A Regular Board Meeting of the Albemarle County School Board was held on February 3, 2011 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Mr. Eric Strucko (arrived at 5:46 p.m.); Mrs. Pamela Moynihan; Mrs. Diantha McKeel; Mrs. Barbara Massie Mouly; and Mr. Harley Miles.

ABSENT: None.

STAFF PRESENT: Dr. Pam Moran, Superintendent; Dr. Bruce Benson, Assistant Superintendent for Operations and Systems Planning; Mr. Billy Haun, Assistant Superintendent for Student Learning; Ms. Becky Fisher, Director of Educational Technology and Professional Development; Dr. Matthew Haas, Executive Director of Secondary Education; Ms. Bonnie Pendleton, Assistant Director of Testing and Accountability; Ms. Lorna Gerome, Acting Director of Human Resources; Mr. Chad Ratliff, Assistant Director of Instruction; Ms. Annie Kim, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No.1.1. Closed Meeting.

At 5:45 p.m., Mr. Miles offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1to discuss the performance of specific licensed administrators. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.2. Certify Closed Meeting

At 6:30 p.m., Mr. Miles offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mrs. Moynihan **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. McKeel; Mr. Miles; Mrs. Moynihan; Mr. Strucko; Mrs. Mouly and Mr. Koleszar.
NAYS: None.

Motion carried by a 6:0 vote.

Agenda Item No. 1.3. Call to Order

At 6:30 p.m., Mr. Koleszar called the meeting to order.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item. No. 2.1. Approval of Agenda.

Mrs. Moynihan offered a **motion** to approve the agenda. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Consent Agenda

3.1 Approval of Consent Agenda
3.2 Migrant Consortium Incentive Grant
3.3 GED and Beyond Grant
3.4 Families in Crisis Grant
3.5 Personnel Action
3.6 Allocation of Tax Deduction to Brownsville Elementary Renovations Architectural Firm
3.7 Release from Compulsory Attendance

3.8 Resolution for Career and Technical Education Month

Mrs. McKeel offered a **motion** to approve the consent agenda. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Agenda Item No. 5.1. Announcements.

Dr. Haun said that the division received the Limited English Proficiency report from the State and Title III funds. The division met all criteria for progress in order to receive the funds.

Dr. Haun said that National Assessment for Progress data has been released for 4th and 8th grades in science. The data is release by State and not be division. Virginia 4th graders received an average score of 162 with New Hampshire being the only state to score higher at that level. For 8th grade, six states scored higher.

Mr. Chad Ratliff said that Governor McDonnell declared February as Career and Technical Education Month. He recognized some of our Career and Technical Education teachers in the division.

Dr. Benson noted that Board members received at their seats a copy of survey data feedback on the proposed funding request.

Agenda Item No. 6.1. Public Comment.

Mr. Ned Gallaway supports the Superintendent's Funding request. He said that the Board should remain committed to providing strong arts education to our students, remain committed to the success of minority and economically students, remain committed to professional development, and remain committed to conducting operational audits of programs and departments.

Agenda Item No. 7.1. School Board/Superintendent Business.

Dr. Moran said staff is going through the information on students and performance through the mid-year reviews of schools.

Mr. Miles said that at the last meeting the Board approved the meeting dates for the calendar. Mr. Miles offered a **motion** that the Board's regular board meetings and regular work sessions will start at 6:30 p.m. Mrs. McKeel **seconded** the motion. Mrs. Mouly asked what the motivation was for the change. Mr. Miles said that it will provide for consistency. Mrs. Moynihan noted that the different time for starting originally was because we wanted more community participation. **The motion passed.**

Mr. Miles said that he participated in the Diversity Resource Teacher training session. He was impressed with the discussion.

Mr. Miles said that he and Mr. Koleszar attended the second and third grade musical at Woodbrook Elementary School. They did an outstanding job.

Mrs. McKeel said that it would be a good idea to establish an operational audit of each department for each year. **There was Board consensus to establish a guideline or policy for conducting an operational audit of a department or program each year.**

Mrs. McKeel said that the PE legislation has passed both houses today. Ms. Mary Huffard Kegley Scott talked about the legislation that passed. Cross-over will take place next week. It will include 150 hours of PE time for the elementary and middle school level. Ms. Kegley Scott encouraged the Board members to contact the legislators regarding the hold harmless funding for the composite index. She said that Governor McDonnell will be interviewed on a Richmond radio station to discuss education.

Agenda Items No. 8.1. 2011-12 Scheduling Update

Dr. Haas provided the Board with information regarding master scheduling including current status of schools with scheduling, information on how schools collect course requests and recommendations, and an overview of the survey results regarding the schedule change. After the presentation, Board members said that they found the information regarding the schedule helpful.

Agenda Item No. 8.2. Student Information System Update

Dr. Benson and Ms. Fisher provided the Board with information regarding the current status of the student information system including a status change for transcripts and report cards. After the presentation, Board members asked how guidance counselors are feeling about their work and workload and asked about the resource needed to have the system working properly.

Agenda Item No. 8.3. Preliminary First Semester Standards of Learning (SOL) Scores

Ms. Pendleton provided the Board with information regarding preliminary first semester Standards of Learning test scores. After the presentation, Board members noted that the information presented was preliminary and not verified.

Agenda Item No. 8.4. 2011-12 School Calendar – Proposed

Dr. Benson provided the Board with information for consideration regarding the proposed 2011-12 school calendar. After the presentation, Board members offered the following suggestions: 1) more professional days and/or time that is not used as make-up days, 2) to build the calendar around instruction and not vacations or holidays, 3) the need to keep Spring Break as the first full week of April, and 4) the need and importance of teacher work days. **There was Board consensus to add days at the end of the year to allow for professional development days to remain rather than using them as inclement weather make-up days.**

Agenda Item No. 8.5. Break

There was a break from 8:09 p.m. until 8:14 p.m.

Agenda Item No. 8.6. Revisions to Personnel Policy GCPA.

Dr. Benson and Ms. Gerome provided the Board with information for consideration regarding the proposed revisions to Policy GCPA. After the presentation, Board members asked questions about the reduction strategy and the meaning of it and defining continuous years of service. **There was Board consensus to place on the next consent agenda for approval.**

Agenda Item No. 8.7. Finalize School Board's FY 2011/12 Funding Request

Mr. Koleszar said that the Board members would provide suggestions for changes in the funding request and then discussion occurred on the suggestions. The suggestions included: 1) equal percentage of merit increases for classified staff and teachers, 2) lower class size by one student in grades 4 -12, 3) have high school teachers instruct no more than 5 classes, 4) to cap the number of students at 125 per teacher, 5) build in two years of expenses in the fund balance, 6) the need to request Board of Supervisors to fund changes to Virginia Retirement System and the impact of student enrollment growth, 7) the student information system as the main priority in the budget, 8) class size at the middle and high school level, 9) compensation for classified staff, and 10) response to intervention serving classes at the middle school level. **There was Board consensus that in the cover letter to the Board of Supervisors to include a statement that says that the School Board fully endorses bringing classified employees up to market through the full compensation increase recommended by Human Resources. There was also Board consensus to address in the cover letter the need for the locality to cover the costs of changes to the Virginia Retirement System.**

Mr. Strucko offered a **motion** that the budget reflect that high school teachers instruct no more than five classes. **The motion died due to a lack of a second.**

There was Board consensus to include the 17 FTE positions are necessary positions to address teacher load and class size but they are being funded with one-time money.

Mr. Miles offered a **motion** to adopt the Superintendent's funding request as presented and forward it to the Board of Supervisors. Mrs. Moynihan **seconded** the motion. Mr. Koleszar asked for discussion. Mr. Strucko said that he supports the discussion and agreement on the content of the cover memo, but he cannot support the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. Moynihan, Mr. Miles, Mr. Koleszar, Mrs. McKeel, and Mrs. Mouly.
NAYS: Mr. Strucko.

Motion carried by a 5:1 vote.

Agenda Item No. 8.8. Future Work Session Topics

Mrs. McKeel said that it was a long time since the proposed list was generated. It may be good to review the topics and update it to more relevant topics. She said that she and Mr. Koleszar have discussed a work session on the Enterprise Center and what the goal is for those students and how well they are doing in reaching the goal. It could also incorporate other remedial programs. Other topics suggested included: 1) a review of each department, 2) planning for future enrollment including the need for new schools, 3) the school calendar, and 4) increased access to success that allows all children to be prepared to succeed.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent

Mr. Koleszar said that the candidate forum would include a five minute introduction on why they wish to serve on the School Board, followed by questions by the Board and attendees. After the forum, the Board will convene in closed meeting to discuss the candidates and make a decision.

Mr. Koleszar said that Representative Hurt visited Agnor-Hurt Elementary School.

Mr. Koleszar said that in middle school visits, there are small cohorts of ESOL students at Walton and Sutherland which causes issues because these students have few peers. He suggested that staff look at ways these students could be bussed to a school where they would have greater support from peers.

Mr. Koleszar said that the Saturday meeting has been cancelled.

Agenda Item No. 10.1. Closed Meeting. None.
Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No. 12.1. Adjournment.

At 9:31 p.m., Mr. Strucko offered a **motion** to adjourn the meeting of the Albemarle County School Board. Mr. Miles **seconded** the motion, **and the motion passed.**

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Chairman

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Clerk