

PLANNING PERIODS

A. Generally

Teachers shall use planning periods only for purposes directly related to improving the instructional program.

B. High ~~Secondary~~ Schools

The equivalent of one period per day, unencumbered by supervisory or teaching duties, shall be provided every full-time classroom teacher in the ~~secondary~~high schools for the purposes of planning.

C. Middle Schools

Teaching assignments in the middle schools shall include the equivalent of a planning period each day for every full-time teacher which is unencumbered by supervisory or teaching duties.

D. Elementary Schools

Administrators shall provide at least three (3) hours of planning time during the school week which is unencumbered by supervisory or teaching duties for every full-time classroom teacher in the elementary schools.

Adopted: July 1, 1993

Amended: December 8, 1997; August 16, 2004

Legal Refs.: Code of Virginia, 1950, as amended, ~~section~~ §22.1-291.1