



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Scottsville District Jane D. Dittmar
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Rio District Brad L. Sheffield
Supervisor, White Hall District Ann H. Mallek
Supervisor, Rivanna District Kenneth C. Boyd

Wednesday, December 2, 2015

1:00 PM

Lane Auditorium

1. Call to Order.

2. Pledge of Allegiance.

3. Moment of Silence.

4. Adoption of Final Agenda.

5. Brief Announcements by Board Members.

6. Recognitions:

6.1. 2015 Green Government Challenge.

6.2. Downtown Crozet Streetscape Project, Phase 2 - Virginia Transportation Construction Alliance
2015 Transportation Engineering Awards

7. From the Public: Matters Not Listed for Public Hearing on the Agenda.

8. Consent Agenda (on next sheet)

Action Items:

9. [15-395](#) Emerson Commons, Private Central Sewer System
(Glenn Brooks, County Engineer)

Work Session:

10. [15-418](#) Five Year Financial Plan Work Session
(Bill Letteri, Deputy County Executive; Lee Catlin, Assistant County Executive)

11. [15-378](#) Development of the County's Economic Development Strategic Plan
(Faith McClintic, Director of Economic Development)

Recess

Presentations:

12. [15-423](#) FY15 Comprehensive Annual Financial Report (CAFR)
(David Hughes, Robinson, Farmer, Cox Associates)
13. [15-435](#) Board-to-Board, December 2015, A Monthly Report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Ned Gallaway)
14. [15-433](#) Route 29 Solutions Project Delivery Advisory Panel (PDAP) Monthly Update.
(Mark Graham, Director of Community Development)

15. 4:45 p.m. - 6:00 p.m. - Closed Meeting

16. Certify Closed Meeting.

6:00 p.m.

17. Recognitions:

- 17.1. Citizen Resource Advisory Committee
- 17.2. Long Range Solid Waste Solutions Advisory Committee
- 17.3. Water Resources Funding Advisory Committee

18. From the Public: Matters Not Listed for Public Hearing on the Agenda.

Public Hearing:

19. [15-351](#) ZMA201500004 Commonwealth Senior Living
(David Benish, Acting Director of Planning)

20. [15-406](#) Agricultural and Forestal Districts; additions to the Blue Run (Rivanna Magisterial District), the Carter's Bridge (Scottsville Magisterial District), the Eastham (Rivanna Magisterial District), the Hardware (Samuel Miller Magisterial District), the Jacob's Run (White Hall Magisterial District), the Keswick (Rivanna Magisterial District), the Lanark (Scottsville Magisterial District), and the Moormans River (Jack Jouett Magisterial District) AF Districts; the creation of the Green Mountain (Samuel Miller Magisterial District) AF District; and corrections to the district descriptions to identify all those tax map parcels within the districts

(Scott Clark, Senior Planner)

21. **From the Board: Committee Reports and Matters Not Listed on the Agenda.**
22. **From the County Executive: Report on Matters Not Listed on the Agenda.**
23. **Adjourn to December 4, 2015, 12:00 noon, Room 241.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [15-430](#) Approval of Minutes: June 3, August 5, September 9, September 10, September 23, October 7 and October 14, 2015.
- 8.2. [15-404](#) FY 2016 Appropriations
(Lori Allshouse)
- 8.3. [15-393](#) Bent Creek Road, Road Name Change
(Andrew Slack)
- 8.4. [15-434](#) Resolution to accept road(s) in Luxor Subdivision into the State Secondary System of Highways. (Rivanna Magisterial District).
(Glenn Brooks)
- 8.5. [15-402](#) Resolution of Intent to amend Drive-through window regulations
(Bill Fritz and Greg Kamptner)
- 8.6. [15-424](#) Fiscal Year 2016 County of Albemarle and State Health Department Local Government Agreement
(Doug Walker)

8. FOR INFORMATION (no vote necessary):

- 8.7. [15-429](#) Copy of letter dated October 27, 2015, to Peter O'Brien, from Francis H. MacCall, Principal Planner, re: LOD-2015-00014 – OFFICIAL DETERMINATION OF PARCEL OF RECORD & DEVELOPMENT RIGHTS – Parcel ID 13000-00-00-00800 (property of J Gilbert & Dolores T. Somers) (Scottsville Magisterial District).
(Francis MacCall)
- 8.8. [15-405](#) County Grant Application/Award Report
(Kristy Shifflett)
- 8.9. [15-431](#) Board of Equalization Annual Report.
(Bob Willingham)
- 8.10. [15-432](#) Local Board of Building Code Appeal Annual Report.
(Jay Schlothauer)

Thank you for attending today's public hearing. During the 2015 Calendar Year, the Chair is Jane D. Dittmar.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda" at the beginning of each meeting, individuals will be allowed a three-minute time limit in which to speak, unless otherwise decided. A sign up sheet is provided for your name, address and magisterial district (to allow acknowledgement of your comments). If you are with a group of people, you may want to have a spokesperson present your position to the Board and have others in agreement recognized by standing. If there are an unusually large number of people present to speak under this item, the Board may need to limit the number of speakers it can hear at the beginning of the meeting or limit the time each person may speak.

During public hearings, the Board will try to hear everyone who wishes to speak on a subject (sign-up lists for speakers are used), but sometimes discussion has to be limited because of time constraints. If a previous speaker has stated your position, you may make that known by reference. Applicants are limited to a ten-minute presentation of their proposal and will be allowed a five-minute rebuttal at the close of the public hearing. Other speakers are limited to one appearance of three minutes. If additional time is required, it may be granted by consent of the Board for good cause, but such decision shall be at the sole discretion of the Board of Supervisors. The timekeeper will signal when your time is up. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

(Note: All comments are recorded):

Come forward to the speaker's podium and state your name and magisterial district (if you have an unusual spelling for your name, please spell it for the recorder);

Do not speak from your seat or out of turn;

Address comments directly to the Board as a whole;

State your position and give facts and other data to back it up;

If you represent a group or organization, you may ask others present to rise and be recognized;

Back-and-forth debate is prohibited;

The Board usually listens to all speakers before responding to questions asked on issues raised;

Give written statements and other supporting material to the Clerk (written comments are also welcome if you do not wish to speak);

The Chair may ask speakers to form a line in the interest of time;

Please hold all applause and other forms of approval or disapproval, as a courtesy to each speaker;

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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