

~~SPECIAL USE OF~~ SCHOOL BUSES

I. Use of Buses

The use of school buses for purposes other than transporting children to school for regular school hours is permitted with prior approval of the Superintendent and in accordance with regulations pertaining to [extracurricular activities, athletics, and](#) field trips. No school bus may be used for personal purposes.

[The School Board may enter into agreements with its appropriating body, or any state agency or any federal agency established or identified pursuant to 42 U.S.C. § 3001 *et seq.* providing for the use of the school buses of the Division by such body or agency for public purposes, including transportation for the elderly. Each such agreement shall provide for reimbursing the School Board in full for the proportionate share of any and all costs, both fixed and variable, of such buses incurred by the School Board attributable to the use of such buses pursuant to such agreement. The appropriating body, or state or federal agency, shall indemnify and hold harmless the School Board from any and all liability of the School Board by virtue of use of such buses pursuant to an agreement.](#)

II. Custody of Buses

School bus drivers may be [granted permission to park buses at their homes](#)~~given custody of buses~~ when the Superintendent/[Designee determines](#) ~~judges~~ such action to be feasible, economical, or practical.

III. Replacement Schedule

A replacement schedule for all buses shall be established ~~to~~ assure the Board that any bus considered unsafe or which has reached its expected useful life, will be required to meet at least one of the following criteria before being replaced: (1) be at least 13 years of age; (2) have accumulated 100,000 miles; and/or (3) be in need of a one time repair considered unjustified in terms of expected life after the repair, regardless of age. Buses retired under this program may be disposed of by auction or sale with the approval of the Board.

~~IV. Activity Buses~~

~~Activity buses for which funds have been provided in the budget may be operated as required between the secondary schools and various communities in the county for the purpose of allowing students to participate after school hours in activities for which the School Board has approved personnel who are paid stipends.~~

[IV. Transportation Expenses](#)

[Transportation expenses for field and athletic trips and other supplemental transportation services will be billed to schools and shall be reimbursed to the Transportation Department. Expenses for summer school buses and extracurricular activity buses operated outside of the](#)

| [approved school calendar shall also be reimbursed to the Transportation Department.](#)

Adopted: July 1, 1993
Amended: December 12, 1994
Reviewed: February 26, 2004

| Legal Refs.: Code of Virginia, 1950, as amended, ~~Sections §§~~22.1-176; 22.1-182, ~~22.1-187~~

| Cross Ref.: IICA, *Field Trips and Excursions*

~~SCHOOL BUSES~~

~~I. Activity Vehicles~~

~~The activity vehicles are provided for transporting students to and from approved high school activities where a stipend is paid to the sponsor/coach. The following specific regulations shall be observed in the use of these vehicles:~~

~~A. The activity vehicle used to transport students shall comply with all applicable regulations and standards, as prescribed by the Virginia Department of Education, Pupil Transportation Service.~~

~~B. These vehicles shall be operated at a safe speed, not in excess of 55 miles per hour or the maximum legal speed allowable.~~

~~C. Every driver of an activity vehicle shall receive appropriate instruction and training and shall have the necessary license prior to being allowed to operate the vehicle. A list of approved drivers shall be maintained by the Transportation Department.~~

~~D. The driver shall advise the students and sponsors/coaches of the location and operation of the required emergency equipment prior to the beginning of any trip.~~

~~E. Drivers shall maintain proper discipline on the vehicle at all times. Students shall be required to act in a manner conducive to the safety of the vehicle's operation. Disciplinary problems are to be reported to the principal for appropriate action.~~

~~F. Whenever scheduling conflicts arise regarding the use of these vehicles within a school, every effort shall be made by the Activity Director and principal to arrange for the use of the activity vehicles from the other high schools. The Director of Transportation will work with the Activity Directors and Principals to provide vehicles to meet the transportation requirements for all approved activities. Every effort shall be made, through the Department of Transportation, to provide other buses if all activity vehicles are in use.~~

~~G. The activity vehicle may not be used to provide transportation to the home community for students who participate in after-school practice sessions or any activity for which a stipend is~~

~~paid to the sponsor/coach. Only designated school buses may be used for this purpose.~~

~~II. Use of Activity Vehicles~~

~~The activity vehicle shall not be used for the personal business of any school employee, student, or other person. It shall be operated for the sole purpose of transporting students to approved activities. Rules for using this vehicle shall include the following:~~

~~A. The vehicle shall not be used for running errands for the athletic department of the schools' administration.~~

~~B. The vehicle shall be kept in good and clean condition, before, during and after each trip.~~

~~C. Drivers shall observe all rules and regulations regarding reports of the mileage, destination and purpose of each trip. reports are to be filed with the Transportation Department.~~

~~D. Drivers shall perform the prescribed pre-trip inspection and record such on the appropriate form. Any deficiencies are to be reported to the Transportation Department prior to using the vehicle.~~

~~E. No standees shall be permitted, and the aisle and the entrance/emergency doors are not to be blocked, at any time. Stops for the purpose of loading or unloading students on the travel portion of the highway shall not be permitted.~~

~~Adopted: _____ July 1, 1993
Reviewed: _____ February 26, 2004~~
