

**VIRGINIA DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION AND STUDENT SERVICES
OFFICE OF DISPUTE RESOLUTION AND
ADMINISTRATIVE SERVICES**

Local Special Education Annual Plan and Report
2009-2010

Submitted by:

Albemarle County Public Schools
County/City/Town

401 McIntire Road, Charlottesville, VA 22902
Address

May 1, 2009
Date

Questions regarding this plan should be directed to:

Kevin M. Kirst
Name

(434) 296-5885
Telephone Number

kkirst@k12albemarle.org
Email Address

In accordance with the attached instructions, please ensure that on or before **May 18, 2009**, the **original and one complete copy** of the Local Special Education Annual Plan and Report is received at the following address:

Melissa C. P. Smith,
Coordinator of Administrative Services
Office of Dispute Resolution & Administrative Services
Department of Education
P. O. Box 2120
Richmond, VA 23218-2120

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PART I

- ☐ Superintendent's Certification for School Divisions
- ☐ Policy Statements

**SUPERINTENDENT’S CERTIFICATION
For Annual Plan Year 2009-2010**

For the purpose of implementing the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA ‘04), I certify that throughout the period of the 2009-2010 grant award, Albemarle County Public School Division will comply with all the requirements of Part B of IDEA ‘04, and its federal implementing regulations, dated October 13, 2006 and revised December 31, 2008, at 34 C.F.R. Part 300 *et al.*, including, but not limited to:

- (1) All of the eligibility requirements of Section 613 of IDEA ‘04;
- (2) Each of the requirements of IDEA ‘04 outlined in the Virginia Department of Education’s document dated November 2005, and entitled, “Required Modifications to Local Policies and Procedures;” and
- (3) Each of the requirements of the IDEA ‘04 federal implementing regulations, as outlined in the Virginia Department of Education’s “Addendum to Local Policies and Procedures,” dated 2007.

I certify that Albemarle County Public School Division has developed local policies and procedures for the provision of special education and related services, which are kept current, and which ensure compliance with the requirements of, and any revisions to, the IDEA ‘04, its federal implementing regulations, and the Virginia Board of Education’s regulations, including those requirements outlined in the following two documents:

- The Virginia Department of Education’s document entitled, “Required Modifications to Local Policies and Procedures,” dated November 2005; and
- The Virginia Department of Education’s document entitled, “Addendum to Local Policies and Procedures,” dated 2007.

I certify that this 2009-2010 Annual Plan and any revisions to the school division’s local policies and procedures for the provision of special education and related services were developed in consultation with the local Special Education Advisory Committee and were approved by the School Board on April 23, 2009.

Finally, I certify that all students, including those who may be placed in regional programs by this agency, are afforded all assurances as delineated in this document.

Superintendent or Designee

Date

POLICY STATEMENTS

Albemarle County Public Schools assures that it has in effect policies, procedures, and programs, which comply with the federal IDEA implementing regulations, including 34 CFR §§ 300.201-300.213, and which are consistent with the policies and procedures that the Virginia Department of Education (VDOE) has established in accordance with IDEA '04, and its federal implementing regulations, including 34 CFR §§ 300.101–300.163, and 300.165–300.174, to ensure each of the following:

- A free appropriate public education will be available for each child with disabilities, ages two to 21, inclusive.
- A full educational opportunity goal is provided for all children with disabilities, from birth to age 21, inclusive, including appropriate career education, pre-vocational education, and vocational education.
- All children, ages two to 21, inclusive, residing in the LEA who have disabilities and need special education and related services, who have not been parentally-placed in a private or home school, are identified, located, evaluated, and placed in an appropriate educational program.
- An individualized education program will be maintained for each child with a disability, as required.
- To the maximum extent appropriate, children with disabilities will be educated with children who are nondisabled in the Least Restrictive Environment.
- Children with disabilities and their parents or guardians are guaranteed procedural safeguards in the process of identification, evaluation, educational placement, or the provision of a free appropriate public education, including the right to access dispute resolution options.
- Surrogate parents will be appointed, when appropriate, to act as advocates to serve the education interest of children, age two to 21, inclusive, who are suspected of being or are determined to be disabled.
- Testing and evaluative materials used for the purpose of classifying and placing children with disabilities are selected and administered so as not to be racially or culturally discriminatory.
- Program evaluation shall be conducted annually.
- The confidentiality of personally identifiable information, which is collected, maintained, or used under IDEA '04, shall be protected.
- Children with disabilities, who are participating in Part C early intervention programs, and who will be participating in Part B preschool programs, will experience a smooth and effective transition between the programs.

- All children, ages two to 21, inclusive, who have disabilities and need special education and related services, and who are parentally-placed in a private school or home school, which is located within the geographic boundaries of the LEA, are identified, located, evaluated and provided services, in accordance with the results of a timely and meaningful consultation process.
- Homeless children with disabilities will be served in accordance with the requirements of the McKinney-Vento Homeless Assistance Act.
- Special education and related service personnel, including paraprofessionals, are appropriately and adequately prepared and trained, and measurable steps will be taken to recruit, hire, train, and retain highly qualified personnel to provide special education and related services to children with disabilities.
- Valid and reliable data is submitted to VDOE, as requested, including regarding the performance goals and indicators established by VDOE to determine the progress of children with disabilities, and the performance of the LEA toward targets outlined in Virginia's State Performance Plan.
- Policies and procedures will be in effect which are designed to prevent the inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment.
- Children with disabilities are not required to obtain prescription medication as a condition of attending school, receiving an evaluation, or receiving special education and related services.
- Children with disabilities are given the right to participate in the State Assessment System.
- There will be on-going parent consultation.
- Funding will be used to develop and implement coordinated, early intervening educational services, as required.
- Children with disabilities who attend charter schools are provided services in the same manner as other children with disabilities, who attend public schools.
- Instructional materials will be provided to children with a visual impairment or other print disabilities in a timely manner.
- Efforts will be made to cooperate with the United States Department of Education (USED) to ensure the linkage of records pertaining to migratory children with disabilities.
- All documents relating to the LEA's eligibility under IDEA will be made available to the public.

Superintendent or Designee/School Division

Date

PART II

- ☐ Local Special Education Advisory Committee
- ☐ Special Education in Local and Regional Jails
- ☐ Report on the Implementation of the 2007-2008 Plan

LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE

There shall be a local advisory committee for special education appointed by each local school board to advise the school board through the division superintendent. The composition of the committee shall include parents of children with disabilities and persons with disabilities.¹

A. Membership.

Local school division personnel shall serve only as consultants to the committee.

B. The function of the local advisory committee shall be as follows:

1. Advise the local school division of unmet needs in the education of children with disabilities;
2. Assist the local school division in the formulation and development of plans for improving performance of children with disabilities specified in the Virginia Special Education Improvement Plan.
3. Participate in the development of priorities and strategies for meeting the identified needs of children with disabilities;
4. Submit periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board;
5. Assist the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services; and
6. Review the policies and procedures for the provision of special education and related services prior to submission by the local school board and the Virginia Department of Education.

C. Public notice shall be published annually listing the names of committee members and including a description of ways in which interested parties may express their views to the committee.

D. Committee meetings shall be held at least quarterly and shall be open to the public.

¹ See the Virginia Regulations, at 8 VAC 20-80-90 E.

Albemarle County Public Schools
School Division

2008-2009 LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE (LAC)

NAME	FULL MAILING ADDRESS AND ZIP CODE	AGENCY OR GROUP REPRESENTED
Chairperson:		
Amy Lankford	1013 Hayrake Lane Charlottesville, VA 22903	Pre-School for Children Receiving Special Education Services
Katherine Jenkins	2003 Shepherds Ridge Road Charlottesville, VA 22901	Agnor-Hurt Elementary
Joan Mady	925 Royer Drive Charlottesville, VA 22902	Cale Elementary
Erika L. Nemergut	1103 Tilman Road Charlottesville, VA 22901	Meriwether Lewis Elementary
Claudia Walpole	3387 Moubray Lane Charlottesville, VA 22911	Baker-Butler Elementary
Carrie Shuler	4850 Highlands Place Charlottesville, VA 22901	Crozet Elementary
Penny Holmes	P.O. Box 230 Ivy, VA 22945	V.L. Murray

Continue on next page.

Date the LAC reviewed the 2009-2010 Annual Plan and Application: **March 23, 2009**

NOTES:

- School divisions are requested to notify the Virginia Department of Education at (804) 371-7421 if the person serving as the LAC chairperson changes.
- Local school division employees who regularly attend LAC meetings are not members of the committee and should only be listed as "consultants".
- All information submitted as part of the LEA's Annual Plan is subject to requests made in accordance with Virginia's Freedom of Information Act (Code of Virginia, at § 2.2-3700 *et al.*). Therefore, please consider each LAC member's preference regarding which address is reported.

Albemarle County Public Schools
School Division

2008-2009 LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE (LAC)

NAME	FULL MAILING ADDRESS AND ZIP CODE	AGENCY OR GROUP REPRESENTED
Paige Lindblom	657 Rocky Hollow Road Charlottesville, VA 22911	Stony Point Elementary
Shelley Smith	1950 Fray Road Ruckersville, VA 22968	Broadus Wood Elementary
Mark McLane	137 West Park Drive Charlottesville, VA 22901	Greer Elementary
Stephanie Morris	1920 Red Hill Road Charlottesville, VA 22903	Red Hill Elementary
Shannon Copeland	1637 Rio Hill Drive, #301 Charlottesville, VA 22901	Woodbrook Elementary
Dale Castle	2012 Vista View Lane Crozet, VA 22932	Brownsville Elementary
Suzanne Hopkins	858 Hatton Court Scottsville, VA 24590	Scottsville Elementary
Laura Mayer	187 Bryan Court Charlottesville, VA 22902	Pre-School for Children Receiving Special Education Services
Betty Kent	665 Tanners Lane Earlysville, VA 22936	AT LARGE: (Agnor-Hurt)
Diane H. John	2545 Old Lynchburg Road North Garden, VA 22959	Walton Middle School
Regina Craig	1192 Woodlands Road Charlottesville, VA 22901	Henley Middle School
Michelle Sandow- Pajewski	3023 Watercrest Drive Charlottesville, VA 22911	Sutherland Middle School
Mary Taylor	2190 Meadowfield Way Charlottesville, VA 22911	Albemarle High School
Sally Dyer	100 Mansfield Court Charlottesville, VA 22903	Monticello High School
Francene Grace	1523 Ballard Drive Crozet, VA 22932	Murray High School

2009-2010 SPECIAL EDUCATION IN LOCAL AND REGIONAL JAILS

Each local school division with a regional or local jail in its jurisdiction shall establish an interagency agreement with the sheriff or jail administrator responsible for the operation of the jail. The interagency agreement shall address staffing and security issues associated with the provision of special education and related services in the jail. It is suggested that you review your agreement annually.

Interagency Agreement

Name of Local or Regional Jail: **Charlottesville – Albemarle Regional Jail**

Directions: Please check the appropriate response. Either yes or no must be checked for question 1.

1. Is there a local or regional jail located within the geographic boundaries of your school division?

Yes. **X** Check and continue on to question 2.

No. _____ You have completed the special education in jails section of the annual plan.

2. Has the Interagency Agreement between your school division and the jail been revised since the submission of your most recent annual plan?

Yes. _____ Check and submit your revised Interagency Agreement with the 2009-2010 annual plan.

No. **X** Your existing Interagency Agreement will remain in effect until revisions are made. You do not need to submit it.

Albemarle County Public Schools
School Division

**REPORT ON IMPLEMENTATION
OF THE 2007-2008 ANNUAL PLAN**

Submit a report indicating the extent to which the annual plan for the 2007-2008 school year has been implemented (Code of Virginia § 22.1-215).

The Albemarle County Special Education Plan for the 2007-08 school year was implemented as submitted.

The 2007-08 Albemarle Special Education Annual Plan addressed each of the following areas:

Implementation of the Re-Authorization of the Individuals with Disabilities Education Improvement Act (2004).

- ❖ During the 2007-08 school year Albemarle County Public Schools had policies and procedures in place to ensure the application of all the Special Education assurances.
- ❖ During the 2007-2008 school year changes were made to the policies and procedures in order that Albemarle County policy, procedures and resulting practices be compliant with existing legal requirements.
- ❖ Continuation of special services provided within the Charlottesville/Albemarle Regional Jail.
 - Albemarle County continues to employ a full-time special education teacher to provide services to students with disabilities placed in the Charlottesville / Albemarle County Regional Jail.
- ❖ Continuation of the cooperative working relationship with the local Special Education Advisory Committee
 - The local SEAC met five times during the 2007-2008 School Year. In addition, SEAC met for three parent only session and presented their report on unmet needs to the Albemarle County School Board on another occasion.
- ❖ ***Performance Indicators (2007-2008)***
 - Albemarle County Public Schools made Adequate Yearly Progress (AYP) in 2007-2008
 - Students with disabilities participated in Statewide assessments for English at approximately 99% across the Division. Performance continues to slowly but steadily increase with 2007-2008 pass rates at 77% (vs. State average of 67%).
 - Students with disabilities participated in Statewide assessments for Mathematics at approximately 99% across the Division. Performance continues to slowly but steadily increase with 2007-2008 pass rates at 73% (vs. State average of 65%).
 - Students with disabilities also participated in State wide assessments in History (99% participation, 75% Pass Rate vs. 70% for the State average), Science (99%

participation, 76% pass rates vs. 65% for the State average) and in Writing (95% participation, 65% pass rates vs. 61% for the State Average).

- Albemarle County Public Schools continues to hire and retain more fully certified and appropriately endorsed special education teachers. For example, in 2007-2008 Albemarle County Public Schools had 3% of its special education teachers provisionally certified and 0% provisionally certified. This is less than the State average of 7% and 2% respectively.

The school division used Part B funds from the 2007-2008 grant award to implement coordinated early intervening services.

_____ X
Yes No

IF YES:

Total Expenditures

Total Number of Students Served
