A Budget Work Session of the Albemarle County School Board was held on January 24, 2012 at 6:30 p.m., Room 241, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Stephen Koleszar; Mrs. Diantha McKeel; Mr. Ned Gallaway; Mrs. Pamela Moynihan; Mrs. Barbara Massie Mouly; Mr. Jason Buyaki; and Mr. Eric Strucko.

**ABSENT:** None.

**STAFF PRESENT:** Dr. Pam Moran, Superintendent**;** Dr. Billy Haun, Assistant Superintendent for Student Learning; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Josh Davis, Chief Operating Officer; Dr. Matthew Haas, Director of Secondary Education; Mr. Vincent Scheivert, Chief Information Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item 1.1. Call Order.**

Mr. Koleszar called the meeting to order at 6:30 p.m.

**Moment of Silence.**

The Board held a moment of silence to remember Sylvia Henderson, former principal in the division who passed away earlier in the week.

**Agenda.**

Mrs. McKeel offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

**Agenda Item 2.1. Budget Work Session.**

Mr. Zimmermann highlighted points for consideration in planning and developing the 2012-2013 Superintendent Funding Request. Topics of discussion included an overview of the budget book, planning guidelines and assumptions used in developing the funding request, a detailed breakdown of revenues and expenses including use of fund balance, proposed adjustments regarding the proposed teacher salary scale, and school staffing. After reviewing the information, Board members discussed or asked for additional information on the following: 1. Carryover on the new tax rate and assumption included in the funding request revenues. 2. The appropriate amount of a budget that should be spent on administration. 3. Where shifts in allocations due to efficiencies can be seen in the funding request. 4. Use of technology to reduce costs associated with work down at or by the Albemarle Resource Center. 5. Cost per pupil for transportation and how it compares to other school divisions. 6. The removal of the funds for bus replacement from the funding request and whether it is funded in the capital improvements program or would the division need to find those funds as well. 7. Longevity stipends. 8. The 17 additional positions and where the funds were located in last year's budget compared to its location in the current year's funding request. 9. Family Support Workers and the funding location within the funding request. 10. The need to really discuss among the Board what should be cut. 11. The need for staff to prepare a list of where cuts would be made in the budget to balance it to revenues. 12. The process the Superintendent uses to develop the funding request.

The Board then decided that the work session on January 26, 2012 would be a discussion of 1) whether the Board would put forward a needs based funding request or a funding request based on proposed revenues, 2) professional development including coaches, 3) employee contribution to the Virginia Retirement System for new employees and compensation overall, and 4) teacher workload. It was also noted that at some point a discussion on the state of the nurses in the division should be provided to the Board and a discussion on staffing should take place at a future meeting.

**Agenda Item 3.1. Other Business by Board Members/Superintendent.** None.

**Agenda Item 4.1. Adjournment**.

At 8:43 p.m., hearing no objections, Mr. Koleszar adjourned the meeting of the Albemarle County School Board.

Chairman

Clerk