



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews
Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Mike Pruitt
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, December 10, 2025

1:00 PM

Lane Auditorium

Regular Second Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [25-474](#) Proclamation Recognizing the Work to Achieve Universal Broadband Access.
(Jason Inofuentes, Broadband Accessibility and Affordability Office Program Manager)
7. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).
8. Consent Agenda (on next sheet)

2:00 p.m. - Action Item:

9. [25-454](#) SE202500025 2895 Rolling Road Homestay. (Scottsville Magisterial District)
(Lisa Green, Manager of Code Compliance)

2:15 p.m. - Presentations:

10. [25-466](#) Fiscal Year 2025 Annual Comprehensive Financial Report and Audit Results.

(Shenandra Usher, Assistant Chief Financial Officer for Operations)

2:45 p.m. - Recess**3:00 p.m. - Presentations (continued):**

11. [25-465](#) Zoning Modernization Formatting and Early Updates.

(Lea Brumfield, Senior Planner II)

3:30 p.m.**12. From the County Executive: Report on Matters Not Listed on the Agenda.**

- 12.1. [25-471](#) Year in Review.

13. From the Board: Committee Reports and Matters Not Listed on the Agenda.**14. 4:00 p.m. - Closed Meeting.**

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1):*
 - o *to discuss and consider the annual performance of the Clerk of the Board of Supervisors.*

Closed meeting motion subject to change

15. Certify Closed Meeting.**16. Adjourn to January 7, 2026, 1:00 p.m. Lane Auditorium.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [25-442](#) Schedule a Public Hearing for An Ordinance to Amend County Code Chapter 6, Fire Protection, Regarding Burning of Brush, Etc.
(Shawn Maddox)
- 8.2. [25-449](#) TA-2025-00004: Resolution of Intent for a Text Amendment (ZTA) to Add a New Category of County-wide Certificate of Appropriateness for Rooftop Solar Installations in the Entrance Corridors.
(Margaret Maliszewski)
- 8.3. [25-452](#) TA-2025-00003: Resolution of Intent to Amend Chapter 18 of the County Code to Permit Outdoor Storage, Display, and Sales By-right Instead of By Special Use Permit in the Entrance Corridor Overlay District.
(Khristopher Taggart)
- 8.4. [25-476](#) Resolution to Amend the 2025-2026 County Holiday Schedule.
(Jessica Rice)

8. FOR INFORMATION (no vote necessary):

- 8.5. [25-473](#) Facilities and Environmental Services (FES) Quarterly Report.
(Blake Abplanalp)
- 8.6. [25-472](#) VDOT Monthly Report (December) 2025.
(Carrie Shephard)

Thank you for attending today's public hearing. During the 2025 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings)", individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "Matters from the Public" session at each meeting. The sign-up period closes when "Matters from the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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