A Work Session of the Albemarle County School Board was held on June 28, 2012 at 6:30 p.m., Room 241, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Stephen Koleszar; Mrs. Diantha McKeel; Mrs. Barbara Massie Mouly (arrived at 5:15 p.m.); Mrs. Pamela Moynihan; Mr. Ned Gallaway; and Mr. Jason Buyaki.

**ABSENT:** Mr. Eric Strucko.

**STAFF PRESENT:** Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Assistant Superintendent for Organizational and Human Resources Leadership; Mr. Vincent Scheivert, Chief Information Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item No. 1.1. Closed Meeting.**

At 5:00 p.m., Mrs. McKeel offered a **motion** to go into Closed Meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 for the following purposes: 1. Discuss and review the Superintendent's evaluation and contract and setting the Superintendent's salary and compensation. Mr. Buyaki **seconded** the motion, **and the motion passed with Mrs. Mouly absent.**

**Agenda Item No. 1.2. Certify Closed Meeting.**

Mrs. McKeel offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Buyaki **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES:** Mrs. Mouly, Mrs. McKeel, Mr. Buyaki, Mrs. Moynihan, Mr. Gallaway, and Mr. Koleszar.
**NAYS:** None.
**ABSENT:** Mr. Strucko.

**Motion carried by a 6:0:1 vote.**

Mrs. McKeel offered a **motion** that the School Board approve Addendum #6, dated June 28, 2012, to the Employment Agreement between the Superintendent, Dr. Pamela Moran, and the School Board as presented, which Addendum provides a salary increase equal to the increase received by all School Division employees for 2012, extends the term of the Employment Agreement to June 30, 2014, and clarifies earlier addenda related to Dr. Moran's VERIP benefits. Mr. Gallaway **seconded** the motion, **and the motion passed.**

**Agenda Item No. 1.3. Call to Order.**

At 6:34 p.m., Mr. Koleszar, Chairman, called the meeting to order.

**Agenda Item No. 1.4. Pledge of Allegiance.**
**Agenda Item No. 1.5. Moment of Silence.**

**Agenda Item No. 2.1. Agenda.**

Mrs. McKeel offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

**Agenda Item No. 3.1. Approval of Consent Agenda.**

3.1 Approval of Consent Agenda

3.2 Reimburse Budget to ARC
3.3 Donation to Stone Robinson Elementary School
3.4 Donations to Henley Middle School
3.5 Reimbursement to Athletic Budget at WAHS
3.6 Payment to Building Services for Recycled Items
3.7 CACF Community Endowment Grant – AHS
3.8 USDA Fresh Fruit & Vegetables Program Grant
3.9 NEA Foundation – Red Hill
3.10 Personnel Action
3.11 For Information: Policy Reviews and Revisions

Mrs. McKeel offered a **motion** to approve the consent agenda. Mr. Buyaki said that he would like to pull item 3.9 and 3.11. Mr. Koleszar said that 3.11 was for information and could be discussed during the other policy revision item so there was not need to pull it from the consent agenda. Mr. Koleszar asked if 3.9 was a question. Mr. Buyaki said that he is concerned that the grant is for learning and leadership and there is money being spent on refreshments. Dr. Haas said that when the teacher completes the application for the grant it has to be approved by the NEA Foundation. Mr. Buyaki asked where this will show up in the budget showing the refreshments. Mr. Zimmermann said that it is a self-sustaining fund and it will not show up in the operational budget for the Division. Mrs. McKeel offered a **motion** to approve the consent agenda. Mr. Gallaway **seconded** the motion, **and the motion passed**.

**Agenda Item No. 5.1. Announcements.**

Dr. Haas introduced the following administrators to the Board: Jesse Turner, Principal of Monticello High School; Alison Dwier-Selden, Principal of Walton Middle School; Craig Dommer, Interim Principal at Yancey Elementary School; Sharon Amato-Wilcox, Principal at Scottsville Elementary School; Claire Keiser, Assistant Director of Human Resources for K-12 Educator Quality; Jim Asher, Interim Principal at Burley Middle School; Nancy Teel, Principal at Hollymead Elementary School; Betsy Agee, Assistant Director for Intervention and Prevention Services; and Steve Saunders, Assistant Principal at Brownsville Elementary School.

Dr. Haun said that High School Summer School started on June 13 and ends on July 3. The second session begins July 9 and ends on July 27. Last year there was not a summer school graduation because there were no seniors. It looks as if this year we will have between 8 and 10 graduates. Summer School Graduation will be on July 26. There are 93 students in the first session of summer school and 62 registered for the second session.

Dr. Haun said that most elementary summer schools begin on July 9. Middle schools are starting on the same date.

Dr. Haun said that on July 9th there will be a math academy starting for students who passed the Geometry/Algebra I course but not the SOL test. There will be an academy in each of the feeder patterns. A grant will pay for the costs associated with this academy.

Dr. Haun said that last week the Curriculum and Assessment Institute took place. It was three days of the best curriculum development work. During the three days an assessment matrix was developed and will be shared with the Board. Every student in the Division will take at least one performance task next year. There were over 200 teachers participating in CAI.

Mr. Scheivert said that with the Math SOL scores at the elementary level it looks as if we are going to be in or around state average and at the secondary level we are slightly above the state average. The numbers will be reported out as soon as the data is verified.

Mr. Scheivert said that this summer the Department of Accountability, Research and Technology is engaged in approximately 17 high level projects. He said that the wireless infrastructure upgrade that began last summer that was supposed to be a three year project will be completed by December 2012.

Mr. Scheivert said that there are six interns – current students or recent graduates – converting content from the old web management system to the new system.

Mr. Scheivert said that at Monticello High School, Michael Craddock, has done some redesign in his CTE classes. In the first semester his students are going to go through and start working on an industry certification for support desk, then in the second semester they will work as a practicum to provide technology support.

Dr. Hairston said that the $M^3$ program is wrapping up. This year there are approximately 60 students including 10 Charlottesville City students and 2 Fluvanna County students. The closing ceremony will be on June 29th beginning at 12:45 p.m.

Dr. Moran shared with the Board a cookbook project from Sutherland Middle School that some special education students put together.

Dr. Moran provided the Board with a copy of the book *Shift Ed.*

Mrs. McKeel said that she and Mr. Buyaki serve on the legislative committee. She asked if there were any topics that the Board would like to see on the legislative agenda that they forward suggestions to Mary Huffard Kegley.

**Agenda Item No. 6.1. School Board/Superintendent Business.** None.

**Agenda Item No. 7.1. Strategic Refinement- Follow-up Items from Board Retreat**

Dr. Haas provided a presentation that reviewed the considerations for the revised School Board/Superintendent Priorities, considerations for the Key Performance Indicators, and a proposal for future work session topics.

Board members asked or discussed the following: 1) the frequency the Board would see progress on the key performance indicators that moved to operational, 2) the measurement for performance tasks, 3) the timeframe for giving the school climate survey, 4) on 4.11b whether it is an input measure rather than a result measure, and 5) defining key instructional programs.

**There was Board consensus for staff to move forward with the priorities and key performance indicators with the minor tweaks discussed during the review.**

**Agenda Item No. 7.2. Break**

There was a break from 7:52 p.m. until 8:00 p.m.

**Agenda Item No. 7.3. Information on Three Proposed Policy Revisions**

Dr. Haas provided a brief overview of the recommended changes to Policies JHCD, GCG, and DBA. Board members then provided input as follows: 1) defining available fund balance in Policy DBA, 2) defining unrestricted in Policy DBA, and 3) defining all terms in simple language that are fund balance related in Policy DBA.

Board members then provided the following input on policies that were presented on the consent agenda for information: 1) on Policy IGBE, it was suggested that the word acceleration be used in place of remediation where appropriate because the intention is to catch kids up, and 2) on Policy CA, it was suggested that bullet 4 be reworded to fit with the format of the other bullets.

**Agenda Item No. 8.1. Public Comment. (Heard prior to Item 7.3).** None.

**Agenda Item No. 9.1. Other Business by Board Members/Superintendent.**

Mr. Buyaki suggested that for work session topics, the budget discussion should be moved to earlier in the year than it usually is held. It was also suggested that those invited to attend the work sessions be rotated through all the schools so there is a variety of individuals participating.

Mr. Koleszar asked for Board member volunteers to serve as the delegate and alternate to the VSBA Delegate Assembly during the VSBA Annual Convention in November. **There was Board consensus for Mr. Buyaki to serve as the representative and Mrs. McKeel to serve as the alternate.**

**Agenda Item No. 10.1. Closed Meeting.** None.
**Agenda Item No. 11.1. Certify Closed Meeting.** None.

**Agenda Item No 12.1. Adjournment**

At 8:32 p.m., Mr. Strucko offered a **motion** to adjourn the meeting of the Albemarle County School Board. Mrs. McKeel **seconded** the motion, **and the motion passed.**

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Chairman

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Clerk