

November 30, 2011

To: Jackson Zimmerman

From: Carolyn Herring, Albemarle High School

Please find attached an invoice for cording that was needed for the Drama department lighting for their recent play.

The company, 3D Audio Visual, did not charge the school for the items and would like a tax donation letter.

Thanks!

A handwritten signature in cursive script, appearing to read "Carolyn".

November 10, 2011

3D Audio Visual
Communications, Inc
8820 Michaux Lane
Richmond, Va 23229
(804-750-2250

SHIP TO: Albemarle High
School
2775 Hydraulic Road
Charlottesville, VA
22901
434-466-4164

TAX ID :54-1991464

SHIPPING METHOD

SHIPPING TERMS

DELIVERY DATE

UPS

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	NT 2-3-US	Sennheiser power supply and shipping	28.99	28.99

Subtotal	28.99
Sales Tax	
Total	28.99

Authorized by

Date