

ACTIONS Board of Supervisors Meeting of December 10, 2025		
December 11, 2025		
AGENDA ITEM/ACTION	ASSIGNMENT	VIDEO
1. Call to Order. <ul style="list-style-type: none"> The meeting was called to order at 6:01 p.m. by the Chair, Mr. Andrews. All BOS members were present. Also present were Jeff Richardson, Andy Herrick, and Claudette Borgersen. 		
4. Adoption of Final Agenda. <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED the final agenda. 		
5. Brief Announcements by Board Members. <u>Mike Pruitt:</u> <ul style="list-style-type: none"> Announced that Scottsville Holiday Happening would take place the following weekend. Mentioned that many legal migrants had had their oaths of citizenship canceled in the past few weeks, even after completing the full interview process and proceeding through the legal immigration process. <u>Diantha McKeel:</u> <ul style="list-style-type: none"> Announced that Governor-elect Spanberger had named Nick Donohue as Transportation Secretary. Acknowledge the passing of Charlie Tolbert on December 4, 2025, and commented on his many accomplishments including serving as her campaign treasurer for 28, a physicist who worked in the Astronomy Department at the University of Virginia, serving as the Grand Marshal and carrying the mace at University of Virginia graduations, and serving on the Albemarle County Service Authority (ACSA). <u>Ann Mallek:</u> <ul style="list-style-type: none"> Announced that the General Assembly delegation members were all present Pancakes and Politics breakfast. Announced that on the following Saturday at noon, wreaths would be laid across America at various locations, including the Dogwood Vietnam Memorial at McIntire Park, the County Office Building grounds, and Earlysville. <u>Ned Gallaway:</u> <ul style="list-style-type: none"> Reminded everyone to be patient with one another and drive at the speed limit during the holiday season. <u>Bea LaPisto-Kirtley:</u> <ul style="list-style-type: none"> Announced that the Ruritan Club for the Rivanna District would be hosting their holiday party at Stony Point the following Tuesday. Mentioned that she has provided interviews to Scouts who were working toward earning their Eagle badge and were required to interview local elected officials. <u>Jim Andrews:</u> <ul style="list-style-type: none"> Stated that he was sad to report that Gerald Fisher had passed away on December 1, 2025. He said that Mr. Fisher had been a member of the Albemarle County Board of Supervisors, Samuel Miller District, beginning in 1972, and served as Chair of the Board from 1976 to 1988. 		Link to Video
6. Proclamations and Recognitions. <ol style="list-style-type: none"> Proclamation Recognizing the Work to Achieve 		

<p>Universal Broadband Access.</p> <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED proclamation and presented to Bucky Walsh. 	<p>(Attachment 1)</p>	
<p>7. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).</p> <ul style="list-style-type: none"> <u>Sue Friedman</u>, Rio District, commented on Ms. McKeel's retirement. <u>Donna Price</u>, Scottsville District, congratulated Mr. Gallaway on his reelection and recognized the leadership he, Mr. Andrews and Ms. McKeel provided to the community. <u>Heidi Daviya Berthoud</u>, member of the Court Square Citizens History Group, addressed the Board regarding a reproduction of a mural hanging in the Illinois State Capitol that commemorated the moment in 1819 when Edward Coles, an Albemarle ancestor, freed 18 enslaved adults and children on the Ohio River. She added that he was the second Governor of Illinois from 1822 to 1826. <u>Freeman Allan</u>, Rivanna District, provided additional comments about the mural and that they were proud to present it to the General District Court during Black History Month. <u>Mary Krumbein</u>, Scottsville District, addressed the Board regarding item #9 on the agenda. <u>Alicia Lenahan</u>, Scottsville District, addressed the Board regarding Immigration and Customs Enforcement (ICE). 		
<p>8.1 Schedule a Public Hearing for An Ordinance to Amend County Code Chapter 6, Fire Protection, Regarding Burning of Brush, Etc.</p> <ul style="list-style-type: none"> SCHEDULED a public hearing to consider the adoption of a proposed Ordinance. 	<p><u>Clerk</u>: Schedule on agenda and advertise in the Daily Progress when ready.</p>	
<p>8.2 TA-2025-00004: Resolution of Intent for a Text Amendment (ZTA) to Add a New Category of County-wide Certificate of Appropriateness for Rooftop Solar Installations in the Entrance Corridors.</p> <ul style="list-style-type: none"> ADOPTED the Resolution of Intent to add a new category of County-wide Certificate of Appropriateness in the Entrance Corridor Overlay District. 	<p><u>Clerk</u>: Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 2)</p>	
<p>8.3 TA-2025-00003: Resolution of Intent to Amend Chapter 18 of the County Code to Permit Outdoor Storage, Display, and Sales By-right Instead of By Special Use Permit in the Entrance Corridor Overlay District.</p> <ul style="list-style-type: none"> ADOPTED the Resolution of Intent to establish design standards for outdoor storage, display, and sales to allow the uses by-right instead of by special use permit in the Entrance Corridor Overlay District. 	<p><u>Clerk</u>: Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 3)</p>	
<p>8.4 Resolution to Amend the 2025-2026 County Holiday Schedule.</p> <ul style="list-style-type: none"> ADOPTED resolution. 	<p><u>Clerk</u>: Forward copy of signed resolution to Human Resources and County Attorney's office. (Attachment 4)</p>	
<p>9. SE202500025 2895 Rolling Road Homestay. (<i>Scottsville Magisterial District</i>)</p> <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED resolution to approve the special exception to authorize use of an accessory structure built after August 7, 2019, for a homestay use at 2895 Rolling Road. 	<p><u>Clerk</u>: Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 5)</p>	

10. Presentation: Fiscal Year 2025 Annual Comprehensive Financial Report and Audit Results. • RECEIVED.		
Recess. At 3:22 p.m., the Board recessed and reconvened at 3:38 p.m.		
11. Presentation: Zoning Modernization Formatting and Early Updates. • RECEIVED.		
12. From the County Executive: Report on Matters Not Listed on the Agenda. a. Year in Review. • RECEIVED.		
13. From the Board: Committee Reports and Matters Not Listed on the Agenda. <u>Diantha McKeel:</u> • Remarked on the work that was ongoing to establish and support the Lambs Lane Campus Dental Task Force. • Commented on art projects she had assisted with in her district, which were three murals, two of which had been painted by local students. She said that she and Mr. O'Connell with the Albemarle County Service Authority also worked to paint fire hydrants throughout the County. <u>Ned Gallaway:</u> • Mentioned that the following Wednesday at 1:00 p.m., the Regional Housing Partnership would hold its quarterly meeting and that a group from Charlotte, North Carolina would present regarding a program that assisted individuals in maintaining affordable housing units and places that accepted vouchers. He invited community member to attend the meeting and consider joining the advisory committee. • Invited everyone to attend the Metropolitan Planning Organization (MPO) meeting at 4:00 p.m. the following Wednesday, where VDOT would present on transportation funding from a high-level perspective. • Mentioned the tour he had taken of the courts building. • Commented that he had attended the graduation ceremony on December 2, 2025, for the Regional Police Training Academy in Fort Defiance and that he was able to attend the swearing-in ceremony of Albemarle officials the next day. <u>Bea LaPisto-Kirtley:</u> • Provided an update on the Fire Rescue Foundation. • Thanked Ms. McKeel and Mr. Andrews for their service.		
14. Closed Meeting. • At 5:28 p.m., the Board went into Closed Meeting pursuant to section 2.2-3711(A) of the Code of Virginia: • under subsection (1) to discuss and consider the annual performance of the Clerk of the Board of Supervisors.		
15. Certify Closed Meeting.		

<ul style="list-style-type: none"> At 6:26 p.m., the Board reconvened into an open meeting and certified the closed meeting. 		
16. Adjourn to December 10, 2025, 1:00 p.m., Lane Auditorium. <ul style="list-style-type: none"> The meeting was adjourned at 6:27 p.m. 		

ckb/tom

Attachment 1 – Proclamation Recognizing the Work to Achieve Universal Broadband Access

Attachment 2 – Resolution of Intent - Zoning Text Amendment – County-Wide Certificate of Appropriateness

Attachment 3 – Resolution of Intent - Zoning Text Amendment – Entrance Corridor Overlay District

Attachment 4 – Resolution to Amend the 2025-2026 County Holiday Schedule

Attachment 5 – Resolution to Approve SE2025-00025 2895 Rolling Road Homestay

**PROCLAMATION RECOGNIZING THE WORK TO ACHIEVE
UNIVERSAL BROADBAND ACCESS**

WHEREAS, broadband access is an essential service for full participation in our economy, an important tool for building community and social connection, a lifeline for accessing public safety and telehealth services, and increasingly essential to access government services and educational opportunities, and that many rural areas of Albemarle County have never had adequate broadband access; and

WHEREAS, Albemarle County has been dedicated to achieving universal broadband access for Two decades, pursuing opportunities to expand broadband through strategic investments and public-private partnerships; and

WHEREAS, the Broadband Office at the Virginia Department of Housing and Community Development established and implemented the Virginia Telecommunications Initiative, which led to the creation of the Albemarle Broadband Authority and the development of Albemarle County's Broadband Plan; and

WHEREAS, through the leadership of the Board of Supervisors, County staff, and the Authority, and with the support of community organizations and elected and appointed officials, and in partnership with broadband providers, Albemarle County invested in \$1.3M of general fund appropriations in broadband expansion, and netted more than \$60M in state, federal, and private funding to deliver broadband to nearly 11,000 locations; and

WHEREAS, the recently awarded federal Broadband Equity, Access, and Deployment program sets in motion a plan that will connect the fewer than 500 remaining unserved locations in Albemarle County.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Albemarle County Board of Supervisors, do hereby commend all of the contributors to this decades-long effort, and recognize the tremendous accomplishments of our partners to bring the County to the doorstep of universal broadband access.

Signed this 10th day of December 2025.

**RESOLUTION OF INTENT
ZONING TEXT AMENDMENT
COUNTY-WIDE CERTIFICATE of APPROPRIATENESS**

WHEREAS, Albemarle County Code §18-30.6.4 identifies the types of certificates of appropriateness that the Architectural Review Board is authorized to issue, including county-wide certificates of appropriateness, and the categories of structures, sites, improvements, or architectural elements that are eligible for county-wide certificates of appropriateness; and

WHEREAS, the Albemarle County Board of Supervisors desires to establish a new category of county-wide certificate of appropriateness to enable efficient architectural review of development applications for rooftop solar installations in the County's Entrance Corridors;

NOW, THEREFORE, BE IT RESOLVED that for purposes of public necessity, convenience, general welfare, and good zoning and development practices, the Albemarle County Board of Supervisors hereby adopts a resolution of intent to consider amending *Albemarle County Code* §18-30.6.4 and any other section(s) of the Zoning Ordinance deemed appropriate to achieve the purposes described herein.

**RESOLUTION OF INTENT
ZONING TEXT AMENDMENT – ENTRANCE CORRIDOR OVERLAY DISTRICT**

WHEREAS, Albemarle County Code §18-30.6.3 allows outdoor storage, display, and sales by special use permit in the Entrance Corridor Overlay District; and

WHEREAS, applications for special use permits for outdoor storage, display, and sales generally do not raise concerns about potential adverse impacts from abutting landowners and other members of the public, and the conditions imposed in conjunction with such special use permits are now relatively standard; and

WHEREAS, in order to improve efficiency in the development process while ensuring that any potential adverse impacts from outdoor storage, display, and sales are addressed through design standards, it may be desirable to amend the Albemarle County Code § 18-5 to establish design standards for outdoor storage, display, and sales, and to amend Albemarle County Code §18-30.6.3 to allow outdoor storage, display, and sales windows by right, , subject to the proposed design standards.

NOW, THEREFORE, BE IT RESOLVED THAT for purposes of public necessity, convenience, general welfare, and good zoning and development practices, the Albemarle County Board of Supervisors hereby adopts a resolution of intent to consider amending Albemarle County Code § 18-5, 18-30.6.3, and any other sections of the Zoning Ordinance deemed to be appropriate to achieve the purposes described herein.

**RESOLUTION TO AMEND THE FY 2025–2026 COUNTY HOLIDAY SCHEDULE TO INCLUDE
FRIDAY, DECEMBER 26, 2025, AS A PAID HOLIDAY FOR COUNTY STAFF**

WHEREAS, pursuant to the Code of Virginia § 15.2-504, the Board of Supervisors is the policy-determining body of Albemarle County, with authority under state law to set and amend employment conditions for county employees; and

WHEREAS, the Board has previously approved the holiday calendar for Fiscal Year 2025–2026; and

WHEREAS, as authorized by County Personnel Policy P-§19.0(H)(12)(a), the Board of Supervisors may grant additional holidays to County employees by special resolution; and

WHEREAS, the Board desires to provide an additional paid holiday for County staff in recognition of the winter holiday season;

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby amends the Fiscal Year 2025–2026 Holiday Schedule to include **Friday, December 26, 2025**, as an additional paid County holiday for all eligible County employees as presented in the Revised 2025-2026 Holiday Schedule.



HOLIDAY SCHEDULE

2025-2026 (Revised)

Local Government Employees

Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Tuesday, November 11, 2025	Veterans' Day
Wednesday, November 26, 2025 (Half Day) Thursday, November 27, 2025 Friday, November 28, 2025	Thanksgiving
Wednesday, December 24, 2025	Christmas Eve
Thursday, December 25, 2025	Christmas Day
Friday, December 26, 2025	
Thursday, January 1, 2026	New Year's Day
Monday, January 19, 2026	Martin Luther King Jr. Day
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth
<i>Must be taken between: Monday, July 1, 2025 and Monday, June 30, 2026</i>	Floating Holiday

**RESOLUTION TO APPROVE SE2025-00025
2895 ROLLING ROAD HOMESTAY**

WHEREAS, upon consideration of the Memorandum prepared in conjunction with the SE2025-00025 2895 Rolling Road Homestay application and the attachments thereto, including staff's supporting analysis, any comments received, and all of the relevant factors in *Albemarle County Code §§ 18-5.1.48 and 18-33.9*, the Albemarle County Board of Supervisors hereby finds that a modified regulation would satisfy the purposes of the Zoning Ordinance to at least an equivalent degree as the specified requirement, and that the requested special exception:

- (i) would not cause adverse impacts to the surrounding neighborhood;
- (ii) would not cause adverse impacts to the public health, safety, or welfare;
- (iii) would be consistent with the Comprehensive Plan and any applicable master or small-area plan(s); and
- (iv) would be consistent in size and scale with the surrounding neighborhood.

NOW, THEREFORE, BE IT RESOLVED, that in association with SE2025-00025 2895 Rolling Road Homestay, the Albemarle County Board of Supervisors hereby grants a special exception to authorize the use of three accessory structures built after August 7, 2019 for a homestay use on Parcel 10300-00-00-06800.