



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews

Supervisor, Rio District Ned Gallaway

Supervisor, Rivanna District Bea LaPisto-Kirtley

Supervisor, White Hall District Ann H. Mallek

Supervisor, Jack Jouett District Diantha H. McKeel

Supervisor, Scottsville District Mike Pruitt

County Executive, Jeffrey B. Richardson

Clerk, Claudette K. Borgersen

Wednesday, March 5, 2025

1:00 PM

Lane Auditorium

Regular First Meeting

1. Call to Order.

2. Pledge of Allegiance.

3. Moment of Silence.

4. Adoption of Final Agenda.

5. Brief Announcements by Board Members.

6. Proclamations and Recognitions:

6.1. 25-183 Proclamation Celebrating CAAR's 100th Anniversary.

(Josh White, Charlottesville Area Association of Realtors (CAAR) President)

6.2. 25-185 Proclamation Celebrating Women's History Month.

(Brandee Sullivan, Albemarle County Women in Government Affinity Group)

7. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).

8. Consent Agenda (on next sheet)

1:45 p.m. - Action Item:

9. 25-178 SE-2025-00003 Rockfish Gap Turnpike Country Store.

(Lea Brumfield, Senior Planner II)

2:00 p.m. - Work Session:

10. [25-152](#) AC44: Parks, Recreation and Open Space.

(Ben Holt, Senior Planner II)

3:00 p.m. - Recess**3:15 p.m. - Work Session (continued):**

[25-152](#) AC44: Parks, Recreation and Open Space.

(Ben Holt)

11. 4:15 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1) to discuss and consider appointments to various boards and commissions including, without limitation: the Agricultural and Forestal District Advisory Committee, the Crozet Community Advisory Committee, the Economic Development Authority, the Equalization Board, the Historic Preservation Committee, and the Jefferson Area Board for Aging;*
- *under subsection (3), to discuss and consider the acquisition of real property both in the Scottsville Magisterial District and along Commonwealth Drive, Dominion Drive, each for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County and the Board;*
- *under subsection (8), to consult with legal counsel regarding specific legal matters requiring the provision of legal advice related to substantial risk orders and emergency substantial risk orders; and*
- *under subsection (29), to discuss the negotiation of a public contract with the Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the County and the Board.*

Closed meeting motion subject to change

12. Certify Closed Meeting.

[25-182](#) Resolution Approving an Agreement with the Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals for Public Shelter Services.

13. Boards and Commissions:

13.1. [25-180](#) Vacancies and Appointments.

(Travis Morris)

6:00 p.m.

14. From the County Executive: Report on Matters Not Listed on the Agenda.**15. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).****Public Hearings:**

16. [25-175](#) Public Hearing on the County Executive's FY 2026 Recommended Budget. To receive comments on the County Executive's FY 2025/2026 Recommended Budget.

(Jeff Richardson)

17. [25-177](#) ZMA202300017, SP202300020, and SE202300041 Chestnut Grove Manufactured Home Park Community. Advertised as ZMA202300017 Chestnut Grove Manufactured Home Park. PROJECT: ZMA202300017, SP202300020, and SE202300041 Chestnut Grove Manufactured Home Park Community MAGISTERIAL DISTRICT: Samuel Miller TAX MAP/PARCEL: 13400-00-00-00400 LOCATION: Adjacent to 9020 Chestnut Grove Rd. On the southside of Chestnut Grove Rd (723) approximately one mile west of the intersection of Chestnut Grove Rd and James River Rd (626). PROPOSAL: Rezone property from Rural Areas to R-4 Residential with a special use permit and special exception application to establish a manufactured home park community. PETITION: Rezone 50.618 acres from Rural Areas to R-4 Residential with a special use permit under section 18-15.2.2(14) to establish a 50 unit manufactured home park on the site. Associated with this request is a special exception application to modify the manufactured home park regulations in section 18-5.3. ZONING: RA Rural Areas - agricultural, forestal, and fishery uses; residential density (0.5 unit/acre in development lots) PROFFERS: Yes COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources; residential (0.5 unit/ acre in development lots) in Rural Area 4 of the Comprehensive Plan.

(Kevin McDermott, Deputy Director of Planning)

18. From the Board: Committee Reports and Matters Not Listed on the Agenda.**19. Adjourn to March 10, 2025, 3:00 p.m. Room 241.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

8.1. [25-176](#) Fiscal Year 2025 Appropriations.
(Ryan Davidson)

8.2. [25-181](#) Memorandum of Agreement between the County and the Albemarle Fire Rescue Foundation, Inc.
(Dan Eggleston)

8.3. [25-186](#) Resolution to Accept Road(s) in the Brookhill Subdivision Phase 1 into the State Secondary System of Highways. (Rivanna Magisterial District)
(Frank Pohl)

8.4. [25-160](#) SE202400037 Woodbrook Apartments - Perimeter Landscape Buffer.
(Syd Shoaf)

8.5. [25-161](#) SE202500002 Woodbrook Apartments - Use Buffer.
(Syd Shoaf)

8. FOR INFORMATION (no vote necessary):

8.6. [25-117](#) Cost of Community Services Study.
(Scott Clark)

8.7. [25-167](#) Albemarle Broadband Authority Quarterly Report (4th Qtr, CY 2024).
(Jason Inofuentes)

Thank you for attending today's public hearing. During the 2025 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings)", individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "Matters from the Public" session at each meeting. The sign-up period closes when "Matters from the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all devise notifications to vibrate.

Clerk, Board of County Supervisors
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