

~~FOOD SERVICE~~ CHILD NUTRITION PROGRAM RECORDS AND REPORTS

From time to time, the Superintendent will report to the Board on the financial status of the division's ~~food service~~ Child Nutrition Program operations.

The school division will supervise the storage and distribution of all donated foods allocated by the U.S.D.A. for the school lunch program in such a manner as will ensure compliance with the terms and conditions of the agreement, which include the following:

1. Maintaining accurate records for a period of not less than three years following the close of the fiscal year to which they pertain.
2. Allowing the right of inspection and audit by representatives of the state Department of Education.
3. Compliance with the Civil Rights Act of 1964 and any subsequent amendments.
4. Investigating complaints received in connection with the receipt, storage, distribution, or use of donated foods, correcting any irregularities disclosed and promptly reporting each instance to the state Department of Education.
5. Proper use, storage, transportation, distribution, and transfer of donated foods.

Adopted: July 1, 1993
Reviewed: January 22, 2004

Legal Refs.: Code of Virginia, 1950, as amended, ~~Sections §§~~ 22.1-24, 22.1-70, 22.1-89.1, and 22.1-115
~~Regulations of the Virginia Board of Education, Revised 1993, VR 270-01-0025, 8 VAC 20-390-~~
10, 8 VAC 20-580-10 through 100