynihan **seconded** the motion, **and the motion passed**.

**Agenda Item No. 1.3. Call to Order**

At 6:37 p.m., Mr. Koleszar called the meeting to order.

**Agenda Item No. 1.4. Pledge of Allegiance.**
**Agenda Item No. 1.5. Moment of Silence.**

**Agenda Item. No. 2.1. Approval of Agenda.**

Mrs. McKeel offered a **motion** to approve the agenda. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

**Agenda Item No. 3.1. Consent Agenda**

3.1 Approval of Consent Agenda
3.2 Donation to Murray Elementary School
3.3 Donation to Stone Robinson Elementary School
3.4 Donations to Hollymead Elementary School
3.5 Payment to Building Services for Recycled Materials
3.6 Refund to Building Services Department
3.7 Update to Family Life Education Curriculum
3.8 Authorization to Sign in the Absence of the Superintendent
3.9 CFA Food Service Addendum 2012
3.10 Reimburse Budget at Albemarle High School
3.11 Personnel Action
3.12 Learning Resources Selection and Adoption
3.13 VRS Resolution

Mrs. McKeel offered a **motion** to approve the consent agenda. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

**Agenda Item No. 4.1. Minutes – 2010.**

Mrs. McKeel offered a **motion** to approve the July 14, 2010 minutes. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Gallaway abstaining**.

**Agenda Item No. 5.1. Spotlight on Education.**

Dr. Haas introduced the Western Albemarle High School Tennis Team and the Albemarle High School Boys Soccer Team who won the State Championship over the past weekend.

Dr. Moran recognized Eddie Deane as student at Community Public Charter School. Mr. Deane won an award from SARA who takes a stand against bullying and treatment of other students. While Mr. Deane was not in attendance, Board members asked that Mr. Koleszar send a letter congratulating him on receiving the award.

Dr. Moran recognized Mike Morris a parent from Albemarle High School. The recognition was for his son, Albemarle High School graduate Nick Morris. Nick was injured while serving in the Army oversees. He received the Albemarle Distinguished Patriot Award. While Nick was not in attendance because he is recovering from his injuries, Board members asked that Mr. Koleszar send a letter of recognition.

Dr. Moran recognized the Burley Bearettes for their participation in the World Choral Games.

**Agenda Item No. 5.2. Announcements.**

Dr. Haun said that Patrick Bond, a junior at Monticello High School, has received the Carter G. Woodson African-American History prize at the National History Day Competition. The award is given to a student who demonstrates a deep understanding of African-American History through his/her project.

Dr. Haas said that the school division and local government will be presenting jointly on strategic planning at the Virginia Forum for Excellence in the fall.

**Agenda Item No. 6.1. Public Comment.**

Mr. Stan Luvin is a parent. He spoke to the Board about the need for training substitute teachers.

**Agenda Item No. 7.1. School Board/Superintendent Business.**

**Bright Stars Annual Report:** Ms. Kelly Shifflett, Director of Bright Stars, provided the Board with the successes of the Bright Stars Program. Board members asked about the wait list for the program and if the problem funding or classroom space.

**Building Services Summer Work:** Mr. Letteri shared with the Board the work that will be taking place in the schools this summer.

**Long-Range Planning Advisory:** Mr. Letteri said that the committee has met eight times since January. A report will be provided to the Board at its July meeting.

**Agenda Items No. 8.1. Special Education Advisory Committee Report.**

Dr. Amy Azano, Chairperson of the Special Education Advisory Committee, provided the Board with an overview of the work of the Special Education Advisory Committee. The report included the following recommendations: 1. the SEAC advocates for additional autism specialists, 2. The SEAC recommends additional training for classroom aides assisting children with disabilities, 3. The SEAC supports county incentives for regular education teachers to attend training to work with students on the autism spectrum, 4. The SEAC would like to advocate for the ongoing funding and support of Murray High School and its other alternative settings (e.g., Community Public Charter) that provide services to students with and without disabilities, 5. The SEAC supports ACPS's ongoing efforts to bring all buildings into ADA compliance and request that careful consideration be given to make this a top priority, 6. The SEAC supports initiatives to fund and investigate effectiveness of RtI strategies and to provide necessary resources for reading interventionists at the secondary level, 7. The SEAC supports efforts for additional inclusive preschool programs, 8. The SEAC is unable to reach out directly to the constituents it serves. Therefore, we request that special education administrators and leaders continue to educate building administrators and teachers about the role and significance of the SEAC and to encourage parent involvement. To this end, we request that SEAC brochures be distributed regularly to schools and that brochures be provides to parents who attend SBIT, 504, referral, and eligibility meetings, 9. The SEAC has planned its first meeting of the 2012-2013 year in August, 2012. This will give SEAC representatives adequate time to make plans for attendance at back to school nights throughout the county. We request that each principal make it a priority to mention SEAC at those gatherings and to encourage parent participation, 10. The SEAC recommends that the special education and gifted education departments collaborate on needs and related services for twice-exceptional learners, 11. The SEAC recommends that ACPS continues its focus on job training and independent life skills at the Post High Program, 12. While we commend the special education teachers and administrators in Albemarle County, the SEAC does recognize and wishes to advocate for parents who desire to have more positive relationships with school officials. IEP meetings are often described to SEAC representatives as "struggles" or "battles." We support ongoing professional development at the building level to encourage a less hierarchical and more "team friendly" environment at IEP or other meetings where parents, students, and school officials discuss the academic, social, or behavioral needs of students with disabilities, 13. The SEAC respectfully acknowledges a wide range of philosophies on topics related to special education. While many educators and parents feel the need for self-contained classrooms, the SEAC asks that the county maintain its inclusive philosophy especially with regard to Least Restrictive Environments, 14. The SEAC requests that the school board support and assist Mr. Kirst with transitioning students from Hollymead Elementary to Baker Butler Elementary to ensure that there are no lapse of services or accommodations for students with disabilities, 15. The SEAC continues to field concerns about SBIT procedures in Albemarle County. Parents must be informed of their rights. SBIT procedures do not preclude a special education eligibility referral, 16. The SEAC encourages the Special Education department to respond to parent concerns regarding math offerings at the high school level. Currently, secondary math offerings do not further math numeracy skills or concepts for special education students. Parents have expressed concern that secondary math instruction is comprised of worksheet-based instruction rather than mathematical investigations (comparisons, computations, and estimations). The SEAC believes this is an issue of educational equity for special education students who deserve quality math instruction at all levels of education, and 17. The SEAC strongly advocates for the county's use of people-first language when referring to students with disabilities (i.e., a student with autism rather than an autistic student).

Board members noted or asked about the following: 1) is there capacity for the number of students at Post High, 2) are there plans in place that will address recommendations number 2 and 3, and 3) how many schools are not ADA compliant.

**Agenda Item No. 8.2. Board Retreat Follow-Up – Priorities and KPIs.**

Dr. Haas provided the Board with an overview of the work the School Board did at its retreat on the Priorities and Key Performance Indicators. After the review, Board members noted that they feel the discussion was captured in the proposed revisions to priorities. It was noted that the Board really needs to work on defining world-class.

**Agenda Item No. 8.3. Break**

There was a break from 8:43 p.m. until 8:51 p.m.

**Agenda Item No. 8.4. Education Technology Plan 2012 – 2015**

Mr. Scheivert provided the Board with a review of the education technology plan for 2012-2015. The information in the plan included a summary of the connection of the plan to the Division Strategic Plan, a summary of the planning committee work and benchmarks, a summary of the evaluation process and planned update cycle, a timetable and budget, a review of the Division's acceptable use of technology policy, and a review of the Internet Safety Program.

Mrs. McKeel offered a **motion** to approve the Education Technology Plan. Mr. Gallaway **seconded** the motion, **and the motion passed.**

**Agenda Item No. 8.5. DART Efficiency Report.**

Mr. Scheivert provided the Board with a review of the Department of Accountability, Research and Technology efficiency review. The information included a review of the department's human capital and capacity, a review of information governance and business practices, and a review of the department's fiscal responsibility.

It was noted that there has been improvement in the technology department over the last year.

**Agenda Item No. 8.6. Public Hearing of School Board Salary and Adoption of School Board Salary.**

Mr. Koleszar opened the public hearing. Having not public comment, Mr. Koleszar closed the public hearing.

Mrs. McKeel offered a **motion** to set the School Board salary at $6,031 with a chairman stipend of $1,800 and a vice-chairman stipend of $35 per meeting chaired effective July 1, 2012. Mrs. Moynihan **seconded** the motion. Mr. Gallaway said that it would be difficult to vote in favor of this increase because what was provided to classified staff was not a true one percent increase. Mrs. Moynihan said that the work that school board members is beyond the salary Board members receive. **The motion passed with Mr. Gallaway voting no.**

**Agenda Item No. 9.1. Other Business by Board Members/Superintendent.**

Mr. Koleszar said that the Clerk has provided her cell phone number to the Board in case Board members need to get in touch with her.

Dr. Moran noted that Mrs. Johnston and Mrs. Christine Thompson, administrative assistant to the Superintendent, planned and facilitated the annual office associate meeting yesterday at Albemarle High School.

Mr. Koleszar said that the Board needed to convene in closed meeting to finalize the Superintendent's evaluation, however, given there are Board members absent the discussion was deferred to a future meeting.

**Agenda Item No. 10.1. Closed Meeting.** None.
**Agenda Item No. 11.1. Certify Closed Meeting.** None.

**Agenda Item No. 12.1. Adjournment.**

At 9:35 p.m., hearing no objections, Mr. Koleszar adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk