A Work Session of the Albemarle County School Board was held on December 8, 2011 at 6:30 p.m., Room 241, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Harley Miles; Mrs. Diantha McKeel; Mrs. Pamela Moynihan; Mr. Eric Strucko; Mrs. Barbara Massie Mouly; and Mr. Jason Buyaki.

ABSENT: Mr. Stephen Koleszar.

STAFF PRESENT: Dr. Pamela Moran, Superintendent; Dr. Matt Haas, Executive Director, Mr. Vincent Scheivert, Chief Information Officer; Mr. Josh Davis, Chief Operating Officer; Dr. Billy Haun, Assistant Superintendent for Student Learning; Mr. Chad Ratliff, Assistant Director of Instruction; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item 1.1. Closed Meeting.

At 6:00 p.m., Mr. Buyaki offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711 (A) of the Code of Virginia subsection 7 to consult with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, namely the renewal and/or renegotiation of an agreement with an independent contractor. Mr. Strucko **seconded** the motion, **and the motion passed with Mr. Koleszar absent.**

Agenda Item 1.2. Certify Closed Meeting.

At 6:16 p.m., Mr. Buyaki offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mrs. McKeel **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. McKeel, Mr. Miles, Mrs. Mouly; Mr. Buyaki, Mr. Strucko, and Mrs. Moynihan.
NAYS: None.
ABSENT: Mr. Koleszar.

Motion carried by a 6:0:1 vote.

There was a recess until 6:30 p.m.

Agenda Item 1.3. Call to Order.

At 6:30 p.m. Mr. Koleszar, Chairman, called the meeting to order.

Mr. Strucko offered a **motion** to extend the contract for legislative liaison services and communications/community outreach services with Mary Huffard Kegley through June 30, 2012. Mrs. McKeel **seconded** the motion, **and the motion passed**.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item No. 2.1. Agenda.

Mr. Strucko noted that the agenda item on the schedule should be listed as Information not Information/Action. Mrs. McKeel offered a **motion** to approve the agenda as amended. Mr. Strucko **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Approval of Consent Agenda.

3.1 Approval of Consent Agenda
3.2 Donation to Henley Middle School
3.3 GED and Beyond Grant
3.4 Personnel Action
3.5 ARRA – Title Funds
3.6 Policy Review and Revision

Hearing no exceptions, the consent agenda was approved.

Agenda Item No. 5.1. Announcements.

Dr. Haas said that the Extended Day Enrichment Program had a flash mob dance at the elementary school programs. The emphasis is on healthy living for all students who participate in the program.

Mr. Davis said that the Board of Supervisors met to discuss their five year financial plan including the increase in the Virginia Retirement System payments. Local government staff was directed to develop their budget based on an equalized tax rate. Mr. Strucko asked how it changes the outlook that Mr. Zimmermann presented. Mr. Davis said that based on local government's information there may be a slight increase.

Mr. Davis said that Mr. Brown should be in receipt for the Yancey Elementary School cell phone tower soon for the Superintendent to sign. Mr. Brown said that he has them in hand, and the Board could authorize Mr. Miles to sign the contract. Mr. Strucko offered a motion to authorize Mr. Miles to sign the land lease agreement between Albemarle County School Board and New Singular Wireless PC for the Yancey School site. Mrs. McKeel seconded the motion, and the motion passed with Mr. Miles abstaining.

Mr. Scheivert said that the Virginia Society of Education Technology and several members of DART attended.

Mrs. McKeel said that there is a CATEC Board meeting next Tuesday.

Agenda Item No. 6.1. School Board/Superintendent Business.

Dr. Haun shared with the Board a list of information that was requested by the Board. He said that on Monday, this information will be posted on the website.

Mr. Buyaki asked about the GED and Beyond consent agenda item. Is staff looking at that program?

Mrs. McKeel said that the legislative meeting is next week. She asked that the Board review the packet, and provide input. Mr. Koleszar will lead discussion on the composite index, Mr. Buyaki will lead the discussion on unfunded mandates, and Mrs. Mouly will lead the discussion on the Virginia Retirement System.

Agenda Item No. 7.1. The Monticello High School Health and Medical Sciences Academy.

Dr. Catherine Worley, principal of Monticello High School, and Ms. Katina Dudley, teacher at Monticello High School, provided the Board information on a plan to implement a health and medical sciences academy at Monticello High School.

Board members then asked the following questions: 1) how will such pathways as the pharmacy tech and dental tech impact CATEC offerings, 2) will existing classroom space be used for the academy or will new space need to be built, and 3) has there been a survey of students outside of Monticello High School to see how many students in the other high schools might be interested in the program.

There was Board consensus for staff to continue moving forward on the work for the academy.

Agenda Item No. 7.2. Comprehensive High School Program of Studies Course Additions

Mr. Ratliff provided an overview of the proposed changes to the Comprehensive High School Program of Studies.

Board members provided the following feedback: 1) additional offerings for students that deal with global issues, cultures, etc.

Mrs. McKeel offered a **motion** to approve the program of studies as presented. Mr. Buyaki **seconded** the motion. Mrs. Mouly asked where the 1credit awarding issue is addressed. Dr. Haas said that it is not in the Program of Studies. Mrs. Mouly noted that she would like to have known that this issue was part of what was being voted on. The credit issue should be voted on at a future meeting. Dr. Haas said that he will place it on the next agenda for approval. **The motion passed**.

Agenda Item No. 7.3. Non-Resident Tuition for Albemarle County School and Local Government Employees

Dr. Haas provided the Board with information on non-resident tuition for employees including the marginal cost of educating the child.

Board members discussed the following: 1) what the Board is voting on, 2) should the division continue to allow non-resident employee children to enroll in Albemarle County Schools on a tuition basis, 3) the benefit of this program, 4) .

Mrs. Mouly offered a **motion** to leave the non-resident tuition for Albemarle County School and Local Government employees as is. Mrs. McKeel **seconded** the motion, **and the motion passed with Mrs. Moynihan voting no.**

Agenda Item No. 7.4. Re-Appropriation of School Bus Replacement Funds FY11-12

Mr. Davis provided an overview of the request to request the Board of Supervisors re-appropriate the School Bus Replacement Funds in the amount of $832,714.70.

Board members asked about moving the school buses into the CIP and the state of the current bus fleet.

Mrs. Moynihan offered a **motion** to request the Board of Supervisors re-appropriate the School Bus Replacement funds in the amount of $832,714.70 and to amend the appropriations ordinance accordingly. Mr. Strucko **seconded** the motion, **and the motion passed**.

Agenda Item No. 7.5. Break

There was a break 8:21 p.m. until 8:30 p.m.

Agenda Item No. 7.6. One-time Funding of Some Athletic Purchases from the Athletic Fee Collection for 2010-11 School Year.

Dr. Haas provided the Board with a request to return $43,383.00 to high school athletic programs from the excess fees collected in 2010-11, noting that the funds would be used to update equipment at each school as it relates to the concussion policy.

Board members expressed concern that the money was collected from all students from all sports but would be used for mostly football helmets, and the perception that it may not be fair. It was suggested that the money be returned to the schools proportionately by sport by participation. **There was Board consensus for a list of items that the money would be used for be provided to the Board. There was also Board consensus for staff to provide a break out of participation by sport.**

Agenda Item No. 7.7. Department of Accountability, Research and Technology Efficiency Audit Update

Mr. Scheivert provided an update on the efficiency audit of the Department of Accountability, Research and Technology including the areas of human resource alignment, capital resource alignment, fiscal resource alignment, service design and strategy for continual improvement, and building internal capacity.

Board members then noted or asked the following questions: 1) what services does the division get for the 4.5% surcharge assessed to the CIP projects even the pass through items like the technology funding, 2) State technology funding is targeted for specific purposes, 3) does the division get any return on recycled technology, 4) how has technology support changed with the realignment of resources, 5) does our current student information system have the capability of responding to detailed queries, 6) are there parameters for outside organizations such as PTOs donate technology items to schools, 7) concern about the inequities developed in schools based on donated items, and 8) what is the industry standard for support personnel.

Agenda Item No. 7.8. Preliminary Discussion on Fund Balance and CIP.

Mr. Davis and Mr. Zimmermann provided an overview of how fund balance is used and the timing of when it is used, the amount of fund balance used and budgeted over the last several years, and a proposed formula for providing fund balance to the Capital Improvements Program.

Board members noted or asked: 1) if the Board had made a decision that this is something that the division should do, 2) concern that the Division could not decide which projects the money would be used for once it was transferred to the CIP, and 3) the idea of buses being placed in the CIP and whether the Division should put money into the CIP to assist in offsetting the cost of the bus replacement.

This item will come back to the Board for further discussion and action.

Agenda Item No. 7.9. Information and Discussion of Staffing and Schedules at Middle and High School.

Mr. Zimmermann provided information on the staffing formula and the costs associated with teaching 6 out of 8, teaching 5 out of 8, and teaching 5 out of 7 for middle and high school teachers.

Board members noted or asked about: 1) the difference in the staff levels at the middle school level and how long that has been in place, and 2) the reason why more teachers are needed if you teach fewer classes and keep the class size the same.

(Mrs. McKeel left the meeting at 10:50 p.m.)

Agenda Item No. 8.1. Public Comment

Mr. Mark Echelberger is a parent. He is concerned that we continue to discuss teaching load of middle school teachers with the issue at the high school level. The high school experience is suffering due to the schedule change.

Ms. Ginny Echelberger is a parent. The schedule change has negatively impacted her son in regards to his high school experience. She said that the Division does not do enough planning, especially if the Board is considering opening a health and medical academy at Monticello High School.

Mr. Daniel Tilman is a UVA student. He advocated for the importance of educational technology.
Mr. Jonathan Cohen is a UVA student. He provided the Board with an overview of what a technology infrastructure can accomplish in the classroom. He shared with the Board a book that was developed in an elementary school classroom.

Mr. Michael Thornton is a teacher at Meriwether Lewis Elementary School. He spoke about the use of technology in the classroom and how it allows students to be innovative.

Dr. Glenn Bull is a professor at UVA. He shared with the Board the work of students to develop a 3-D fabricator.

Mr. Willie Kelstrom is student at UVA, and Director of the Technology Infusion program where pre-service students who want to become teachers sign up and enroll in a class to learn about innovative technologies and pedagogical approaches for implementing them in the classroom. The students are then paired with teachers in the County and they develop a lesson to implement technology in the classroom. He shared with the Board several projects that have happened in the classroom.

Ms. Candice Smith is a parent. She expressed concern that the public comment section on the agenda continue to take place and that if someone has not signed up to speak then the person should still be allowed to speak. She said that the administration is adding confusion to the issue of the schedule and how many periods a teacher teaches by bringing in elementary and middle school teachers to discuss the issue.

Ms. Paula White is a teacher. She shared with the Board two emails, one from a student at Monticello High School and an elementary student, on the importance of technology in the classroom.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent.

Mr. Miles said that it has been a privilege to serve on the Board. He respects the work that the administration and Board members do.

Agenda Item No. 10.1. Closed Meeting. None.
Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No 12.1. Adjournment

At 11:20 p.m., Mr. Miles, hearing no objections, adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk