A Regular Work Session of the Albemarle County School Board was held on August 25, 2011 at 6:30 p.m., Room 241, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Harley Miles; Mr. Stephen Koleszar; Mrs. Diantha McKeel; Mrs. Pamela Moynihan; Mr. Eric Strucko; and Mr. Jason Buyaki.

ABSENT: Mrs. Barbara Massie Mouly.

STAFF PRESENT: Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Executive Director, Mr. Vincent Scheivert, Chief Information Officer; Mr. Josh Davis, Chief Operating Officer; Mr. Greg Kamptner, Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item 1.1. Closed Meeting.

At 5:45 p.m., Mr. Miles offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711 (A) of the Code of Virginia under subsection 2 to discuss and consider a parent's petition to be on school property requiring the disclosure of information contained in student scholastic records; subsection 7 to consult with legal counsel regarding specific legal matters pertaining to telecommunications facilities leases and an issue related to conflicts of interest; and subsection 29 to discuss the award, terms and scope of telecommunications facilities leases. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Agenda Item 1.2. Certify Closed Meeting.

At 6:40 p.m., Mr. Miles offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mrs. Moynihan **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. McKeel, Mr. Miles, Mr. Buyaki, Mr. Strucko, Mrs. Moynihan, and Mr. Koleszar.
NAYS: None.
ABSENT: Mrs. Mouly.

Motion carried by a 6:0:1 vote.

Agenda Item 1.3. Call to Order.

At 6:40 p.m. Mr. Koleszar, Chairman, called the meeting to order.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item No. 2.1. Agenda.

Mr. Miles offered a **motion** to approve the agenda. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Agenda Item No. 3.1. Approval of Consent Agenda.

3.1 Approval of Consent Agenda
3.2 Crisis Plan Certifications
3.3 The Laura Bush Foundation for America's Libraries Grant FY10-11
3.4 The Wachovia Wells Fargo Foundation Grant – Baker-Butler FY 10-11
3.5 The Williams Foundation Grant FY10-11
3.6 FY2010-11: Donation to Walton Middle School

3.7 Donation to Murray High School – FY 2011-12
3.8 VA Department of Mines, Minerals, & Energy Grant & Reappropriation of Henley Grant Funds FY11-12
3.9 Personnel Action
3.10 Minutes – 2011

Mr. Miles offered a **motion** to approve the consent agenda. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Agenda Item No. 5.1. Announcements.

Dr. Haas said that two calendar drafts were sent out with a survey. The survey will remain open until September 1. Mr. Miles said that it looks good.

Mr. Davis said that we have had a smooth start to school this year. There were a few glitches on the first day with buses being late but has gotten better today. He provided information on the bus loop situation and how it is being addressed.

Mr. Scheivert said that the student information system was able to provide schedules in a timely manner. We were able to take attendance on the first day.

Agenda Item No. 6.1. School Board/Superintendent Business.

Dr. Haun said that we are within that one percent for attendance that was projected. Mr. Koleszar asked if that was above or below projections. Dr. Haun said that it was below projections.

Dr. Haun provided the Board with information on how the additional 17 FTEs were allocated out. Principals did a good job with staffing.

Dr. Moran said that principals felt like the opening of school went smoothly.

Dr. Moran said that there was an elementary school in Patrick County, Virginia that burned down unexpectedly the weekend before school was supposed to start. Some of the teachers have gotten together to send supplies to this school. Now we are asking what we can do to help Louisa County.

Mr. Davis said that we have inspected all buildings after the earthquake. The damage that we have seen is cosmetic damage. He said that there are cracks in the walls but they are in expansion joints and those cracks will be fixed.

Mrs. McKeel corrected a number that she used at the last meeting about the number of trailers removed from Albemarle High School during the last renovation. She said that 9 trailers were removed with the new addition, not the 30 she said.

Agenda Item No. 7.1. School Board Code of Conduct.

Mr. Miles reviewed the proposed School Board Code of Conduct.

It was suggested that the first sentence be edited to read, "I will strive to be an advocate for the constituents I represent including students, parents and county citizens and to improve public education." Board members discussed the recommended change. **There was Board consensus to use the language provided replacing the word constituent with people.**

Agenda Item No. 7.2. School Board Member Annual Responsibilities

Mr. Miles reviewed the School Board Member Annual Responsibilities.

Board members asked questions about the following: 1) the Virginia statute requirements and the recourse for Board members adding additional responsibilities, 2) amendment to include other professional development opportunities beyond attendance at VSBA and NSBA functions, 3) discussion on whether Board members should develop SMART goals, 4) the need for a report to the community, 5) professional development for Board members and what could be considered professional development, and 6) the need for new board members and/or new chairs attend the professional development provided by VSBA for those individuals.

There was Board consensus: 1) to move the responsibility for developing Board member SMART goals and 2) add "other professional development opportunities per Policy BHB" to the item regarding VSBA/NSBA conferences.

Agenda Item No. 7.3. Proposed Revisions to Policy BHB, School Board Member Development Opportunities

Mr. Miles reviewed the proposed revisions to Policy BHB. There was discussion about the form that Board members submit for approval and whether the Board has to approve the activity for professional development. After the discussion, no changes were made to those that were recommended.

Agenda Item No. 7.4. Break

There was a break from 8:17 p.m. until 8:27 p.m.

Agenda Item No. 7.5. Proposed Revisions to Policy BG, Staff-Board Communications

Mr. Miles, Mrs. McKeel and Mrs. Johnston reviewed the proposed revisions to Policy BG. There was a question about scheduling a group or individual on the agenda and the timeline for submitting the information. **There was Board consensus to add to the last sentence the scheduling timeline for placing on the agenda.** There was discussion about the general protocols. **There was Board consensus to add language to item 6 of the general protocols for information requests "requiring more than 30 minutes of time."**

Agenda Item No. 7.6. Proposed Revisions to Policy BBA, Role and Evaluation of the School Board

Mr. Miles reviewed the proposed revisions to Policy BBA. **There was Board consensus that on BBA, page 2, the bullet regarding the evaluation of the Board/Superintendent Priorities to be the first bullet. In addition, there were recommended changes to the School Board Member Quarterly Report document based on the discussion about School Board Member Annual Responsibilities.**

Mrs. Johnston shared with the Board the "Meet the School Board" section of the website. It was requested that Board members provide Mrs. Johnston with a brief bio for the website.

All of the items reviewed during the meeting will be placed on the consent agenda for approval at the next meeting.

Agenda Item No. 8.1. Public Comment

Mr. Koleszar noted the public comment guideline changes.

Ms. Kim Taylor thanked the Board for listening to the comments on the calendar. She hopes the Board will take comment on the transcript changes and any redistricting. She thinks that the Board should consider a northern high school especially with the current real estate market. It would be great to have four small high schools.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent.

Mr. Miles asked if the calendar survey had been announced. Dr. Moran said that she believed that it had been shared out.

Mrs. McKeel said that the professional development report provided some good information.

Mrs. McKeel said that the Board should receive information on what work is being done with Food Services and healthy initiatives within the schools.

Agenda Item No. 10.1. Closed Meeting. None.
Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No 12.1. Adjournment

At 9:08 p.m., Mr. Koleszar, hearing no objections, adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk