An Organizational Meeting of the Albemarle County School Board was held on January 13, 2011 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

PRESENT: Mr. Stephen Koleszar; Mr. Eric Strucko (arrived at 5:52 p.m.); Mrs. Pamela Moynihan; Mrs. Diantha McKeel; and Mr. Harley Miles.

ABSENT: Mrs. Barbara Massie Mouly.

STAFF PRESENT: Dr. Pam Moran, Superintendent; Dr. Bruce Benson, Assistant Superintendent for Operations and Systems Planning; Mr. Billy Haun, Assistant Superintendent for Student Learning; Ms. Annie Kim, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

Agenda Item No.1.1. Closed Meeting.

At 5:45 p.m., Mr. Koleszar offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 to discuss candidates for the Chief Information Officer and Human Resources Director positions and the performance of specific administrative employees; and subsection 7 to consult with legal counsel and staff regarding a technology contract. Mr. Miles **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.2. Certify Closed Meeting

Mr. Koleszar offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mrs. McKeel **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

AYES: Mrs. McKeel; Mr. Wheeler; Mrs. Moynihan; Mr. Strucko; and Mr. Koleszar.
NAYS: None.

Motion carried by a 5:0 vote.

Agenda Item No. 1.3. Call to Order

At 6:35 p.m., Dr. Moran called the meeting back to order.

Agenda Item No. 1.4. Pledge of Allegiance.
Agenda Item No. 1.5. Moment of Silence.

Agenda Item No. 1.6. Organizational Meeting – Election of Officers.

Dr. Moran opened nominations for Board Chairperson. Mr. Strucko **nominated** Mr. Koleszar. **The nomination passed.**

Dr. Moran then turned the meeting over to Mr. Koleszar.

Mr. Koleszar opened nominations for Board Vice-Chairman. Mrs. McKeel **nominated** Mr. Miles.

Mrs. Moynihan **nominated** Mrs. McKeel.

Mr. Koleszar asked for discussion. Mr. Miles said that he has little experience on the School Board but he has a lot of knowledge about the education and educational issues. Mrs. McKeel said that she would support Mr. Miles for Vice-Chairman. Mrs. McKeel asked that her name be removed from the nomination. Mrs.

Moynihan said that Mr. Miles has not served on the Board long enough and that position needs someone with experience. She said that she would put her name in for the position if Mrs. McKeel did not want the position. Mrs. McKeel said that she would accept the nomination to be Vice-Chair.

Mr. Koleszar called for a vote for Mr. Miles as Vice-Chair. The motion passed with Mrs. Moynihan voting no and Mr. Miles and Mrs. McKeel abstaining.

Mrs. McKeel offered a **motion** to appoint Jennifer Johnston as Clerk. Mr. Miles **seconded** the motion, **and the motion passed.**

Mrs. McKeel offered a **motion** to appoint Jessica Sheehan as the Deputy Clerk. Mr. Miles **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.7. Establishment of Meeting Time, Date and Place.

Mr. Koleszar noted that a draft meeting schedule was provided to the Board. He noted that he feels that the Board should have an additional meeting on December 1, 2011. Mr. Strucko agreed. Mrs. Moynihan asked that staff check to make sure there are no religious holidays that fall during that time. Mr. Koleszar said that the Board could approve the proposed calendar and then bring back a revised calendar at the next meeting.

Mr. Miles offered a **motion** to approve the meeting time, dates, and place as presented. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Agenda Item No. 1.8. Appointments to the PREP and CATEC Boards.

Mr. Koleszar asked if there were Board members who would be interested in serving on the CATEC Board.

Mr. Miles and Mr. Koleszar expressed an interest in serving on the CATEC Board. Mrs. Moynihan said that she has served on the CATEC Board since her first year on the School Board. She enjoys serving on the CATEC Board.

Mrs. McKeel **nominated** Mrs. Moynihan to serve on the CATEC Board for one year and Mr. Koleszar to serve the three year term. **The nominations passed.**

Mr. Strucko **nominated** Mr. Miles as the representative on the PREP Board and Mrs. McKeel to serve as the alternate. **The nominations passed.**

Agenda Item No. 1.9. Discussion of Other Board Appointments.

Mr. Koleszar discussed with the Board members the other committees that needed appointees.

Mr. Strucko offered a **motion** that Mrs. McKeel and Mr. Koleszar serve on the CIP Oversight Committee. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Mr. Strucko offered a **motion** that Mr. Koleszar serve on the Access Albemarle Committee and the Audit Committee. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Mr. Strucko offered a **motion** that Mr. Miles represent the School Board on the Charlottesville/Albemarle Public Education Fund. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Mr. Strucko offered a **motion** that Mr. Miles represent the Board on the Commission on Children and Families. Mrs. McKeel **seconded** the motion, **and the motion passed**.

Mr. Koleszar said that if there were any Board members interested in serving on the Quality Council then they needed to let Dr. Moran know.

Agenda Item. No. 2.1. Approval of Agenda.

Mr. Miles asked if the agenda item for the School Board Vacancy could be moved to the first item on the agenda. Mrs. McKeel offered a motion to approve the agenda as amended. Mr. Strucko seconded the motion, and the motion passed.

Agenda Item No. 3.1. Consent Agenda

3.1 Approval of Consent Agenda
3.2 Utopian Payments – November 2010
3.3 Donation to Henley Middle School
3.4 Donation to Crozet Elementary School
3.5 Personnel Action
3.6 Superintendent's Designee to Attend Board Meetings in Her Absence
3.7 Donation to Walton Middle School

Mrs. Moynihan asked that the two minutes items McKeel offered a **motion** to approve the consent agenda. Mr. Koleszar **seconded** the motion, **and the motion passed.**

Agenda Item No. 4.1. Minutes January 2010 – August 2010

Mrs. McKeel offered a **motion** to approve the February 8, 2010 minutes. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Miles abstaining.**

Agenda Item No. 4.2. Minutes

Mr. Miles offered a **motion** to approve the minutes from December 21, 2010. Mrs. McKeel **seconded** the motion, **and the motion passed with Mr. Koleszar and Mrs. Moynihan abstaining.**

Agenda Item No. 5.1. Announcements.

Dr. Haun said that January is School Bullying Prevention Month. He read a proclamation for the Board to approve. Mr. Strucko offered a **motion** to adopt the resolution. Mrs. McKeel **seconded** the motion, **and the motion passed.**

Dr. Haun said that the History textbooks that have been in the news are not in our schools. We did not adopt the textbooks in our schools. He noted that we do have a couple of older versions used for reference.

Dr. Haun said that there was car fire at the County Office Building this morning involving a driver's education vehicle. All students and staff were safe. Mr. Miles asked how quickly the car would be replaced. Dr. Hairston said that they are working with the insurance company.

Dr. Benson said that the division received another energy conservation award from Energy Star Leader Program. We are being recognized for leadership in reducing greenhouse gas emissions across all of our buildings and overall energy performance.

Agenda Item No. 6.1. Public Comment.

Mr. Alexander Laws presented his groups CAP project. He provided the Board with information on small schools and the benefits of smaller schools.

Mr. Jason Bukayi said that he was disenfranchised in Albemarle County. He asked that the Board hold a special election to fill the vacant Rivanna seat on the Board.

Ms. Candace Smith is a parent. She asked that the Board clarify some of their language when discussing the 8-period day.

Agenda Item No. 7.1. School Board/Superintendent Business.

Dr. Moran provided the Board with an update on a project between the librarians in the Division and the Jefferson Madison Regional Library.

Dr. Moran said that staff has been doing some research on the hold harmless funding that has been taken out of the Governor's budget and the impact this would have on the Division.

Dr. Moran said that she attended the Honors Band Concert at Monticello High School with all three schools participating. It was a wonderful program. The director said that the Division should be proud.

Dr. Moran said that on January 16, Mt. Zion Church is hosting kick-off celebration for Martin Luther King Day. It will be from 5 p.m. until 8 p.m.

Mrs. McKeel said that on Tuesday, January 25 at the Paramount *Freedom Riders* will be shown.

Mrs. McKeel said that there is legislation that would bar schools for charging fees for athletics or advanced placement tests. She also mentioned that Delegate Toscano is introducing a bill to increase the school year by 5.5 hours annually per year for the next ten years. She asked that staff provide additional information.

Mr. Miles said that he and Mrs. McKeel visited Greer Elementary School and Jack Jouett Middle School earlier in the week.

Mrs. McKeel asked where staff was with preparing the school division calendar. Dr. Benson said that a recommendation would be presented to the Board at the first meeting in February. Mrs. McKeel said that she is concerned that professional development days are being used for snow make-up days. Mr. Miles agreed with Mrs. McKeel regarding inclement weather days. Mrs. Moynihan said that we need to educate people on what professional development days are used for.

Dr. Benson thanked Mr. Davis for the closing decisions that were made this week.

Agenda Items No. 8.1. School Board Vacancy Discussion and Discussion of a Tie Breaker

Mrs. Kim provided an overview of the Board's options and timelines for filling the vacancy. Board members discussed and considered 1) clarification on the timeline for holding a special election if the court approved such request, 2) the timeframe for the court for acting of a petition, 3) the qualifications for a tie breaker if the Board decided to appoint one, and 4) each Board member's opinion on whether or not the position should be appointed or a special election held.

Mrs. Moynihan offered a **motion** that the School Board adopt an appointment process to determine the replacement for the Rivanna seat formerly held by Mr. Price and request the judge not hold a special election. Mr. Miles seconded the motion. Roll was called, and the motion passed by the following recorded votes:

AYES: Mrs. McKeel, Mr. Miles, Mr. Koleszar, Mrs. Moynihan.
NAYS: Mr. Strucko.
ABSENT: Mrs. Mouly.

Motion carried by a 5:0:1 vote.

Mr. Miles said that the vote was to approve a process and we need to develop a process. Mr. Koleszar said that Mrs. Johnston can go ahead and advertise for the position and determine a timeline for the appointment process. There was Board discussion on what they would like to see in the process. Mr. Koleszar said that he would work with Mrs. Johnston and Dr. Moran to develop a draft timeline and process for the Board to consider. **There was Board consensus for the applications to be accepted for two weeks with a deadline – January 28, 2011.**

Board members then discussed whether the Board should consider appointing a tie breaker. **There was Board consensus not to appoint a tie breaker.**

Agenda Item No. 8.2. VSBA Code of Conduct

Mr. Strucko offered a **motion** to adopt the VSBA School Board Member Code of Conduct as presented. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

Agenda Item No. 8.3. Safe Schools/Healthy Students Update

Ms. Gretchen Ellis and Mrs. June Jenkins provided an update on the Safe Schools/Healthy Students grant.

Board members asked and discussed 1) if there was a way to identify those children who are doing the bullying, 2) if there is community work taking place around bullying, 3) if schools will use the social norming information to help with campaigns, 4) the use of the responsive classroom, and 5) the survey results for the high schools because they are concerning.

Agenda Item No. 8.4. 2011-2012 Middle School Program Guide

Dr. Haas provided an update on the 2011-12 Middle School Program Guide.

Board members discussed and asked questions about 1) the number of elective classes offered at Henley, and 2) the use of double-blocking classes.

This item will be placed on the next consent agenda for approval.

Agenda Item No. 8.5. Break. (Held prior to Agenda Item No. 8.3)

There was a break from 8:21 p.m. until 8:31 p.m.

Agenda Item No. 8.6. Student Information System Update.

Dr. Benson provided an update on the status of the new student information system.

Board members asked if it was possible to include target completion dates on the update. It was noted that the Project Charter contained a more detailed timeline. There was also Board discussion on how staff is communicating the work to fix the issues.

There was Board consensus for a report to be provided to the Board at the first meeting each month.

Agenda Item No. 8.7. Policy Review and Revision

Ms. Kim noted that Human Resources staff would like the Board to pull Policy GCLC off the list of proposed revisions so that they can have further discussions about the proposed changes. Ms. Kim then offered to answer questions about the proposed revisions to the policies.

There was Board consensus to remove the CL cross reference in Policy BCF.

Board members asked if there was a procedure in place for Board members to hold an emergency meeting electronically. Ms. Kim said that she is not aware of a procedure. Dr. Benson said that we do have technology that will allow such a happen, however, there is no procedure in place.

There was Board consensus for the list of policies with the exception of Policy GCLC on the next consent agenda for approval.

Agenda Item No. 9.1. Other Business by Board Members/Superintendent

Dr. Moran said that at the last Parent Council meeting Dr. Haas clarified the 8-period schedule issue.

Mr. Strucko asked when Dr. Moran would present her funding request. Dr. Moran said on January 19.

Mr. Miles thanked the CAP group for providing information on school consolidation.

Agenda Item No. 10.1. Closed Meeting. None.

Agenda Item No. 11.1. Certify Closed Meeting. None.

Agenda Item No. 12.1. Adjournment.

At 9:33 p.m., Mrs. Moynihan offered a **motion** to adjourn the meeting of the Albemarle County School Board. Mrs. McKeel **seconded** the motion, **and the motion passed.**

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Chairman

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Clerk